

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 4th, 2026

CALL TO ORDER

Board of Trustees President Diane Colvin called a regular meeting of the Wayne Township Board of Trustees to order, followed by the Pledge of Allegiance. Elected officials present included: Trustee and Board President Diane Colvin; Trustee Andrew Jacobs; Fiscal Officer Keith Gabbard. Township Staff present included: Township Administrator Scott Fitzsimmons, Fire Chief Jason Beckett, Road Superintendent Scott Camery and Zoning Officer Stacey Lowing.

Guests and residents

Dale Settlemyre, Gus Edwards, Brian Wells, Jodie Wells, Dale Miller, Connie Miller, Matt Mumma, Lacie Sims, Lelle Hedding, Sam Fitzsimmons

Approval of Minutes

Mr. Jacobs moved and Ms. Colvin seconded, to approve the minutes of the July 21st, 2026, regular session meeting. A voice vote was held with the following results: 2 yea, 0 nay, 0 abstain. Mr. Coffman was absent.

Additions, Removals, or Disclosures from the Posted Agenda

The Board welcomed guest speakers and Ohio State Representatives Michelle Teska, from district 55 and Jennifer Gross from district 45. They spoke about HB983 and the key takeaways were as follows:

Local Control: Restores power to residents by requiring voter approval for large-scale data centers.

Transparency: Mandates the public disclosure of development and environmental agreements.

Resource Protection: Requires strict grid and water impact reviews before building.

Fiscal Responsibility: Forces developers to fund their own infrastructure upgrades.

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CITIZENS' COMMENTS

Lacie Sims introduced herself as the new Executive Director of the Chamber of Commerce for Waynesville.

DEPARTMENT REPORTS

Road Department Report

Presented by Scott Camery, Road Superintendent

The county-joint bidding process caused some contractor confusion regarding overlapping roads, but work is progressing. Waynesville Road (off Red Oak) is treated. Red Oak Road and the avenue are scheduled next. Chip sealing is expected to start within the week.

Nick Carlson's last day was Friday the 24th, and he is away on his honeymoon before returning to teaching. Jeff has returned to light duty following successful carpal tunnel surgery on his right arm, with his second surgery planned for later this fall ahead of winter operations.

Recent heavy rain and high heat have accelerated grass growth. Staff are preparing for a fourth round of mowing shortly.

Fire Department Report

Presented by Jason Beckett, Fire Chief

July 2026 STATS

Calls for Service	Monthly	Year-to-Date
EMS Runs	80	519
Fire Runs	33	222

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Totals	113	741
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There were no personnel updates.

SCBA mask fit testing is being scheduled for all members. Quotes are being gathered for a new compressor and fill station. The LOEB grant application is underway, and both squads are back in full service.

Standard hose testing is complete. Testing for the manpower-intensive 5-inch large diameter hose will occur on an upcoming training night. Cross-lay hose layouts are being modified, with a new securing system under review.

Upcoming training this week covers master streams and deck gun operations. Next week features EMS training with Care Flight's new helicopter landing across from the firehouse. Neighbors and the Waynesville schools are being notified of the upcoming helicopter training via letters and Facebook posts. Air monitoring training will round out the schedule.

Unit 2 participated in the Waynesville Community Church Family Day, Unit 3 supported the Springboro Panthers football teams, and the soccer association utilized the training room.

Crews quickly contained a significant diesel spill from a collision at Route 42 and Route 73. Because runoff entered the sewer and the Little Miami River, the Greater Cincinnati Hazmat Unit and Ohio EPA assisted. Reimbursement claims—including replacement costs for diesel-saturated boots—have been submitted.

Zoning Officer's Report

Presented by Stacey Lowing, Zoning Officer

PERMIT ACTIVITY AND FEE ACTIVITY:

Accessory building \$100 - 8600 Ferry Rd.

Single-family residence \$225 - 3832 E. Lower Springboro Rd.

Addition \$100 - 6538 Sales Rd.

In-ground pool \$75 - 8355 Cierra Way, 9338 Ferry Rd.

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5 permits/fees collected for a total of \$575.00. All funds have been deposited.

The upcoming Wayne Township publication is shifting to a strict four-page format. Staff must edit content carefully to avoid excessive wordiness, as the layout offers minimal flexibility for spacing.

The printer will be handling the design work for this issue. All finalized content and ideas must be submitted to the printer by September 3rd to ensure the initial layout is ready for production by mid-September.

Administrator's Report

Presented by Scott Fitzsimmons, Township Administrator

Website development progress continues with STG. Recent updates include newly approved Road Department content and an updated community history section.

Review of personnel manuals is underway. A collaborative workflow has been established with the prosecutor's office to ensure legal sign-off before the final draft comes to the board for training and approval.

Mr. Fitzsimmons attended an educational overview via Microsoft Teams with Sedgwick, the township's Third-Party Administrator (TPA), to review client handling and claim processes.

The LCNB account's ACH process has been deactivated. The fiscal officer and administrator will visit the branch this week to officially close it.

Leadership held a demo and conference call regarding a new emergency response satisfaction survey. Pending a technical review on data transmission by Assistant Chief Lalich, the township intends to launch this as a pilot program.

Winter Storm Fern with Ohio Emergency Management Agency has granted portal access. The firm is still reviewing applications, and no funding determinations have been made yet. The Treasury Department has issued notification to begin the final closeout process for the American Rescue Plan Act grant.

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Fiscal Officer's Report
Presented by Scott Fitzsimmons

The Fiscal Officer reported that the 2027 Tax Budget Meeting has been scheduled with the Tax Commission for August 26th at 9:25 A.M.

Property and Liability Insurance was reviewed and a Commitment Letter was sent to OTARMA for coverages thru August 2027.

OLD BUSINESS

ADA Website development was covered by the Administrator's report.

NEW BUSINESS

Paying of the Bills

Ms. Colvin moved to approve the bills as presented for payment, seconded by Mr. Jacobs. a roll-call vote was taken, and the results are as follows: Mr. Jacobs – Yea, Ms. Colvin – Yea, Mr. Coffman – absent.

RESOLUTIONS

2026-66 RESOLUTION DECLARING CERTAIN TOWNSHIP PROPERTY TO BE NO LONGER NEEDED FOR PUBLIC USE, AUTHORIZING THE RELEASE AND TRANSFER OF SAID PROPERTY TO FORMER TOWNSHIP ADMINISTRATOR DONALD "GUS" EDWARDS PURSUANT TO REVISED CODE SECTION 505.10

Discussion- The Board, after further discussion with the Prosecutor's office and determining that the property was valued at less than \$2,500, passed Resolution 2026-66

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Motion- Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion, and a roll call vote was conducted: Mr. Jacobs – yea, Ms. Colvin – yea, Mr. Coffman was absent. The resolution was adopted.

Correspondence/Comments

Correspondence

Elected Officials' Comments

- **Trustee Jacobs** – Wanted to remind residents that back to school was soon and to be careful of returning students and school buses. Also, the Field of Faith is August 16th at 6:30 P.M. at Waynesville High School.
- **Trustee Coffman** - absent.
- **Trustee Colvin** – thanked everyone who showed up at the meeting.
- **Fiscal Officer Keith Gabbard**- none.

WORK SESSION

None

ADJOURNMENT

Ms. Colvin motioned to adjourn. Mr. Jacobs seconded the motion, and a voice vote was taken: 2 yea / 0 nay / 0 abstain / 1 absent. The Wayne Township Board of Trustees adjourned its meeting at 7:40 p.m.

Diane Colvin – President, Board of Trustees

Keith Gabbard – Fiscal Officer