

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2024**

Mr. Jacobs called the meeting to order at 7:00 pm.

Roll call: Ms. Colvin – present; Mr. Jacobs -present; Mr. Patrick - absent.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Stacey Lowing, Zoning Inspector; Jason Beckett, Fire Chief; and Scott Fitzsimmons, Fiscal Officer.

The following guests/residents were present: Pam and Jeff Patton, Dave Albers, George Cherryholmes, Cody Smeltzer, Matt Mumma, Patrick Davidson, Dale Coffman, Bradley and Crystal Coffman, Donald Coffman, Angie Tipton, James Coffman, Melissa L, Chastity Bloom,, Delores Pennington, Cynthia Coffman, and Darrell Coffman.

Mr. Jacobs led all present in the pledge of allegiance to the flag.

Mr. Jacobs asked for a motion to approve the March 19, 2024, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. Both were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:

Resolution 2024-40 was added to the agenda.

Welcome: Major Steve Arrasmith, Commander Warren County Drug Task Force

The drug task force is multi-jurisdictional representing all of Warren County as well as Wilmington. Mid to upper-level drug traffickers are the main focus of the drug task force. Major Arrasmith relayed information from the 2023 annual report.

At the conclusion of Major Arrasmith’s remarks, Trustee Andy Jacobs gave a personal donation to the drug taskforce on behalf of himself to personally support the activities of the drug taskforce here in Wayne Township and Warren County overall.

CITIZENS’ COMMENTS: none

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. Assisted the Fire Department with training scene set up. Additionally, we performed a pre-season check-up on the grasshopper lawn mower.
2. Completed a “Spring Spruce up” at the administration building.
3. Yard mowing (admin & cemeteries) has begun.
4. We have made a round of “stick patrol” ahead of mowing season.
5. I have a couple of culvert installations on the schedule.
6. I have not received any new information regarding the OEPA grant.

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7. I have assisted Clearcreek Township Road Department with some temporary salt storage while they are preparing to build a new salt storage structure.
8. The new bushwhacker is still on schedule for late April-mid May delivery.
9. I assisted the Fire department with a bucket truck response for a tree during one of the last thunderstorms.
10. 100% of Road Department equipment is available for use.
11. Chip seal bids were opened on April 2. The low bid pricing will allow the township to be within the budgetary constraints and may be able to add another road for chip-sealing.

FIRE DEPARTMENT:

Chief Jason Beckett provided the following report:

EMS Runs for the Month: 75
Fire Runs for the Month: 18
Service Calls for the Month: 5
Total Calls for the Month: 98

Total EMS Calls for the year: 199
Total Fire Runs for the year: 67
Total Service Calls for the year: 10
Total Calls for the year: 209

Recommendation to hire Kimberly Koncz as a part time FF/Paramedic
Resignation of Lieutenant Mumma
Gathering final prices on a new battalion, to include upfitting.
Cars were delivered for upcoming trainings. Thank you to the road department for setting them for us.

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Single-family residence** \$225
4048 Pekin Rd., Ryan Morris for Matthew Seymour
8269 New Burlington Rd., Five Daughters Constr., for Joshua and Marianne Chernesky
6475 Gard Rd., Aaron and Heather Breehne
- **Accessory building** \$100
5366 Thomas Dr., Jeff Franz
- **Above ground pool** \$50
4296 E. St. Rt. 73, Jackie New
- **Roof addition** \$100
9493 Sandy Run Dr., Steve Hanna for Julia and Jeremie Nelson

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6 permits/fees collected for a total of \$925.00 All funds have been deposited.

Administration Building

- Water pressure valve/regulator replaced.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

SLFRF:

The annual reporting Portal opens on April 1st and we must report all activity from the previous 12 months by the end of April. Looking to get this year's filing done and determine the balance to spend for 2024.

OTA:

I ordered and received a new updated set of Township Source books. I will place them in the conference room for all to use. The Zoning book is being updated and reprinted and will be shipped in May.

OIS:

May 1st Healthcare renewal coming up.

Received several plans to choose from with our current plan; Anthem BC BS having another 31% increase from current year.

Allstate – Allied which uses Aetna providers in-network and has been a good provider to OIS clients across Ohio, has a PPO 5000 Plan or a PPO 3500 Plan which are both cheaper in premiums but comparable or even better in benefit coverage.

We can lower our Deductible from \$6,000 to \$3,500 and reduce our premium on an Employee Only, by 18%. Total annual savings of about \$46,000. (I recommend the Allstate proposed Plan 2)

MOM:

The Fire Department had requested an upgrade to their copier to be able to print color. After discussion with Modern Office Methods (MOM) we discussed the end of lease, which is fourth quarter of this year and upcoming model year-end discounts, at the end of the first quarter. We can take advantage of current discounts now, but delivery of units will not be until late fall when the current lease expires. For the Administration Building we have good pricing on a like, Canon Image Runner, Model DX C3925 and for the Fire Station, the cost of upgrade to color put us in a price range where for about \$22 per month more, we could get into a full-size multi-purpose machine, the Ricoh IM C2510. Both of these units are priced out with monthly service contracts that have overage charges of around 0.012 BW and 0.082 Color impressions.

Misc.:

1. Administration Building flag poles. [on hold until spring inspection]

OLD BUSINESS:

- A. Website -on hold

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B. Other-none

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2024-35 APPROVE THE ACCEPTANCE AND HIRING OF KIMBERLY A. KONCZ TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A PART-TIME FIREFIGHTER / PARAMEDIC

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – absent. The resolution was therefore adopted the 4th of April 2024.

RESOLUTION 2024-36 ACCEPTING THE RESIGNATION OF LT. MATHEW MUMMA FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT **TABLED**

RESOLUTION 2024-37 A RESOLUTION APPROVING OF A HEALTHCARE AND BENEFIT PACKAGE WITH OHIO INSURANCE SERVICES AS AGENT AND AUTHORIZING DONALD EDWARDS, ADMINISTRATOR TO ACT AS OUR REPRESENTATIVE AND EXECUTE ALL DOCUMENTS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – absent. The resolution was therefore adopted the 4th of April 2024.

RESOLUTION 2024-38 AUTHORIZING ADMINISTRATOR, ON BEHALF OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES, TO ENTER INTO A NEW FIVE-YEAR LEASE AGREEMENT WITH MODERN OFFICE METHODS FOR THE LEASE AND INSTALLATION OF TWO NEW PRINTER, COPIER, SCANNER, FAX SYSTEMS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – absent. The resolution was therefore adopted the 4th of April 2024.

RESOLUTION 2024-40 RESOLUTION AUTHORIZING THE TOWNSHIP FISCAL OFFICER TO ISSUE A THEN-AND-NOW CERTIFICATE FOR PAYMENT OF AN EXPENDITURE AND DECLARING AN EMERGENCY

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – absent. The resolution was therefore adopted the 4th of April 2024.

C. Other: Ms. Colvin stated that April is Ohio native plant month. The township has five non-native trees at the administration building. She would like to investigate the cost to replace these trees.

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CORRESPONDENCE: none

ELECTED OFFICIAL'S COMMENTS: none

WORK SESSION: none

EXECUTIVE SESSION: none

ADJOURNMENT: With no further business, at 7:28 pm Ms. Colvin motioned to adjourn. Mr. Jacobs seconded the motion, and all were in favor.

President, Board of Trustees