

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD FEBRUARY 6, 2024**

Mr. Jacobs called the meeting to order at 7:00 pm.

Roll call: Ms. Colvin – present; Mr. Patrick -present; Mr. Jacobs - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Stacey Lowing, Zoning Inspector; Kyle Lalich, Interim Fire Chief; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Jeff Patton, Andrew and David Fessler, Scott Fitzsimmons, Sean Foley, Elizabeth Nichols, Tricia Nichols, Shane Hively, and William Carter.

Mr. Jacobs led all present in the pledge of allegiance to the flag.

Mr. Jacobs asked for a motion to approve the January 16, 2024, minutes. Mr. Patrick motioned to approve the minutes, and Ms. Colvin seconded the motion. All were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:
Resolution 2024-19 was added to the agenda.

CITIZENS' COMMENTS:

David Fessler, a student, stated that he came to the meeting to learn more about how the township works.

Shane Hively, chairman of the school levy committee, stated that the levy will be on the ballot.

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. The 2011 Ford Expedition sold for \$5800.00, and it has been paid for and picked up. The 12' Gledhill Snowplow sold for \$107.00 it has been paid for and is due to be picked up on 5 February 2024. The Bomford Verge mower was sold for the reserve price of \$3000.00. I have not had any contact with the buyer as of the writing of this report.
2. The new plow truck has been completed. It is waiting to go through the "detail shop" at WA Jones, after which, it will go back to Stykemain Chevrolet for a PDI. I anticipate being able to pick it up after the 7th of this month.
3. The Pier wall project on Lower Springboro Road has been completed and the road has reopened as of 2 February 2024.
4. With the warmer weather we have had as of late, tree trimming has been my primary focus.
5. A partial round of "pothole patrol" has been completed. We received some sub-standard cold patch material. I inquired about this, and Valley Asphalt admitted that they were having some issues with material and agreed to replace the "bad" cold mix with new fresh material.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD FEBRUARY 6, 2024**

6. I completed and submitted an OEPA grant application for reimbursement costs of the electronic spreader control systems and liquid de-ice equipment that I have outfitted the plow trucks with. This grant is for up to \$75,000.00. The amount that I have applied for is \$73,870.00. The grant is an initiative to reduce the amount of chloride being introduced into the environment. The electronic spreader control systems provide for only applying the minimum amount of road salt needed to clear the roads of ice and snow. Additionally, the biodegradable liquid application equipment further reduces the amount of chloride needed at colder temperatures. The awarding of the grant should be sometime this month. Hopefully, we will be awarded the amount that I have applied for, but anything is better than nothing, and will be much appreciated and helpful.
7. 100% of Road Department Equipment is available for use.

FIRE DEPARTMENT:

Total Run Volume from January 2024

Fire incidents - 19

EMS incidents -68

Service calls – 8

Total calls from January 2024 – 95

Total Run Volume from January 2023

Fire incidents - 19

EMS incidents - 70

Service calls - 3

Total calls from January 2023 – 92

Stryker Power Load and Cot will be delivered on February 6th.

Installation of the Load System is scheduled for February 7th.

MSA 4-gas monitors were delivered and placed in service.

FF/EMT Brayden Dietz submitted his resignation for employment outside the Fire Service.

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Single-family residence \$225**
9469 Sandy Run Dr., Ellis Home Builders, William Barnes
3141 E. Lower Springboro Rd., Ellis Home Builders, Joshua Bouchair
3311 E. Lower Springboro Rd., Diyanni Homes, Chad Cook

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD FEBRUARY 6, 2024**

- **Conditional use/site plan, \$500**
7411 E. St. Rt. 73, L. Dale Napier, conditional use/site plan, secondary dwelling unit

4 permits/fees collected for a total of \$1,175.00 All funds have been deposited.

BZA

- Upcoming hearing-February 15, 7411 E. St. Rt. 73, Napier, secondary dwelling unit
- Upcoming hearing-March 21, Janet Hice, conditional use/site plan and variance. PID # 0507176014. (lot is immediately adjacent to the west of the current Ohio Green Works)

MAGAZINE

- Magazine contracts have been sent out and are due by February 14.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Fire Chief Open Position:

Update: Assessment Center completed on Saturday 1/13/2024.
Results with recommendations for top candidates to interview.
Tuesday, January 30th panel interview of top four candidates.

FD Applications:

We are scheduled to interview applications for part-paid and part-time members on Monday, February 12th. (five applications).

Road Closure:

January 8th, Lower Springboro Road. WCEO Pier project. *Re-OPEN on February 2, 2024.*

Admin. Building:

Two of the four HVAC units are in need of replacement. They are the most heavily used units and have both been repaired several times and are recommended for replacement.

Update: The contractor has measured existing units and ordered the replacement units.

Road Resurfacing Program:

Scott has put together a robust resurfacing program for this year and is attached.
We will prioritize these to work within our budgetary constraints.

Security upgrades:

Lt Dowell is working on some security upgrades and replacements to make systems operable.

OTARMA;

All items that have been sold on Govdeals have been removed from our list of scheduled equipment.

Lt. Tanner Patterson:

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD FEBRUARY 6, 2024**

Mr. Patterson has accepted a full-time position with Clearcreek Fire Department. His start date is around the first of March. He plans on continuing here with Wayne Township on his days off helping with the transition of the new Fire Chief.

(PERRP 300AP) Filed

Coming Up:

Misc.:

1. MORE grants have been submitted. [Payment status]
2. New BWC grant has been approved. [Payment received]
3. Administration Building flag poles.[on hold until spring inspection]
4. Sheriff Sims on February 20th agenda.

OLD BUSINESS:

- A. Website
- B. Other

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2024-12 ACCEPTING THE RESIGNATION OF BRAYDEN DIETZ FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-13 RESOLUTION TO CERTIFY THE 2023 TOWNSHIP HIGHWAY SYSTEM MILEAGE TO THE OHIO DEPARTMENT OF TRANSPORTATION

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-14 AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER’S OFFICE FOR PURCHASE OF ROAD SALT

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-15 APPROVE THE ACCEPTANCE AND HIRING OF TODD C. BRAMLEE

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD FEBRUARY 6, 2024**

TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER II / EMT-B

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs– yea; Ms. Colvin – yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-16 APPROVE THE ACCEPTANCE AND HIRING OF EVAN R. FLETCHER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER I / EMT-B

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick– yea; Mr. Jacobs– yea; Ms. Colvin– yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-17 APPROVE THE ACCEPTANCE AND HIRING OF JAMES D. HARRIS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER II / EMT-B

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs– yea; Mr. Patrick – yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-18 RESCINDING RESOLUTION 2024-10
APPROVE ENTERING INTO A CONTINUING EDUCATIONAL CONTRACT WITH LT. DAVID DOWELL FOR A LEVEL 2 FIRE FIGHTING CLASS THROUGH THE WARREN COUNTY CAREER CENTER

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – yea. The resolution was therefore adopted the 6th of February 2024.

RESOLUTION 2024-19 RESOLUTION TO APPOINT DARRYL CORDREY OF HAMILTON TOWNSHIP TO THE WARREN COUNTY 911 PROGRAM REVIEW COMMITTEE

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 6th of February 2024.

C. Other: Ms. Colvin received a call from a citizen affiliated with the American Legion about a flagpole resolution. The township will use the lift trucks to help with flags, but the new commander at the legion didn't know about this. He would like a copy of the resolution to post at the Legion so that everyone is aware. The township will help civic groups and governmental agencies.

CORRESPONDENCE:

Mr. Coffman had a notice from Ohio Living regarding their memory care center grand reopening. He also had a notice from Warren County Regional Planning Commission asking for the township's continued support and to notify them of our representatives to Regional Planning.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD FEBRUARY 6, 2024**

Mr. Edwards spoke about the Ohio Living facility and the memory care grand reopening. The funds used for the renovation was gifted to Ohio Living, and the project has been in the works for about eight years.

ELECTED OFFICIAL’S COMMENTS: Mr. Jacobs thanked everyone for coming tonight.

WORK SESSION: none

EXECUTIVE SESSION: Personnel Matters (ORC. 121.22(G)(1))

At 7:31 pm a motion was made by Mr. Patrick and seconded by Ms. Colvin to enter executive session to consider the appointment, employment, or compensation of a public employee or official. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

A motion was made by Mr. Patrick at 8:06 pm to leave the executive session, which was seconded by Ms. Colvin. The motion passed unanimously.

As a result of the executive session, the following action was taken: Mr. Jacobs made a motion to allow the township administrator to extend a written offer to the top candidate for fire chief, and upon acceptance of the offer, they will let everyone know. The motion was seconded by Mr. Patrick, and all were in favor.

ADJOURNMENT: With no further business, at 8:09 pm Mr. Patrick motioned to adjourn. Mr. Jacobs seconded the motion, and all were in favor.

President, Board of Trustees