

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

Ms. Colvin called the meeting to order at 7:00 pm.

Roll call: Mr. Patrick – present; Ms. Colvin -present; Mr. Jacobs - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: None

Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin asked for a motion to approve the August 15, 2023, minutes. Mr. Jacobs motioned to approve the minutes, and Mr. Patrick seconded the motion. All were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:

Two resolutions: A resolution for the purchase of a dump truck, and a resolution authorizing the use of ARPA funds.

CITIZENS' COMMENTS: None

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. 4th round of mowing is all but completed.
2. Invoice for 2023's chipseal has arrived.
3. I am expecting the Reclimite crew at any time.
4. I am waiting for the final quote for the snowplow truck build. (I hope to have this by meeting time)
5. Asphalt wedging for this year is complete.
6. I have a tentative road re-surfacing list for 2024.
7. I am also working on pricing for the replacement of the bushwhacking tractor and mower. (This is for 2024 budget year)
8. I would like to publicly thank my crew for a job well done while I was off last week on vacation.
9. The F-250 and the F-550 have gone to Ford for the recall work that needed to be done. However, the F-550 had a service engine soon light on, which needed to be addressed. Lebanon Ford has the truck, and they are saying it has a multitude of problems. (All emission's related)
10. All Road Department equipment is available for use.

There was discussion about the Sales Rd. double chip seal from the 2022 program and whether it is what we contracted for.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

EMS runs for August	74
Fire runs for August	20
Public Service calls	<u>15</u>
Total runs for August	109

Ems runs for 2023	625
Fire runs for 2023	219
Public Service calls	<u>84</u>
Total runs for 2023	928

2022 had 169 Fire, 642 EMS, & 54 Service Calls total of 865 calls up 63 from last year.

Emailed out reports for August.

Quarterly payroll has been submitted to Fiscal Officer.

Working on LOEB Grant due end of September.

State EMS Grant increase to \$4021.59.

403 down with check engine warning. Cummins has repaired Turbo Actuator.

403 scheduled for new front tires.

Breathing Air Compressor passed its 6-month cert and service.

Holmatro Extrication tools on Rescue has been serviced and certified. Cutters are OOS due to center pin that needs replaced (on order)

New engine final inspection is scheduled for September 20 through 22. Camery, Patton, and I will fly up and complete. Once completed it will be scheduled to be driven to 911 Fleet and dealer items completed then will be delivered to us.

New members Olivia DuBard & Sadie Schindler

Tim Salas Resignation

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

- **Accessory building** \$100
6412 E. St. Rt. 73, Timothy Stansell
9387 Haines Rd., Carlee Mortland
9490 Cold Springs, Justin Stebbins
4720 Mazola Ct., Josh Moffitt
9066 Valdosta Way, Ryan Kabbes

- **Sign** \$125
3018 Lytle/3026 E. Lytle 5 Points, Matt Dittman

- **In Ground pool** \$75
8792 Ferry Rd., Luxury Pool Concepts
6590 Sales Rd., Heatwave Pools

- **Single-family residence** \$225
8681 New Burlington Rd., Jerry Lucas Cunningham

- **Conditional use/site plan with variance** \$500
5564 Elbon Rd., Gwen Forrest (September 21, BZA)

10 permits/fees collected for a total of \$1,500.00 All funds have been deposited.

Magazine

The magazine advertisement and article due date was August 30. Currently I am working with Stacey Castle on draft copies. It is scheduled to be sent to the printer on September 11 for an early October mailing date.

Mr. Patrick asked the outcome of the variance hearing for Jodee Ball. Variance was approved by the Wayne Township BZA.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

OPWC:

Working to finish up this year's application to the District 10, OPWC for a grant on the Corwin Avenue Repaving Project. Still have a few documents that I'm waiting on from the engineer's office for submittal to the *WorkWise*, OPWC portal by the September 8th deadline.

Ohio Dept of Transportation:

Checked on the SR 73 bridge project and the following milestones are currently posted:

Sale	08/10/2023	SOLD
Award	08/18/2023	Double Z Construction Company \$4,099,408.64
Begin Construction	11/01/2023	
End Construction	10/15/2024	

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

County Engineer: Chip Seal:

The County Engineer cost estimate for our chip seal roads this year was \$158,714 based on \$1.75 sy.

The low bid came in from Allied Construction for \$192,963.67, based on \$2.11 sy.

Upon further review we found a missed calculation on Gard Road. They had it listed twice, as if it was getting a double chip seal at 21,562 sy per pass.

We single chipped Gard Road and reduced our quantities to cut \$47,000 off the bid price to bring the construction costs within budget. Final invoiced price of construction \$145,621.36 (see attached documents)

Board of Elections:

The Board of Elections sent approved ballot language from the state for the November 7th Issue.

(see attached)

I have also attached a final Draft of the magazine article with Levy facts and Q&A answers.

W.C. Budget Commission:

Attended the Warren County Budget Commission Hearing on August 23rd. Comments were that Warren County's property revaluation will take place in 2024 and reflect on 2025 tax duplicates. All surrounding counties are doing their reevaluations this year and are seeing a 30-37% increase in residential values. Mr. Nolan is hoping that Warren County will be closer to 30%. Remember this will only affect the inside millage and schools 20 mill floor.

Also, there will be some upcoming discussion on Warren County's Alternative Formula for Local Government distribution.

Rockies Express legal case with the State of Ohio on property tax values is still in Court and being challenged. Matt expressed that these things move very slowly through the system, and he doesn't believe he will be around when a decision is made. (In short, don't count on that money for any near expenditures)

W.C. Commissioner's Public Hearing:

Held on August 29th *Consider Text Amendments to the Requirements and Standards for the design and construction of Streets and Roadway Facilities in Warren County*

Gave testimony along with several other townships in support of the new standards. There were some opponents from Cincinnati Home Builders Association along with developers i.e., Fischer Homes that oppose part of the new design standards and Bonding process and they requested a continuance of the Hearing to allow them time to better assess the cost associated with these changes. They feel that it will add about \$2,000 per lot.

The Commissioners extended the Public Hearing until October 17th and asked the County Engineer to work with all to find a compromise.

Warren County Convention & Visitor's Bureau:

Geo Caching Tour

Stacha Yundt, Marketing Director for the Bureau will be running a one-year long Geo Caching Tour program beginning October 20, 2023. I have given permission to use 122 S. Main Street as a location. They will be doing all the programming and maintenance. They are estimating the attraction of 600-800 people, with the majority in the first quarter of the event.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

Wright State University:

I have partnered with Wright State University, School of Nursing to host their Kinesiology and Health Science class here in the Waynesville Community. They will be using our Conference Room on several Tuesdays during September through November as a home base as the students go out into our community. They will be doing some observations and then developing a project on Health Care in a rural environment.

On December 5th the students will do a presentation to the community about the identification of a problem and the implementation of a plan at a site identified in the community.

Street Lighting Districts:

I have calculated and updated all properties within our Street Lighting Districts and sent them to the WC Auditor's office for assessment on the 2023 tax year for 2024 duplicates.

The Board of Wayne Township Trustees, in order to provide the moneys necessary for the annual costs of the Street Lighting Districts, the subdivision lots benefited by said district shall be assessed at an appropriate rate of money per lot to cover the costs of said lights and the administrative costs of said District from January 1, 2024 thru December 31, 2024, being assessed with tax year 2023, collected in calendar year 2024.

(Attached are the district calculations)

Seagrave Engine:

I have contacted the President/CEO and requested construction pictures of our unit. They were taken and sent on the 31st of August, and I will show them at Tuesday's meeting.

OLD BUSINESS:

- A. Demo of new website: Mr. Patrick showed the site that he is working on at this time. He will be forwarding each department's content to the appropriate personnel later this week.
- B. Other: None

NEW BUSINESS:

- A. Questions or Concerns Regarding the Bills. None
- B. Legislation:

RESOLUTION 2023-61 ACCEPTING THE RESIGNATION OF DEPUTY CHIEF TIM SALAS FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2023-62 APPROVE THE ACCEPTANCE AND HIRING OF OLIVIA K. DUBARD TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A FIREFIGHTER / EMT-B

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2023-63 A RESOLUTION LEVYING A SPECIAL ASSESSMENT ON LANDS IN WAYNE TOWNSHIP FOR STREET LIGHTING DISTRICTS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2023-64 A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR GRANT FUNDS FOR A MULTIJURISDICTIONAL PROJECT OF CORWIN AVENUE REPAVING

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs– yea; Ms. Patrick – yea; Ms. Colvin – yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2022-65 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin– yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2023-66 APPROVE THE ACCEPTANCE AND HIRING OF SADE M. SCHINDLER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS AN EMT-B

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2023-67 RESOLUTION AUTHORIZING THE SUBMISSION OF A “FURNAS FORGE CORWIN AREA STORM SEWER AND DRAINAGE IMPROVEMENT PROJECT” APPLICATION AND MULTI JURISDICTIONAL PARTICIPATION AGREEMENT BY THE VILLAGE OF CORWIN AND THE WAYNE TOWNSHIP BOARD OF TRUSTEES TO THE OHIO PUBLIC WORKS PROGRAM (OPWC)

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 5th of September 2023.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 5, 2023**

RESOLUTION 2023-68 RESOLUTION TO APPROVE THE PURCHASE OF A DUMP TRUCK FOR THE ROAD DEPARTMENT OFF OF STATE PRICING

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick– yea; Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 5th of September 2023.

RESOLUTION 2023-69 WAYNE TOWNSHIP 2023 SINGLE AXLE SNOWPLOW DUMP TRUCK AND EQUIPMENT: A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin– yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th of September 2023.

- C. Other: Fire Department open houses, which will focus on information about the levy, will be held on September 24th and October 29th from 2 to 4 pm. There was discussion about methods that could be used to disseminate information.

CORRESPONDENCE: Mr. Edwards inquired whether everyone received an email about Workforce development. Mr. Coffman’s correspondence included the Warren County Health District quarterly report, and a monthly newsletter rom the Warren County Health District, a letter from Volunteer Energy stating that it was dissolved, and an invitation to a customer appreciation dinner from Sunrise Cooperative. Also, there was a letter stating there was a transfer over to Energy Harbor.

ELECTED OFFICIAL’S COMMENTS: None

WORK SESSION: None

EXECUTIVE SESSION:

At 8:11 pm Ms. Colvin made a motion to enter executive session for personnel issues per ORC 121.22(G)(1). Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs – yea.

At 9:34 pm, Mr. Patrick made a motion to end the executive session, and adjourn the meeting. Ms. Colvin seconded the motion, and all were in favor.