

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD AUGUST 15, 2023**

Ms. Colvin called the meeting to order at 7:03 pm.

Roll call: Mr. Jacobs – present; Ms. Colvin -present; Mr. Patrick - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; and Stacey Lowing, Zoning Inspector.

The following guests/residents were present: David Dowell and Dale Edwards

Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin made a motion to approve the August 1, 2023, minutes, and Mr. Jacobs seconded the motion. Both were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:

Addition of a “blank page,” void resolution, 2023-54.

CITIZENS’ COMMENTS: none

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. Another round of spraying has been completed. (Trying to keep the johnsongrass in check)
2. Have completed re-grading of two waterways. (Elbon Rd and Oneall Rd)
3. Currently working on ditching/drainage.
4. I have not had very much luck with finding a plow truck. (Not much out there) I am currently looking at potentially building a truck. I am in a conversation with the dealer that we purchased the 6500 Silverado from.
5. The striping for Gard Rd has been completed. I would expect an invoice from Allied Construction before the end of the month. (Chip-seal) Additionally, the striping contractor mistakenly striped Hacker Farm Lane. This was not supposed to be done. I have had a conversation with the project coordinator from Warren County and informed him that the township will pay for the “stop bar” but not the double yellow centerline and the white edge lines. He has agreed with me.
6. I spoke with Dave Helm (Pavement Tech) He said that his crew is looking to be in our area towards the end of this month or into the beginning of September. (Reclimite for Cook-Jones Road) I was also informed that Warren County has completed their paving program for 2023, and that they expected the Reclimite crew on 14 August 2023. With this information we could see them on Cook-Jones Rd sometime this week. (more to come)

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7. I am looking at starting the 4th round of mowing next week. With the rain and warm temps, the grass has really taken a jump.
8. Bushwhacking is still an ongoing process.
9. The Corwin Nixon Covered bridge will be closed the week of 21 August 2023. Warren County has hired a contractor to re-apply a coat of Fire retardant. They try to keep this on a five-year schedule; however, the last application was done in 2017. Additionally, board replacement/repair will be conducted at the same time.
10. I still have a couple of spots that I need to wedge some asphalt into. I am hoping to get this completed this week (weather permitting)
11. All Road Department equipment is available for use.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

Have received several applications and are working on those.

Thermal Imager replacement

New Member Chastity Bloom is awaiting her agility exam. Hopefully this will be done over the weekend.

Has passed physical just needs clarification from her family Dr.

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Accessory building** \$100
9481 Sandy Run Dr., Alex Sargent
8312 Bellbrook Rd., Dan Dillman
- **Addition** \$100
7272 St. Rt. 73, Kent Pelton, Waynesville Church of the Nazarene
- **In ground pool** \$75
9506 Sandy Run, Harvey Trent
- **Single-family residence** \$225
7972 Township Line Rd., Monarch Homes
- **Variance application** \$500
5337 Lytle Rd., Jodie Ball

6 permits/fees collected for a total of \$1,100.00 All funds have been deposited.

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BZA

- August 17, Jodee Ball, variance, 5337 Lytle Rd.

MAGAZINE

- The deadline for articles and advertisements is August 30. The printer needs the final draft by September 11 to meet an early October mailing deadline.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

OPWC:

Signed the cooperative agreement with the Village of Waynesville for the Franklin Road Phase II project per our Resolution 2023-39 approval.

Ohio Dept of Transportation:

Checked on the SR 73 bridge project and the following milestones are currently posted:

Sale	08/10/2023
Award	08/21/2023
Begin Construction	11/01/2023
End Construction	10/15/2024

OTARMA:

The following policy changes resulted and the cost adjustments:

1. APD @ 1,000/1,000 (from 250/250)= \$980 savings
2. Additional Property @ 1,000 (from 250)= \$304 savings
3. Buildings/Contents @ 2,500 (from 1,000)= \$896 savings
4. Increased Liability Limits to \$5,000,000 = \$2,881 cost

Waiting for the updated Invoice.

The OTARMA Board of Directors announced \$800,000 Dollar Distribution in 2023 from the excess reserve fund to all of its members.

Wayne Township, Warren County will receive \$1,223.46.

County Engineer:

Middletown Road Bridge #30-2.02 Closure

Lebanon, Ohio – Wayne Township, Warren County, Ohio – Middletown Road Bridge #30-2.02, between Waynesville Road and Corwin Road, will be closed beginning Monday, August 21, 2023, for one (1) week, weather permitting. The closure is necessary to perform bridge maintenance work and will be completed by KT Holden Construction.

The detour for the closure will utilize US42, SR73, Smith Road and Corwin Road.

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Misc.:

2023 Warren County Inaugural Leadership Float - YouTube

Included in your packet all local ballot issues for November (Ballot Language)

OLD BUSINESS:

- A. Website update status- Mr. Patrick states that over the next week he will be working on the website.
- B. Other-none

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2023-54 VOID: THIS RESOLUTION WAS NEVER CREATED, INTENTIONALLY LEFT BLANK

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs– yea. The resolution was therefore adopted the 15th day of August 2023.

RESOLUTION 2023-59 APPROVING THE SOLID WASTE MANAGEMENT PLAN OF THE WARREN COUNTY SOLID WASTE MANAGEMENT DISTRICT

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – yea. The resolution was therefore adopted the 15th day of August 2023.

RESOLUTION 2023-60 APPROVE THE ACCEPTANCE AND HIRING OF CHASTITY BLOOM TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS AN EMT-B IN TRAINING

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Mr. Patrick – yea; Ms. Colvin – yea. The resolution was therefore adopted the 15th day of August 2023.

C. Other:

1. Discuss thermal imaging cameras- Chief Scherer states that they wish to purchase personal thermal imaging cameras. He stated that the current thermal imaging units are older and are considered end of life. Batteries are also difficult to find, which ultimately led to a decision to pursue the purchase of personal thermal imaging cameras. Discussion ensued regarding the quote, and a quote for another type of thermal imaging camera. There was further discussion about the fact that these units are needed.

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Mr. Patrick made a motion to approve the expenditure of \$7,827.60 for the purchase of three (and an additional one for free) thermal imaging units. Mr. Jacobs seconded the motion, and all were in favor.

2. Archive Social- Mr. Edwards presented information about a service that tracks everything that is posted on social media sites or websites and creates an archive. This could be used in the event of public records requests, or if there was a court case regarding anything on the township's social media sites.

Mr. Patrick stated that he could set up the new website with a change log, which is a time stamp and shows modifications. For Facebook, data can be extracted as well as the edit history. He said that we should be fine with these capabilities for now.

3. Village of Corwin stormwater project- They received 1.2 million for the project but are still approximately \$600,000 short and will be applying for OPWC funds. They are seeking a partner to help obtain the additional points. Mr. Edwards told the Village that they need to share in some projects with Wayne Township, which would create higher scores on the projects. To partner with another jurisdiction, 5 percent of the project cost, or a minimum of \$25,000 per project is required.

Corwin will receive points as they received federal funding, and because it has been more than 10 years since their last OPWC project.

CORRESPONDENCE:

Mr. Edwards received a Lytle Ferry Rd. complaint email that was referred to the township from the County. On the thoroughfare plan, it is an urban collector road, and it is recognized that at some point in the future an evaluation will be needed. The complainant feels there is so much traffic, and fast traffic, and that there needs to be an evaluation now to determine how to address the problems.

ELECTED OFFICIAL'S COMMENTS:

Mr. Jacobs commented on school being back in session, and the start of fall sports.

WORK SESSION: none

EXECUTIVE SESSION: none

ADJOURNMENT: With no further business, at 8:05 pm Ms. Colvin motioned to adjourn. Mr. Patrick seconded the motion, and all were in favor.