

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD AUGUST 1, 2023**

Ms. Colvin called the meeting to order at 7:00 pm.

Roll call: Mr. Jacobs – present; Ms. Colvin -present; Mr. Patrick - absent.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Dale Edwards

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Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin asked for a motion to approve the July 18, 2023, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. Both were in favor.

Ms. Colvin made a motion to approve the minutes from the special meeting on July 28, 2023, and Mr. Jacobs seconded her motion. Both were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA: There were several changes and adjustments to be made during the meeting regarding resolutions.

CITIZENS' COMMENTS: none

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. 3rd round of mowing completed.
2. Reclimite is still looming in the near future.
3. The search for a plow truck is in full swing.
4. Invoice for Micro-Seal (slurry -seal) has been received. All I have to say is “sign the check”
5. I have several projects on the list.
6. All Road department equipment is available for use.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

EMS runs for July	70
Fire runs for July	43
Public Service calls	<u>10</u>
Total runs for July	123
Ems runs for 2023	530
Fire runs for 2023	194
Public Service calls	<u>68</u>
Total runs for 2023	792

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2022 had 150 Fire, 567 EMS, & 50 Service Calls total of 767 calls up 25 from last year.

Will update run data on August 1 as this is runs as of July 26th.

Will Email out July Reports on August 1

Door entry software has been updated and seems to be working fine.

Will be receiving 20 new portable radios from the County (at no cost) as part of the upgrade of outdated radios. Had to order speaker mics because the old ones do not work on new radios.

Will be getting all radios reprogrammed shortly due to new Dispatch system called Locution, which goes online on August 1 at 1300 hrs. Telecom will rebroadcast on 83 NIMS till all radios are programmed in the county.

Updated information on SOP for sign on bonus, has been sent to current staff. Several have already started working to take advantage of this.

ZONING DEPARTMENT: none

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

FD Staffing:

The “Sign on Bonus” program reinstated for fire department staffing has already created some active recruitment from our members.

There has also been strong interest in an Advanced EMT class being held at Salem / Morrow Fire department beginning August 3rd and ending in November.

Ohio Dept of Transportation:

The last week of July saw some increase in signage along St. Rt. 73 corridor. The STOP and Cross Traffic Does Not Stop” at the Clarksville Road intersection were upgraded to a larger size. There have been some warning signs of intersections / crossroad signs installed ahead of intersections.

OTARMA:

Reviewed our OTARMA property and casualty insurance renewal packet. There are a couple of minor modifications being made. One other change I am asking our Board to approve is considering increasing our Liability Limit from the standard minimum of \$3,000,000 to \$5,000,000 to protect the citizens’ assets from the current litigious climate we have been seeing.

I am also asking for a quote change if we increase our deductible from \$250 to \$500 or \$1,000.

Zoning:

Stacey has been working with residents on permitting process and had three needing to apply for variances. At this time only one application made the August meeting deadline.

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County Engineer:

Has released new text amendments to the existing Requirements and Standards for the Design and Construction of Streets and Roadway facilities in Warren County.
County Commissioners will hold a Public Hearing on these on August 22, 2023, at 9:00 a.m.
These have been vetted with developers and Home Builder Associations along with local jurisdictions and agencies over the last several years.

Misc.:

LM River Paddle Tour and Leadership luncheon was very informative.

Ohio LTAP training on Intersection Modifications Using Mini-/Modular Roundabout Methods – Research Results

Magazine content will be due in about a month. The first week of September.

OLD BUSINESS:

- A. Website update status- no update
- B. Discussion on Fire Levy for Staffing First Responders-none
- C. Fire Dept. “Sign-On Bonus” program for Volunteers- the program is going well, and there have been several applications.
- D. Other-none

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2023-55 A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN MILL LIMITATION AND TO PROCEED WITH SUBMISSION OF THE QUESTION OF THE TAX TO ELECTORS

Ms. Colvin stated that the levy will be for 2.25 mills, and that since the required ballot language is so general, there needs to be a focus to explain to the public that it is for personnel needs.

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs– yea; Mr. Patrick – absent. The resolution was therefore adopted the 1st of August 2023.

RESOLUTION 2023-56 APPROVE ENTERING INTO A CONTINUING EDUCATIONAL CONTRACT WITH MELYNN DUFF FOR AN ADVANCED EMERGENCY MEDICAL TECHNICIAN PROGRAM AND PAYMENT OF TUITION FOR WAYNE TOWNSHIP FIRE DEPARTMENT

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs– yea; Ms. Colvin – yea; Mr. Patrick– absent. The resolution was therefore adopted the 1st of August 2023.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
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RESOLUTION 2023-57 APPROVE ENTERING INTO A CONTINUING EDUCATIONAL CONTRACT WITH TANNER PATTERSON FOR AN ADVANCED EMERGENCY MEDICAL TECHNICIAN PROGRAM AND PAYMENT OF TUITION FOR WAYNE TOWNSHIP FIRE DEPARTMENT

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick– absent. The resolution was therefore adopted the 1st of August 2023.

RESOLUTION 2023-58 RESOLUTION APPROVING THE PROPERTY & CASUALTY INSURANCE PROPOSAL AS SUBMITTED BY BURNHAM & FLOWER OF OHIO FOR THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY (OTARMA) PROGRAM AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN ALL DOCUMENTS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – absent. The resolution was therefore adopted the 1st of August 2023.

C. Other:

CORRESPONDENCE:

Mr. Coffman received a letter from Collett’s Propane regarding a program for purchasing propane. The township has used this program in the past. Previously, a trustee would contact them, and the company would provide a lower rate for the township. Ms. Colvin volunteered to call and request a lower rate. He also had a notice from Energy Harbor stating that the fire station was now covered under the energy aggregation program under the Village of Waynesville.

Mr. Edwards received OTARMA’s annual report, which stated that there will be a rebate to approximately 1,000 jurisdictions, which includes Wayne Township. A letter was received from Knapheide Truck Equipment Company has purchased the Kaffenbarger Truck Equipment Co.. Susan Mason from Warren County sent information about an update to the EPA solid waste management five-year plan, and she is willing to come to a trustee’s meeting to provide further information if desired.

ELECTED OFFICIAL’S COMMENTS:

Mr. Jacobs reiterated that there is a need for the fire levy for staffing.

WORK SESSION: none

EXECUTIVE SESSION: none

ADJOURNMENT: With no further business, at 7: 41 pm Ms. Colvin motioned to adjourn. Mr. Jacobs seconded the motion, and both were in favor.

President, Board of Trustees

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