

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2023**

Ms. Colvin called the meeting to order at 7:00 pm.

Roll call: Ms. Colvin – present; Mr. Jacobs -present; Mr. Patrick - absent.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Dale Edwards

Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin asked for a motion to approve the March 21, 2023, minutes. Mr. Jacobs motioned to approve the minutes, and Ms. Colvin seconded the motion. Both were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA: none

CITIZENS' COMMENTS: none

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. Chip Seal bids are scheduled to be opened on 13 April 2023.
2. Asphalt paving bids came in at the \$91.00-\$93.00 p/ton range. This is much lower than Butler County which came in at the \$101.00-\$103.00 p/ton range. I do not have any paving on the schedule for this year.
3. I notified the roofing company that we awarded the job to. They are looking to getting started towards the end of this month, depending on weather conditions. I chose a standard black color shingle.
4. We have been conducting some pre-emptive ditching, in preparation for the impending spring rainy season.
5. The rain event that occurred on the weekend of 24-26 March 2023 came with the closing of Corwin Avenue, along with Middletown Road between the covered bridge and Corwin Road. Both roads were able to be re-opened Monday morning 27 March 2023.
6. The wind that has accompanied these events has kept us busy picking up debris along the roadside.
7. As of the writing of this report I have not received any new information with regards to the Micro-seal cost.
8. We affected a repair to an erosion issue around an “arch” culvert. I still have some more work to do at this structure, however, the repair that was made addressed the most serious issue at this location. I hope to finish the rest of the work needed at this location this week. Asphalt plants are opening, when the temps are favorable, I plan to wedge in some asphalt patches along EOP.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2023**

9. As part of some rain day operations, we performed maintenance on Brush 91. This included oil changes for the truck, the skid unit pump motor and the generator.
10. After the first large rain event we experienced I observed a “log jam” starting at/under the Corwin Nixon Covered Bridge. I notified the WCEO of what was occurring. After this last event the “log jam” has increased in size. I spoke with the Warren County Highway Department and offered my assistance if needed to mitigate this obstruction.
11. I have studied the long-range forecasts from several sources, and I have read the almanac, with that being said I have partially de-saddled my snow and ice removal equipment. I am still in a position and able to respond to any winter weather event we potentially could experience. I am planning on waiting until mid-April before officially calling winter over and outfitting the equipment for normal operations.
12. I have several pipe and ditching projects on the schedule.
13. We did conduct a round of “pothole patrol”. I have a small amount of material left. I am planning to use it up, then switch to hot mix for more permanent repairs along with wedging.
14. A round of “stick patrol” is looming soon for a more intensified clean up before mowing begins. Additionally, spring clean-up around the administration building is on my schedule as well.
15. I will “touch base” with River Metals next week for a reminder/confirmation of the dumpster for the Recycle Rally.
16. 100% of Road Department Equipment is available for use.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

Ems runs for March	66
Fire runs for March	33
Public Service calls	<u>07</u>
Total runs for March	106

Ems runs for 2023	259
Fire runs for 2023	97
Public Service calls	<u>16</u>
Total runs for 2023	372

2022 had 68 Fire, 301 EMS, & 27 Service Calls total of 396 calls down 24 from last year.

Will email out reports for March on Monday

Spring Fish Fry set up is coming along just about ready.

New Seagrave Engine

2009 PL Squad

3 ½ weeks post op. waiting on info to return to light duty.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2023**

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Addition** \$100
9646 Bellbrook Rd., Eric Geraci for Angela Fry

- **Accessory building** \$25
8973 Ferry Rd., Beth Daniels

- **Porch** \$50
8560 Twin Creek Dr., Ellis Custom Homes

- **Accessory building** \$100
3838 N. St. Rt. 42, Roger Briggs
10426 New Burlington Rd., Kelly Derrick
4789 N. Waynesville Rd., Mike Begley

- **In-ground pool** \$75
8532 Twin Creek Dr., Molly Depue

- **Variance application** \$500
4943 E. Old St. Rt. 73, Robert Angel
3083 Old St. Rt. 122, Casey Kiger

9 permits/fees collected for a total of \$1,550.00 All funds have been deposited.

Zoning Commission

- April 6, public hearing for administrative zoning amendments

Trustees

- April 18, public hearing for administrative zoning amendments

BZA April 20

- 4943 E. Old St. Rt. 73, Robert Angel, variance for driveway setback
- 3083 Old St. Rt. 122, Casey Kiger, accessory building variance for footprint and number of buildings

Magazine-out for delivery as of March 31

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2023**

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Health Insurance:

Renewal is coming up May 1st. We received our notice of a rate increase of 24.6% with an average for other groups of about a 14% increase.

[continuing to shop but not finding anything better than our current product.]

Weather Events:

Corwin Ave. was closed from Friday March 24th until Monday March 27th due to high water. We had about 2 inches on Friday and another 2 inches on Saturday.

Seagrave Fire Apparatus:

Update: Prosecutor's letter has been mailed to the President / CEO of Seagraves in regard to their request of a surcharge on the contract price for fire engine related product and shipping cost increases.

No response back yet as of February 27th, so Asst. Prosecutor, Adam Nice has followed up with a phone message and an email to the President, of Seagraves, after we conferenced on options and how to proceed.

[received documents requested and distributed to Trustees. Asst. Prosecutor, Adam Nice has weighed in and I'm requesting items on the surcharge list be shown with "cost of bid" vs. "cost of procurement". If we can get satisfactory verification on calculation methodology, then we can proceed with negotiating the addendum.]

Electric Aggregation:

We have executed a second Amendment to Master Agreement with Energy Harbor LLC , for pricing and other conditions to retail generation electric service.

New Term: 24 months July 2023-July 2025

New Price: **6.83** cents per kWh

EDU: Duke and AES Ohio

KLA Consulting:

During OTARMA's site visit KLA Consulting came up with five recommendations for us to work on implementing to reduce potential liability exposure.

We have been responding to and implementing these recommendations.

Misc.:

Attended a LTAP CDL training program.

WCTA meeting last Wednesday: ranked scholarship applications.

OLD BUSINESS:

A. Convention of States Project- Ms. Colvin would like to have a resolution for this at the first meeting in May.

B. Website update status- Mr. Patrick will have an update at the next meeting.

C. Other- none

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2023**

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2023-23 NOTIFICATION OF INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF WAYNE TOWNSHIP FOR THE CALENDAR YEAR 2023

Mr. Jacobs motioned to adopt the resolution with a minimum sale price of \$10,000. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – absent. The resolution was therefore adopted on the 4th of April 2023.

RESOLUTION 2023-24 A RESOLUTION TO “OPT-IN” TO THE NATIONAL OPIOID SETTLEMENT OF: TEVA, ALLERGAN, CVS, WALGREENS, WALMART WHICH OHIO IS A PARTICIPANT IN

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – absent. The resolution was therefore adopted on the 4th of April 2023.

RESOLUTION 2023-25 A RESOLUTION APPROVING OF A HEALTHCARE AND BENEFIT PACKAGE WITH OHIO INSURANCE SERVICES AS AGENT AND AUTHORIZING DONALD EDWARDS, ADMINISTRATOR TO ACT AS OUR REPRESENTATIVE AND EXECUTE ALL DOCUMENTS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – absent. The resolution was therefore adopted the 4th of April 2023.

CORRESPONDENCE: Mr. Coffman had a letter from Constellation Gas, which is the new provider for natural gas. He also received a quarterly report from the Warren County Health District.

ELECTED OFFICIAL’S COMMENTS: Mr. Jacobs made a comment about the new law regarding the use of cell phones in vehicles.

WORK SESSION: Cyber Security: IT- This will be rescheduled for when Mr. Patrick is present.

EXECUTIVE SESSION: none

ADJOURNMENT: With no further business, at 7:40 pm Ms. Colvin motioned to adjourn. Mr. Jacobs seconded the motion, and both were in favor.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 4, 2023**

President, Board of Trustees