

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD FEBRUARY 7, 2023**

Ms. Colvin called the meeting to order at 7:01 pm.

Roll call: Mr. Jacobs – present; Ms. Colvin -present; Mr. Patrick - absent.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Dick and Teri Smith, Chris Colvin, Gary Breeze, Kevin Ray, Joyce Breeze, (illegible) Burkhardt (N. Waynesville Rd.), illegible(2581 N. Waynesville Rd.), Chris Eppich, Tony Mortara, Sean Mortara, Earl Isaacs, Steve Morris, Clifton Lamb, Janna Lamb, Dale (illegible, 8495 Harrison), Dick Thompson (Hamilton, Ohio), Virginia Morgan (Hilliard, Ohio), Tara Gasaway (Camden, Ohio), Roger Gibb(guest speaker, Mason, Ohio), S. Robertson (Eaton, Ohio), Barbara Burkhardt (Clearcreek Twp.), Doug Shinkle, S. Shinkle, George Cherryholmes, Diana Telles (West Chester, Ohio), Charles Horton (West Chester, Ohio), Susan Dunn (West Chester, Ohio), Dale Edwards, M. Murray (Mason, Ohio), Keri Mason (Mason, Ohio), Steve Jones (Mason, Ohio), Linda and Greg Roth (Mason, Ohio).

Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin asked for a motion to approve the January 17, 2023, minutes. Mr. Jacobs motioned to approve the minutes, and Ms. Colvin seconded the motion. Both were in favor.

**ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:**

**Guest speaker:** Roger Gibb, Convention of States District Captain

Mr. Gibb presented a 15 minute ‘PowerPoint’ program on the reasons of calling a Convention of States and stated that there are three issues that a convention of states would address. These issues- fiscal responsibility, limiting federal overreach, and term limits, could be changed through amendments to the constitution.

**CITIZENS’ COMMENTS:**

Barbara Burkhardt, a precinct captain in the Warren County GOP, presented a different view regarding the convention of states. She stated that other groups are preparing constitutional amendments in the event of a convention of states.

Chris Colvin wanted to correct the record regarding statements made by Barbara Burkhardt regarding Waynesville Village Council’s 2018 Resolution passing and supporting a Convention Of States.

Gary Breeze spoke about his removal from the Board of Zoning Appeals, and wanted to know why he was replaced. Ms. Colvin stated that his attendance record during 2022 was the reason that there was a new appointment.

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**DEPARTMENT REPORTS**

**ROAD DEPARTMENT:**

Scott Camery, Road Superintendent, provided the following report:

1. I have had several conversations with WCEO regarding “fine tuning” of the 2023 road re-surfacing list. We are in good shape and on target.
2. I have had a conversation with the WCEO bridge inspector with regards to bridge deck deterioration. We are in the process of formulating a plan.
3. We have had several winter weather events, which have been keeping us busy, all with only minor breakdowns and minor complaints.
4. The fabricated modifications that we made to the snow removal equipment are working out very well.
5. In 2003 we built 7 mailbox posts; we used the last one this year. This is a true testament to the level of professionalism exhibited by the Road Department. The 7 posts that have been replaced over the span of 20 years, two have been due to actual contact from township equipment. The remaining five resulted from resident neglect. I will continue to encourage and remind our residents that keeping their mailboxes and posts in good condition is their responsibility.
6. All Road Department equipment is available for use.

**FIRE DEPARTMENT:**

Paul Scherer, Fire Chief, provided the following report:

Ems runs for January	70
Fire runs for January	20
Public Service calls	<u>2</u>
Total runs for January	92

Ems runs for 2023	145
Fire runs for 2023	48
Public Service calls	<u>6</u>
Total runs for 2023	199

2022 had 28 Fire, 162 EMS, & 11 Service Calls total of 201 calls down 2 from last year.

Emailed out January report (still working with ESO to update reports capabilities)

The new squad is ready, and working on training and operations then will be put in service.

What’s going to be the plan on 2009 squad (Gov Deals or Local department)

Here’s what we sold last 3 units for on Gov Deals

2008 sold 21-Oct-20 for \$9100.00

2001 sold 20-Dec-12 for \$7550.00

2000 sold 16-Feb-10 for \$8000.00

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Emailed out State Fire Marshal report on Volunteer Fire Service in Ohio

New Seagrave Engine

Alex Becker email

**ZONING DEPARTMENT:**

Stacey Lowing, Zoning Inspector, provided the following report:

**PERMIT ACTIVITY AND FEE ACTIVITY:**

- **Addition** \$100  
6409 Gard Rd., Robert Sabo
  
- **Deck** \$50  
4522 Lytle Rd., Archadeck
  
- **In-ground pool** \$75  
5686 Spartan Hill, Buckeye Pools  
9447 Cold Springs, Buckeye Pools
  
- **Conditional Use/site plan** \$500  
4512 Lytle Rd., Kassie Webb
  
- **Rezoning application** (received Feb. 1) \$600  
4138 E. St. Rt. 73, Brian Phillips

6 permits/fees collected for a total of \$1,400.00 All funds have been deposited.

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**BZA**

- I met with each of the new members separately on February 3 to give them an introduction to serving on the Board of Zoning Appeals.
- February 16, public hearing, conditional use/site plan application filed by Kassie Webb, 4512 Lytle Road for an indoor event/recreational center to hold events in her existing barn.

**ZONING COMMISSION**

- met February 2 and discussed proposed amendments. I will incorporate the recommendations into my draft copy. Next meeting will be March 2. If everything is acceptable that evening, they may initiate the amendments which would then go to the Regional Planning Commission for a recommendation.
- March 2, public hearing, application from Brian Phillips to rezone property at 4138 E. St. Rt. 73 from B-1 and R-1 to B-3. The front 2 acres (out of approximately 5 acres) are

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currently zoned B-1. He wishes to extend another 75' into the R-1 section and rezone to B-3 so that the property can be used as a landscape service/garden center. This will also trigger site plan approval.

### MAGAZINE

- Notices to advertisers and community partners will be sent out mid-February with an early March due date. Magazine will be mailed early April. Any department or trustees articles would be due at the same time.

### ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

#### Winter Weather Events:

We had several weather events over the last three weeks. Received three separate complaints that were investigated and addressed. Thank you, goes out to the road department for keeping our roads passable for winter travel.

#### OTARMA:

Mike Charback from KLA Risk Consulting who conducts the risk surveys for OTARMA. Risk Surveys are performed every three years. The meeting was held on Monday the 30<sup>th</sup> and several items were brought to our attention. We have already made steps to comply with recommendations even before the official report has been received. Thanks for all of the staff participation along with our Trustees.

#### County Engineer:

The annual Warren County Engineer meeting has been scheduled for March 9<sup>th</sup> @ 6:00 p.m. I can send in all the reservations if those planning on attending let me know.

#### Seagrave Fire Apparatus:

Contract for One (1) Custom Fire Apparatus Model TB50CA and Numbered S.O. 78L59  
30 days response requested on this January 3, 2023 letter asking us to accept a surcharge in the amount of \$89,964 over the contract price or an adjustment in the production schedule.

Contract signed 1/26/2021 with delivery within 380 days from agreed upon specifications which was in May of 2021.

Meeting with Seagrave CEO, National and Regional Sales manager, along with representatives from 911 Fleet Equipment was held on January 18<sup>th</sup>.

All information was turned over to W.C. Prosecutor's office for advisement.

Opinion is expected before our meeting on the 7<sup>th</sup> of February.

#### Workforce Development:

W.C. Commissioner Shannon Jones called a workforce development meeting on January 31<sup>st</sup>. Core Consulting is leading the planning process.

After capturing all of the feedback from our work session, Core Consulting has transitioned to the next phase of discovery. As part of the work, we hope to reconvene on March 21<sup>st</sup> for our visioning session. This involved county businesses, local superintendents, WCESC, Sinclair, WC Career Center and other county and local officials and leaders.

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**OTA Conference:**

Thank you to the Board for allowing elected and staff attendance. Every year, we are able to get more education and updates on performing our duties out of these 2-3 days than we receive the rest of the calendar year. There were 80-90 workshop sessions to choose from to attend along with a larger trade show of vendors that provide services to local agencies. Great place to shop and compare ideas and services along with equipment.

**Massie Township:**

I spoke with Massie Township Trustees who have inquired about purchasing our 2009 squad. They have two older squads that are hurting them on maintenance costs and they would love to go back to one decent used squad that is more dependable. They would like us to consider an inter-governmental transfer before we post it on Gov-Deals for action. Open for discussion.

**Warren County Foundation:**

I sit on the Duke Energy Foundation Small Business Assistance/Hometown Revitalization Grants awards committee in the eastern Warren County Duke Energy service area. Twelve grants were awarded by the selection committee totaling \$15,000 (three at \$1,800, two @ \$1,300, and seven at \$1,000).

MBI Tree Service LLC, Waynesville was selected as a recipient.

**Misc.:**

Independence Day Committee

Cyber security for elected Officials February 6<sup>th</sup> 10:00 – 11:30 a.m.

**OLD BUSINESS:**

- A. BZA and zoning applicants-discussed earlier in the meeting
- B. Convention of States Project-discussed earlier in the meeting
- C. Website status update- wait until Josh Patrick can provide an update.
- D. Other

**NEW BUSINESS:**

**A. Questions or Concerns Regarding the Bills: NONE**

**B. Legislation:**

**RESOLUTION 2023-11 ACCEPTING THE RESIGNATION OF STEPHANIE AUSTIN FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick-absent. The resolution was therefore adopted the 7th of February 2023.

**RESOLUTION 2023-12 AUTHORIZING PARTICIPATION AND CONTRACTING WITH**

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**WARREN COUNTY ENGINEER’S OFFICE FOR WARREN COUNTY 2023 PAVING, STRIPING AND CHIP SEAL PROGRAMS**

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick-absent. The resolution was therefore adopted the 7th of February 2023.

**RESOLUTION 2023-13** APPROVE THE ACCEPTANCE AND HIRING OF ALEXANDER O. BECKER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A PART-TIME FIREFIGHTER/EMT-A

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick-absent. The resolution was therefore adopted the 7th of February 2023.

**C. Other:**

Chief Scherer mentioned the email he sent about the gazebo and flower garden. There was a discussion about the plans for this project and the funding sources.

Mr. Edwards stated that the township received the drug task force invoice. Major Arrasmith will be invited to come speak. He also provided information about an ODOT timeline for a signalized traffic light at 42 and North Street. In addition, he informed the trustees that there is a potential levy for the police in Waynesville, just like we are looking for additional revenue for the fire department. Both of us are experiencing staffing issues

**CORRESPONDENCE:** Darrell Coffman had several pieces of correspondence including a notice from MVP announcing that there will be an commercial equipment open house, a quarterly report from the Warren County Health District, as well as their monthly newsletter, and a notice from the Warren County Regional Planning Commission.

**ELECTED OFFICIAL’S COMMENTS:** Ms. Colvin appreciated hearing from citizens tonight. Mr. Jacobs stated that it is good to see citizens engaging with government.

**WORK SESSION:** none, but would like to schedule a Cyber Security work session.

**EXECUTIVE SESSION:** none

**ADJOURNMENT:** With no further business, at 8:24 pm Ms. Colvin motioned to adjourn. Mr. Jacobs seconded the motion, and all were in favor.