

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD JANUARY 17, 2023**

Ms. Colvin called the meeting to order at 7:00 pm.

Roll call: Mr. Jacobs – present; Ms. Colvin -present; Mr. Jacobs - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Dale Edwards

Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin asked for a motion to approve the January 3, 2023, minutes. Mr. Patrick motioned to approve the minutes, and Mr. Jacobs seconded the motion. All were in favor.

**ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:** none

**CITIZENS' COMMENTS:** none

**DEPARTMENT REPORTS**

**ROAD DEPARTMENT:**

Scott Camery, Road Superintendent, provided the following report:

1. Equipment repairs have been made.
2. I had to replace the radiator on the bucket truck. This unit is 23 years old and the radiator that was in it was the original.
3. With the weather being generally mild, I'm going to try and get some tree trimming done, as weather permits.
4. With the internet capability now at the shop, I have been able to conduct some various training sessions via YouTube and DVD.
5. I have some equipment upgrades and modifications that I'm going to do to our snow spreaders and spinners. We got the ideas from watching a few "snow fighting" videos.
6. We are in process of a round of "pothole patrol".
7. A round of "stick patrol" has been made. (Mainly larger tree limbs)
8. All Road Department equipment is available for use.

**FIRE DEPARTMENT:**

Paul Scherer, Fire Chief, provided the following report:

Working on new squad to get ready to go in service.

Closed out State EMS Grant

Cot to be delivered on the 17<sup>th</sup>

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Posted Part Time advertisement as of today have not received anything.

**ZONING DEPARTMENT:**

Stacey Lowing, Zoning Inspector, provided the following report:

Recycle Rally

- LCNB has confirmed that they will provide paper shredding at the recycle rally

Magazine

- I contacted the printer to determine if there was a less expensive option for paper. The only option was uncoated, newsletter type paper, so I opted to stay with the type that we have used. The printer said that the paper mills have trouble keeping enough stock and therefore raise prices

BZA

- Resolutions are on the agenda tonight for appointments

Administrative zoning code amendments schedule

- February 2- Zoning Commission to review/discuss proposed amendments that I have prepared
- March 2- Zoning Commission, initiate amendments
- March 23- Warren County Regional Planning Commission
- April 6- Zoning Commission public hearing
- April 18-Trustees public hearing

I will be attending the OTA conference next week

**ADMINISTRATOR REPORT:**

Donald Edwards, Administrator, provided the following report:

**Winter Weather Events:** No winter weather events from January 1st – 17<sup>th</sup>. Rain and above average temperatures.

**OTARMA:**

Mike Charback from KLA Risk Consulting who conducts the risk surveys for OTARMA. Risk Surveys are performed every three years. Since our last Risk Survey was done in 2020, its time to schedule a date and a time for him to meet with the township. Need to schedule a date where department heads and Board members can be in attendance.

**ODOT:**

The SR 73 bridge replacement and resurfacing project (PID 100827) is scheduled to be sold 07/01/2023 with projected construction starting in November 2023 with competition in October 2024. (see ODOT Milestone project report)

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**U.S. Census:**

Boundary and Annexation Survey (BAS) has been completed and submitted. Updated our Board chairman and address, also.

**County Engineer:**

Please find attached a memorandum and packet describing the upcoming program for purchasing salt on the county bid coming up soon.

**FLMSP:**

Steve Murphy, co-founder of the Friends of the Little Miami State Park, passed away on December 24, 2022.

(see attached) We lost a true friend.

**Wayne Local Schools:**

Held a meeting with Superintendent Dr. Sam Ison and Business Manager, Ken Lackey to discuss student enrolment, district growth, tax levies, snow and ice removal, use of storage at old road garage, and several other cooperative agreements that we have had with previous administrative staff.

We also discussed a few items of collaboration that we can partner with for the betterment of the community now and in the future.

We reviewed zoning and building permits and past history of growth. (see attached documents)

**Seagrave Fire Apparatus:**

Contract for One (1) Custom Fire Apparatus Model TB50CA and Numbered S.O. 78L59

30 days response requested on this January 3, 2023, letter asking us to accept a surcharge in the amount of \$89,964 over the contract price or an adjustment in the production schedule.

Contract signed 1/26/2021 with delivery within 380 days from agreed upon specifications which was in May of 2021.

Delivery should have been in June/July of 2022, and it appears that it has not even started through production yet.

We are waiting for the National and Regional sales managers to reach out to us to discuss this request.

**BCW / Workforce:**

Met with Traci Stivers, Director of Community Relations to discuss workforce initiatives along with how to partner with each other on creating and assisting students and adults in pursuing their unique career paths in combination with filling employment needs of businesses in the community. (See attached 2021-2022 academic year W.C. Workforce Initiative & Career Quest Summary Report.)

**OPWC:**

Starting the application process for grant funding of resurfacing Corwin Avenue to coincide with the finishing of the St. Rt. 73 ODOT Bridge projects.

(attached is a map of the project and some OLD cost summaries from previous engineering)

**OTA Conference:**

I will be out of the office attending the conference on Thursday and Friday, January 26-27.

**Brannock Cemetery:**

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Trustee Jacobs inquired about the Brannock Cemetery off of Elbon Road. I gave him some information on this private farm cemetery and ORC statutes.

**Misc.:**

Warren County Commissioners (Public Hearing on January 24<sup>th</sup> at 9:15 a.m. to consider an amendment to the Warren County Comprehensive Plan to include the 2022 Deerfield Township Comprehensive Plan.

Independence Day Committee

Cyber security for elected Officials February 6<sup>th</sup> 10:00 – 11:30 a.m.

Diane Colvin is representing Wayne Township at the Warren County SWCD Strategic Planning Session on January 26<sup>th</sup>. Thank you!

There was a recess to see new ambulance, which was in the parking lot. The recess ended at 7:45 and the meeting resumed.

**OLD BUSINESS:**

- A. BZA and Zoning Board applicants- resolutions on the agenda tonight
- B. Washington Township contract- Mr. Edwards told Washington Township that there would be a new contract in 2024 and would stay with the current contract for now.
- C. Convention of States Project- there will be a speaker next meeting
- D. Website update status- Mr. Patrick said it would be ready by the first week of February.
- E. Other- none

**NEW BUSINESS:**

**A. Questions or Concerns Regarding the Bills:**

**B. Legislation:**

**RESOLUTION 2023-06 ACCEPTING THE RESIGNATION OF TAYLOR MILLS FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of January 2023.

**RESOLUTION 2023-07 RESOLUTION APPOINTING STEVE ROHRS TO THE WAYNE TOWNSHIP BOARD OF ZONING APPEALS**

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 17th of January 2023.

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**RESOLUTION 2023-08** RESOLUTION APPOINTING MICHAEL WAGES TO THE WAYNE TOWNSHIP BOARD OF ZONING APPEALS AS AN ALTERNATE MEMBER

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of January 2023.

**RESOLUTION 2023-09** RESOLUTION AFFIRMING THE REAPPOINTMENT OF DAVID ALBERS TO THE WAYNE TOWNSHIP BOARD OF ZONING APPEALS

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – nay. The resolution was therefore adopted the 17th of January 2023.

**RESOLUTION 2023-10** AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER’S OFFICE FOR PURCHASE OF ROAD SALT

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin -yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of January 2023.

There was a discussion between Ms. Lowing and the board regarding the term dates for resolution 2023-08.

C. There was discussion about the firefighter’s dependence fund. Chief Scherer stated he would call to find out more information.

**CORRESPONDENCE:** Mr. Edwards received a statement for Caesar’s Creek Friend’s Cemetery Trust Fund. There was a loss of about \$18,000 in the trust in 2022. The cost to manage the trust is about \$2,600 a year.

**ELECTED OFFICIAL’S COMMENTS:** Mr. Jacobs invited residents to the youth basketball games at the school on Sundays.

Ms. Colvin informed everyone that a resident set up a clean-up day. She also stated that she completed her sunshine and open records training.

**WORK SESSION:** none

**EXECUTIVE SESSION:** none

**ADJOURNMENT:** With no further business, at 8:07 pm Ms. Colvin motioned to adjourn. Mr. Patrick seconded the motion, and all were in favor.

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