

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD DECEMBER 20, 2022**

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Jacobs – present; Ms. Colvin -present; Mr. Patrick - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present:

Mr. Patrick led all present in the pledge of allegiance to the flag.

Mr. Patrick asked for a motion to approve the December 6, 2022, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. All were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA: none

Guest Presentation: Emilie Fisher, District Technician, Warren County Soil and Water Conservation District.

Ms. Fisher provided a PowerPoint presentation. The Warren County Soil and Water Conservation District is having a strategic planning session on January 26, and they are having a tree sale soon. Their goal is to improve the natural resources of the county by taking advantage of incentive programs that are provided by state and federal programs.

The purpose of her visit was to focus on watershed work in the county, and to understand if there are more opportunities for projects within the Caesar Creek Watershed.

CITIZENS' COMMENTS: Mr. Breeze made a statement about potholes, and junk cars on O'Neall, and made a complaint about the microphones.

Chris Colvin was here to advocate for legislation pending before the state legislature regarding a convention of states.

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. Equipment maintenance is ongoing.
2. Working on culvert inventory.
3. M.O.R.E. grant items have been submitted.
4. Winter snow equipment preparedness continues to be performed and updated. I continue to strive for the absolute highest level of readiness.
5. All Road department equipment is available for use. 100%

Mr. Camery went to Prairie Township today to look at a truck, but it was not suitable for Wayne Township, so he will continue his search.

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On behalf of Myself and the Road Department, we would like to Thank the Board and Staff for all of their support in 2022.

The Road Department wishes everyone a very Merry Christmas and the Happiest of New Years!

FIRE DEPARTMENT:

Mr. Edwards discussed the Washington Township contract that is summarized under his report.

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

Administrative zoning code amendments schedule

- February 2- Zoning Commission meeting to review/discuss proposed amendments that I have prepared
- March 2- Zoning Commission, initiate amendments
- March 23- Warren County Regional Planning Commission
- April 6- Zoning Commission public hearing
- April 18-Trustees public hearing

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Washington Twp. Fire, EMS Contract:

Washington Township Trustees noted that last year's contract was amended to a two-year contract. After pulling the contract it was amended and included a 10% increase across the board and effective until 12/31/2023. Washington Township Trustees expressed their gratitude for our service to their residents and are willing to consider reopening the contract if needed. They invited us to their December 26th meeting to discuss if we feel the need.

Fire Dept. Dinner:

On December 10, 2022, the Fire Department held their Christmas dinner and handed out several awards. Notable was the 40 years of service award to Jeff Patton.

All the new members were recognized along with the honorary members. It was a good turnout, and a fantastic meal was served by the Waynesville United Methodist Church. Thanks to Chief Scherer for organizing this event.

Employee Time Accrual:

All employees have sent me their request for carryover/payout of accrued comp-time and vacation time. I have recommended the payout by end of the year to minimize our liability going into a new fiscal year.

Merit Pay:

All evaluations were completed, and associated Merit Pay was calculated and given to each employee at the Christmas luncheon on December 16, 2022. All employees were very grateful for the individual merit-based award. The luncheon was very nice, and the gingerbread house competition and 'emoji' Christmas Carols contest was enjoyed by all.

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VFIS :

VFIS is offering an addendum to our current policy that would give all employees or volunteers of Emergency Services that hold a VFIS Accident and Sickness Policy, a Member Family Assistance Program (MFAP) that supports the health and wellness of first responder employees, volunteers, and the workplace. Services help enable personnel to resolve personal and work-related issues to maintain individual productivity, health, and wellness. This would be through a third-party entity, Homewood Health, offering mental health and counseling services. The additional cost is \$11.76 per member.

Magazine:

Stacey and I met with a proprietor of a “Neighbor” magazine that will be distributed monthly to a smaller select group of homeowners in the Waynesville area. It will use most of our advertisers, but the content is focused on non-political good news stories that are relative to the community. They currently publish in about five south Dayton neighborhoods.

Fire Inspector:

Tim Haggard’s date for his start of Military Deployment has been adjusted to the first of the year. His last day will be the end of December. His planned return will be April of 2024.

OLD BUSINESS: BZA and ZC applicants are still needed

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: None

B. Legislation:

RESOLUTION 2022-74 A RESOLUTION AUTHORIZING THE HANDLING OF VACATION AND COMPENSATORY TIME FOR EMPLOYEES THAT MAY OR MAY NOT BE CONSISTENT WITH THE WAYNE TOWNSHIP POLICY AND PROCEDURE MANUAL OR EMPLOYEE CONTRACT

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – yea. The resolution was therefore adopted the 20th of December 2022.

RESOLUTION 2022-75 RESOLUTION APPROVING 2022 REALLOCATIONS AND SUPPLEMENTAL APPROPRIATIONS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 20th of December 2022.

RESOLUTION 2022-76 RESOLUTION APPROVING TEMPORARY APPROPRIATIONS FOR 2023

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 20th of December 2022.

C. Other: None

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CORRESPONDENCE: Darrell Coffman stated that he had received a notice from Valley Asphalt of upcoming price increases; a notice from Celerian Group Co. of the need to revalidate our Medicare enrollment record; a copy of the Warren County Health District's monthly newsletter; and a notice from Chase Ink credit card of changes of terms to our credit card account.

Donald Edwards stated that we had received Christmas cards, and a notice of public hearings on updates to the Warren County subdivision regulations.

Mr. Edwards also noted that this morning the Warren County Commissioners ranked the RFPs for broadband services. Altafiber (formerly Cincinnati Bell) and Charter/Spectrum were able to meet all the requirements and would be able to cover the entire County. It is likely that one of the top two scores from the RFPs will receive a contract, once it is negotiated.

Mr. Jacobs had questions about what the resident/customer would have to provide to obtain the internet service. For instance, would they have to extend the lines to their own homes from the street? Mr. Edwards stated that he would read through the RFP to see if this was addressed.

Ms. Colvin wondered if there would be a focus on the lesser served or unserved versus those who already have good service. Mr. Edwards responded that the RFP required that the lesser and underserved would be addressed first.

Mr. Edwards showed the Trustees the type of tent for the Fire Department that is being considered.

Ms. Colvin is interested in whether there could be events such as Santa, and then an Easter egg hunt. The tent could be used at these events for visibility about the Fire Department.

ELECTED OFFICIAL'S COMMENTS:

Mr. Patrick wanted to thank Mr. Haggard for his service to his community and country. Mr. Jacobs wanted to thank everyone for their help this year, in his first year of service as a trustee. Ms. Colvin stated that she attended the fire department dinner and the administrative Christmas party and appreciates working with everyone.

WORK SESSION: None

EXECUTIVE SESSION: None

ADJOURNMENT: With no further business, at 7:58 pm Mr. Patrick motioned to adjourn. Mr. Jacobs seconded the motion, and all were in favor.

President, Board of Trustees