

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD DECEMBER 6, 2022**

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Jacobs – present; Mr. Patrick -present; Ms. Colvin - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Stacey Lowing, Zoning Inspector; Paul Scherer, Fire Chief; Darrell Coffman, Fiscal Officer; Tanner Patterson, WTFD.

The following guests/residents were present: Gary Breeze, Dale Edwards, Chris Colvin, and Nancy Colvin.

Mr. Patrick led all present in the pledge of allegiance to the flag.

Mr. Patrick asked for a motion to approve the November 15, 2022, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. All were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA: none

CITIZENS' COMMENTS: Gary Breeze spoke about lowering the flags for Pearl Harbor Day, that the Route 73 and 42 mudhole was patched by the state, the lighted sign at 73/Old 73, and that junk cars on the gas easement on O'Neill Rd were removed but junk needs removed from the property.

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. All winter operation equipment is “saddled up” and ready for use.
2. I decided after a good bit of research that a WIFI hotspot is the best cost-effective option for internet at the road garage. I ordered, received, and have installed a 25 mbps wireless device.
3. I have purchased 4 “RING” cameras for the road garage, to provide security and surveillance as the old system was antiquated and not operating. They are WIFI/Internet enabled and are working well.
4. With this Internet capability I am able to have WIFI internet to all 4 cameras, my laptop computer, and my cellphone.
5. Currently working on maintenance of other equipment.
6. I will be making a pre-emptive strike of “pothole patrol.”
7. Included in your packet is the proposed list for the 2023 road resurfacing program. WCEO has completed the measurements for us. This is an initial list. I have also included in your packet a cost comparison (estimate vs. actual) from 2022's resurfacing projects.
8. All Road Department equipment is available for use.

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Mr. Camery presented information that showed there was a savings this year of approximately \$25,000 on completed projects. In addition, he showed a list to the trustees and audience of the proposed 2023 road resurfacing projects.

FIRE DEPARTMENT: None

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Accessory Structure \$100**
8820 Bellbrook Rd., Miami Valley Prime
9447 Valdosta Way, Kyle Geswain
5576 Henderson Rd., Jason St. Pierre

- **Accessory Structure \$25**
8346 Lytle Trails, Ryan Buerger
9482 Sandy Run Dr., David Johnson

- **Porch with roof \$50**
3227 O’Neill Rd., Travis Baise

- **Single-family residence \$225**
5012 Township Line Rd., Justin Doyle Homes

7 permits/fees collected for a total of \$625.00 All funds have been deposited.

BZA

- November 17, setback variance, 9646 Bellbrook Rd., Angela Fry, approved

MAGAZINE FINAL ACCOUNTING

Expenses:

Stacey Castle	\$ 348.00
Postage	\$1103.90
Printer	\$7116.00
Total expenses	\$8567.90

Revenue: \$6322.50

Cost to township \$2245.40

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There was an increase in printing costs since the last edition of the magazine. For the last edition we paid \$5,681, and this time it was \$7,116. Advertising revenue was down slightly (\$243) compared to the last issue.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Evaluations:

Employee evaluations have been completed. Resolution 2022-69 Attachment A.1 has been completed with the performance metric to calculate Merit Pay for each employee.

Driver License Abstracts:

Processed all employee driver's license abstracts and compared against our driving record policy and did not find anyone in violation. This is done annually to check for compliance.

Board of Elections:

Certification of results of election was received with the final votes cast.

Broadband:

Warren County Commissioners interviewed three companies last week for delivering broadband internet throughout the county. These were applicants from the September RFP's.

Events:

Attended the Warren County Area Progress Council's annual "Economic Outlook Breakfast". Dr. Elliot Eisenberg gave an enlightening review of today's economic trends and how they compare to other benchmark periods throughout the last 30-50 years. Discussed inflationary trends along with employment data and work force development. Reviewed supply and demand trends and recovery.

Attended the Waynesville Performing Arts Building "ribbon cutting ceremony" on November 30th. The new facility is a fascinating and great addition to community. This was Phase III of the school bonded projects and is a great mixture of old and new architecture that screams success for the *'theatrical, band, choir performances'* along with many other school and community uses.

Webinar: "Verbal Judo" presented through the OTA

Speakers:

December 20th

Emilie Fisher, District Technician

Warren County Soil & Water Conservation District

OLD BUSINESS:

- A. BZA & Zoning applicants needed.
- B. Other- None

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NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2022-70 RESOLUTION APPROVING A CONTRACTUAL AGREEMENT WITH WASHINGTON TOWNSHIP, WARREN COUNTY, FOR FIRE AND EMERGENCY MEDICAL SERVICES TO A PORTION OF THEIR TOWNSHIP

Mr. Jacobs motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 6th of December 2022.

RESOLUTION 2022-73 APPROVING AND AUTHORIZING THE WAYNE TOWNSHIP ADMINISTRATOR TO SIGN RENEWAL APPLICATIONS WITH THE PUBLIC UTILITIES COMMISSION OF OHIO FOR GOVERNMENTAL AGGREGATION OF ELECTRIC AND NATURAL GAS

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – yea. The resolution was therefore adopted the 6th of December 2022.

C. Other: none

CORRESPONDENCE:

Darrell Coffman received a letter from CenterPoint Energy notifying that they will be conducting a leak survey on all piping. Also, he had a letter from OTARMA about voting for the board of directors.

Donald Edwards had a letter from CMS for renewal of Medicare billing records. He also had an email update from the US bankruptcy court regarding a hearing for Volunteer Energy Systems.

ELECTED OFFICIAL’S COMMENTS: none

The meeting was then briefly put on hold to bring the Records Commission meeting to order. Upon the conclusion of the Records Commission meeting, the trustees meeting was reopened at 7:31 pm.

WORK SESSION: Delivering Fire & EMS services and current equipment, structures, and personnel.

There was a discussion about staffing at the fire department. Recruitment ideas included signs, handouts, notices on the website, and ads for the township magazine. An ad campaign will be designed. Also, the board and staff discussed current and possible uses of the Miami Street fire station, as well as the Marvin Lane garage. There was a question regarding property that the township owns on Lytle Trails, and whether this is a buildable lot that could be sold. This property was designated as non-buildable on the subdivision plan and cannot be separated from the subdivision. Mr. Edwards talked about a plan/schedule for another levy attempt.

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The work session ended at 8:16.

EXECUTIVE SESSION:

A motion was made at 8:16 pm by Mr. Patrick and seconded by Mr. Jacobs to enter an executive session for personnel matters per ORC 121.22(G)(1) to consider the appointment, employment, or compensation of a public employee or official. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held but need not include the name of any person to be considered at the meeting. The roll call was as follows: Ms. Colvin-yea; Mr. Jacobs-yea; Mr. Patrick -yea.

A motion was made by Mr. Jacobs at 9:06 pm to leave the executive session, and it was seconded by Ms. Colvin. Upon call of the roll thereon the vote resulted as follows: Ms. Colvin-yea; Mr. Jacobs-yea; Mr. Patrick-yea.

RESOLUTION 2022-71 A RESOLUTION THAT WAYNE TOWNSHIP HAS COME TO AN AGREEMENT WITH THE FIRE CHIEF ON A ONE YEAR CONTRACT RENEWAL

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick– yea; Mr. Jacobs – yea. The resolution was therefore adopted the 6th of December 2022.

RESOLUTION 2022-72 A RESOLUTION THAT WAYNE TOWNSHIP HAS COME TO AN AGREEMENT WITH THE ADMINISTRATOR ON A ONE-YEAR CONTRACT RENEWAL

Mr. Jacobs motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin– yea; Mr. Jacobs– yea; Mr. Patrick – yea. The resolution was therefore adopted the 6th of December 2022.

ADJOURNMENT: With no further business, at 9:08 pm Mr. Patrick motioned to adjourn. Ms. Colvin seconded the motion, and all were in favor.