

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD AUGUST 16, 2022**

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Patrick – present; Mr. Jacobs -present; Ms. Colvin - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Kevin Clark, Tanner Patterson, and George Cherryholmes.

Mr. Patrick led all present in the pledge of allegiance to the flag.

Mr. Patrick asked for a motion to approve the August 2, 2022, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. All were in favor.

ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA: none

CITIZENS' COMMENTS: none

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. The 3rd round of mowing has been completed.
2. Now that the 6200 is back in action, I have it out on the road bushwacking and trimming. However, with that unit being down for so long, we are behind schedule by a large margin.
3. Slurry seal is still on schedule for the week after Labor Day.
4. After a delay in utility location, I have completed a pipe install and another ditching project.
5. I have a tree removal and another ditching project on my schedule.
6. All road department equipment is available for use.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

We had our kickoff meeting for a completely new Records Management System and Pt Care Reporting System. ESO was purchased by Warren County Commissioner's, and they paid for the first 3 yrs. Hope to have in operation by year end as current system is end of life and not supported.

Have received several applications and are working on those

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Getting updated pricing on intake valve and attack nozzle for new engine. Hopefully have quotes back for Tuesday evening. Will send out when I get them. He had information on the pricing at the time of the meeting.

New engine update starts production November with January delivery.

New member Emily Bassett

Mr. Patrick made a motion for a total cost of \$5,300 for an intake valve and nozzle. Ms. Colvin seconded the motion, and all were in favor.

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

Magazine

- Contracts for advertisers were sent out Thursday- these contracts are sent out to previous advertisers, as well as new advertisers who have contacted me since the last issue was published
- Notices to community partners (school, library, Waynesville, Corwin, and the Chamber of Commerce) for articles/ads were sent out as well
- The deadline for ads and articles is September 1.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Full-Time FF/EMT:

Interviewed applicant last week to determine if we need to advertise outside of the department. Applicant meets our minimum requirements and capable of filling our needs. Request executive session to discuss pay scale and hiring consideration of a public employee. Working on a pay scale for the different levels of certification and years of service for FT employees.

Levy:

Attached please find the approved ballot language from the state for the November ballot issues. Our issue numbers will be assigned after August 23 when the Board certifies the issues to the November ballot.

Sealcoat Bids:

Reviewed both bids opened at the last meeting and pricing for 165 Miami St. was [Collett \$3,028.90 and CML \$2,272.88] for Admin. Bldg. [Collett \$3,355.56 and CML \$2,293.32] I recommend awarding the contract to CML Services.

Leadership Warren County:

Received "Thank you" letters from Warren County Area Progress Council along with the dates for the 2023 class asking for potential students of interest in our area for next year's class.

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Corwin:

The Village of Corwin is seeking bids for snow and ice removal. A couple of their council members have called and asked if we could perform this work for them, or if we would like to bid on this work. Historically we have done this periodically in the past but would always do them last and sometimes it would be six hours or longer before we could get to them which wasn't very acceptable. This usually required the trustees getting involved with driving the trucks to get everything completed. This was also before we accepted the last several subdivisions for maintenance.

Safety Council:

Friday, August 19th, Topic is [*Accident Investigations-Do's and Don'ts*]

Speakers:

Judge Loxley and Judge Fisher
September 6, 2022

Cris Barnett: Little Miami Watershed Network
September 20, 2022

Waynesville Area Chamber of Commerce
Has been invited: Date to be determined.

OLD BUSINESS: none

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2022-54 ACCEPTING THE RESIGNATION OF JUSTIN YOUNG FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 16th of August 2022.

RESOLUTION 2022-55 APPROVE THE ACCEPTANCE AND HIRING OF EMILY D. BASSETT TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT-B

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 16th of August 2022.

RESOLUTION 2022-56 ACCEPTING AND AWARDING THE BID FOR PARKING LOT SEALCOATING TO CML SERVICES

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Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick-abstain. The resolution was therefore adopted the 16th of August 2022.

C. OTHER:

Kevin Clark, a Village of Corwin councilmember, has been tasked with finding snow removal for this winter. He wanted to know whether the township would be willing to enter into an agreement to provide this service. For the past several years, a private contractor has plowed for Corwin, but the village is not satisfied with their service.

There was a discussion about whether the township has the ability/capacity to take on the responsibility for Corwin’s winter street maintenance. Mr. Camery stated that the township would not be able to provide this service. He stated that there is not enough staff, and also the township now has several other subdivisions to maintain compared to the last time that the township assisted Corwin. The board of trustees then informed Mr. Clark that the township declined, based on the information that Mr. Camery had provided.

CORRESPONDENCE:

Mr. Coffman stated that he received a monthly newsletter from the Warren County Health District. Mr. Edwards received a thank you letter regarding the Area Progress Council of Warren County’s leadership class.

ELECTED OFFICIAL’S COMMENTS: Mr. Jacobs thanked Wayne Township residents that may watch the video that is being recorded tonight of the meeting.

WORK SESSION:

Fire Department: Mr. Edwards passed out packets for each of the trustees with information. He showed a wage chart that helped lead to the number that would be needed for the levy. He also described the current funding sources and uses. There was a chart showing future equipment expenses, as well as one about the 1.8 mill levy renewal. Also, there was a slide that showed call volume versus personnel. The call volume is trending up while the staffing is trending down. There was a discussion about how to present the information for the greatest understanding, as well as how to disseminate the information to the public. The trustees felt that they would like to take the information to various community groups, the villages, and community events. In addition, the trustees may take turns and have information available before each trustees meeting, where people can come and ask questions.

EXECUTIVE SESSION:

A motion was made by Mr. Patrick at 8:24 pm to enter executive session for personnel matters (ORC 121.22(G)(1) and seconded by Ms. Colvin. All were in favor. The executive session was to consider the appointment, employment, and compensation of a public employee or official. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

A motion was made by Mr. Patrick at 9:25 pm to leave the executive session, and it was seconded by Ms. Colvin. The motion passed unanimously.

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ADJOURNMENT: With no further business, at 9:25 pm Mr. Patrick motioned to adjourn. Mr. Jacobs seconded the motion, and all were in favor.

President, Board of Trustees