

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD MAY 31, 2022**

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Jacobs – present; Mr. Patrick -present; Ms. Colvin - present.

**The following staff were present:** Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Gary Breeze, David Dowell, and Tanner Patterson

Mr. Patrick led all present in the pledge of allegiance to the flag.

Mr. Patrick asked for a motion to approve the May 17, 2022, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. All were in favor.

Mr. Patrick then asked for a motion to approve the May 24, 2022, minutes. Mr. Jacobs motioned to approve the minutes, and Ms. Colvin seconded the motion. All were in favor.

**ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA: none**

Joe Garrett from Trebel, Inc. was scheduled for this evening, but was unable to come. He will be rescheduled for a later time.

**CITIZENS' COMMENTS:**

Mr. Breeze stated that the state has installed a safety fence on the bikeway near Corwin Rd. He also commented about the microphones.

**DEPARTMENT REPORTS**

**ROAD DEPARTMENT:**

Scott Camery, Road Superintendent, provided the following report:

He reported that the first round of mowing has been completed. They are currently patching and next week, depending on the weather, there will be asphalt on Cook-Jones Rd. There is still some ditching to complete. He met with Waynesville regarding the clock and got a sample of the metal. He will go to a metal shop to determine how to mount the clock.

**FIRE DEPARTMENT:**

Paul Scherer, Fire Chief, provided the following report:

Will email out May reports on June 1st.

I feel the work session went very good with a lot of good interactions and information.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD MAY 31, 2022**

Promotions

He stated that the department's 2008 cot is going to be replaced. The cost is \$56,681.48 which includes the cot, loading system, and charging block but not installation. This cot has an auto-load system that will load 800 pounds. Delivery of the cot is expected in 7 to 10 months.

A resolution to purchase this cot will be placed on the agenda for the next meeting.

**ZONING DEPARTMENT:**

Stacey Lowing, Zoning Inspector, provided the following report:

**PERMIT ACTIVITY AND FEE ACTIVITY:**

- **Accessory Structure \$100.00**  
5657 Chenoweth, Andrew Price  
3112 E. Lower Springboro, Acorn Remodeling  
7890 Cook-Jones Rd., Matthew Hampton
  
- **Accessory Structure \$25**  
7859 Carter Dr., Ashley Young
  
- **Addition \$100**  
8427 Erickson Ct., Bailey Homes
  
- **In-ground pool \$75.00**  
8002 Cook-Jones Rd., Tyrone Randall  
6599 Sales Rd., Southwest Ohio Pools
  
- **Variance application \$500**  
7564 E. St. Rt. 73, Southern Ohio Carpentry

8 permits/fees collected for a total of \$1,075.00 All funds have been deposited.

**BZA**

- May 19, 8603 N. Burlington Rd., Jonothan Scheetz, road frontage variance, denied
- June 16, 7564 E. St. Rt. 73, setback variances for a deck

**ADMINISTRATOR REPORT:**

Donald Edwards, Administrator, provided the following report:

**Warren County COVID:**

COVID positive cases have **increased** in Ohio in the past two weeks. *[Warren County is averaging about 37 positive cases per day. An increase from 34 per day in the last two weeks]*  
*Warren County is number 22 out of 88 Counties for current case per 100,000. [675 ] was [18].*

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
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*Warren County has seen a three-fold increase in the last two weeks and shown as High.*

**Warren County Engineer:**

**2022 Construction Season “Story Map”**

website (<http://www.wceo.us/>) has a “Project Information” link that brings you to, what is referred to as, WCEO Story Map. This is an interactive map that has detailed information about current, upcoming and past projects throughout Warren County.

**Cemeteries:**

All cemeteries were mowed and looking good for Memorial Day weekend, as well as our other facilities.

All of the first round of mowing was completed.

Shop at the Road Department had a little house cleaning done.

Received the quote from Pavement Technology, Inc. for Reclamite application on 2.68 miles of Old Stage Road @ \$1.01 / SY as bid under Warren County paving projects.

**OTA Webinars:**

***Recruitment & Retention During the “Great Resignation”***

Employees across the state are “jumping ship” in record numbers, and expectations abound about the type of job and work environment people expect. Attracting and retaining qualified members of your township team requires far more than just a job posting. These days, that goes beyond pay and benefits and includes anticipating—and accommodating—generational differences. Learn strategies for making your township workplace more attractive to draw the talent you need to succeed

***Land use change***

Land use changes may be viewed by residents with suspicion, fear, questions—and even anger. People are creatures of habit, and change is the process of becoming different. Explore the cycle of change and learn techniques to manage unfavorable reactions. Identify strategies on the best way to introduce land use changes in your community.

**Warren County “Just the Basics”**

Records management class on retention schedules and good “Best Practices”

**Auditor’s Office:**

Worked on some levy scenarios and revenue calculations.

Put together budget numbers for FTE’s of total cost to township based on multiple wage and benefit packages. Used this for the Board’s work session on the 24<sup>th</sup>.

**Upcoming Speakers:**

Waynesville Area Chamber of Commerce

Has been invited: Date to be determined.

There was discussion regarding the hiring of a full-time employee for the fire department. Mr. Edwards and Chief Scherer will work on a job description and pay scale for the proposed new position.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD MAY 31, 2022**

**OLD BUSINESS:**

State Route 73- the additional LED sign was ordered and was expected to arrive today. Once it arrives, a work order will be given Warren County maintenance to schedule installation. A traffic study has been completed and it was found that a turn-lane is indicated. A design and layout need to be completed. The next opportunity to apply for the funds is in late August, with awards in October.

Mr. Jacobs stated that there are temporary speed bumps at Bowman Park. Possibly these could be used on Sandy Run where residents have requested speed bumps. However, Mr. Camery stated holes would have to be drilled into the road to install them, which would act as a funnel for water to go under the pavement. Another problem is that people may try to drive around a speed bump.

**NEW BUSINESS:**

**A. Questions or Concerns Regarding the Bills:** none

**B. Legislation:**

**RESOLUTION 2022-38 APPROVING OF THE PROMOTION OF OFFICERS WITHIN THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 31<sup>st</sup> of May 2022.

**RESOLUTION 2022-39 RESOLUTION APPOINTING INITIAL REGION 14 REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE ONEOHIO RECOVERY FOUNDATION, INC. BOARD**

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs– yea; Ms. Colvin – yea; Mr. Patrick – yea. The resolution was therefore adopted the 31<sup>st</sup> of May 2022.

**RESOLUTION 2022-40 APPROVING A QUOTE FROM “PAVEMENT TECHNOLOGY INC.” FOR THE USE OF “RECLAMITE ®” ASPHALT SEALING ON OLD STAGE ROAD WITHIN WAYNE TOWNSHIP**

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 31<sup>st</sup> of May 2022.

**C. Other:** None

**CORRESPONDENCE:**

Darrell Coffman stated that he received a letter from the Village of Waynesville. He also received a letter from the American Legion asking for a donation for the 4<sup>th</sup> of July fireworks display.

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HELD MAY 31, 2022**

Mr. Edwards requested that the board approve \$3,000 to spend on recreation, which will include \$500 for a band on the 4<sup>th</sup> of July, \$1000 for fireworks, and funds for the Hisey Park fall festival.

Ms. Colvin made a motion to approve the \$3,000 request for recreational funds, and it was seconded by Mr. Patrick. All were in favor.

**ELECTED OFFICIAL'S COMMENTS:** none

**WORK SESSION:** none

**EXECUTIVE SESSION:** none

**ADJOURNMENT:** With no further business, at 7:51 pm Mr. Patrick motioned to adjourn. Mr. Jacobs seconded the motion, and all were in favor.

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President, Board of Trustees