

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD MAY 3, 2022**

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Ms. Colvin – present; Mr. Patrick-present; Mr. Jacobs- present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Pat Davidson, Gary Breeze, and Blake Bailey

Mr. Patrick led all present in the pledge of allegiance to the flag.

Mr. Patrick asked for a motion to approve the April 5, 2022, minutes. Mr. Jacobs motioned to approve the minutes, and Ms. Colvin seconded the motion. All were in favor.

Mr. Jacobs made a motion to approve the minutes of the April 19, 2022, minutes. Ms. Colvin seconded the motion, and all were in favor.

Mr. Patrick then introduced guest speaker Beth Rodgers from the Waynesville Food Pantry, which is run out of St. Mary’s Episcopal Church. The pantry provides individuals and families vouchers to use at Groceryland as well as several bags of groceries. \$28,595.00 in food vouchers were issued last year and \$17,250 to date this year. There has been an increase in use of the food pantry. They are working on becoming a 501(C)(3) She stated that they would possibly like to post some of their needs on Facebook. Ms. Rogers commented that people and businesses have been very generous to the Food Pantry.

CITIZENS’ COMMENTS:

Mr. Davidson inquired whether we still take the bucket truck out to repair flag poles.

Mr. Breeze commented on the microphones and stated a roof repair is needed at Veteran’s Park.

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

Mr. Camery shared that the first round of spraying has been completed, and they have made one round of stick patrol. They are also working on culverts, as well as tree trimming on Old Stage from Cook Jones to Mt. Holly.

He attended the pre-construction for the paving last Thursday. There is not an actual start date yet. There is a subdivision update meeting May 4, and then a preconstruction meeting on May 5 for the chip seal, and on May 6 a dam response meeting.

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Mr. Camery stated that he is not happy with the chip and slurry seal prices this year. He was able to have the price reduced somewhat. They have decided to stay with the original plan of chip sealing The Reserve, then slurry sealing it. Caesar’s Creek Estate will just be slurry sealed.

Old Stage, which was paved last year, will need Reclamite®. Overall, the expenditures would be over budget. He is requesting that some of the ARPA funds would be used to complete these projects- a total of \$75,000 would be needed. Using the funds would allow the projects to not be split up and only pave part of a subdivision or part of a street.

The trustees stated that they were willing to support this expenditure from the ARPA funds. A resolution will be prepared for the next Trustees’ meeting to allow the \$75,000 expenditure for road resurfacing.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

Run info as of Friday morning

Ems runs for April	52
Fire runs for April	11
Public Service calls	<u>2</u>
Total runs for April	65

Ems runs for 2022	353
Fire runs for 2022	79
Public Service calls	<u>29</u>
Total runs for 2022	461

2021 had 78 Fire, 300 EMS, & 47 Service Calls total of 425 calls up 36 from last year

Will email out updated run numbers and April reports on Monday

Fish Fry went very well- over \$5,000 in profits. The members would like to purchase new jackets.

Have gotten a few more applications and will be sending 3 or 4 for physicals shortly

Starting to get quotes out for miscellaneous small equipment and mounts for new engine

New Member: Daria Tikhonova has her agility test on Saturday morning. Will send info on Monday with hopes of having her on for Tuesday evenings meeting.

Notes:

Meeting about old station use

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ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Accessory Structure \$100.00**
9646 Sandy Run Dr., Kyle Goldsberry
8100 Township Line Rd., Randy Wiseman

- **Accessory Structure \$25**
9610 Kenrick Rd., Alicia Lancaster

- **Single-family residence \$225**
3269 E. Lower Springboro Rd., Devol Builders

- **In-ground pool \$75.00**
4327 St. Rt. 42, Aquatech Pools
4522 Lytle Rd., Linda McClinchy
3112 E. Lower Springboro Rd., MVP Pools

- **Variance application \$500**
8603 N. Burlington Rd, Jonothan Scheetz

8 permits/fees collected for a total of \$1,175.00 All funds have been deposited.

BZA

- May 19, 8603 N. Burlington Rd., Jonothan Scheetz, road frontage variance

Magazine

Stacey Castle	\$ 333.50
Printing	\$5962.59
Postage	\$1057.90

Total expenses	\$7,353.99
Revenue	\$6,565.00

Remaining expense \$788.99

Copies printed:	6,367
Cost per copy	.1239 cents

Credit Card system

- The service is set up and ready to be used

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Mr. Coffman stated that the Township has been having problems sending pay advise statements to Gmail accounts. The emails bounce back. Mr. Patrick stated that he could help work through this issue.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Warren County COVID:

COVID positive cases have **decreased enough that Ohio is now reporting weekly below 500** per day in Ohio in the past two weeks. *[Warren County is averaging about 18 positive cases per day. An increase from 7 per day in the last two weeks]*

*Warren County is number 16 out of 88 Counties for current case per 100,000. [275] was [46]. Warren County has seen a five-fold increase in the last two weeks and shown as **Green**..*

Broadband:

Update: Following WCC progress. *Commissioners have now approved hiring a consultant out of Indiana “Morely Group” to advise and assemble a RFP to advertise for meeting Warren County’s needs in broadband service. [No further update]*

OTARMA Insurance:

The renewal of our Property & Casualty Insurance is August 19th, so I have submitted all of the updates and changes needed to get the proposal by mid July. I have also attached a copy of our Statement of Values and Schedule of Covered Vehicles along with Additional Property Statement of Values.

SLFRF (ARPA):

Darrell and I were able to upload all of Wayne Township’s reporting documents into the U.S. Treasury Portal for this current reporting cycle.

OPWC Projects:

The two OPWC projects still need contracts executed with the Village of Waynesville that were presented at the last Board meeting. I will sign these after tonight’s legislation is passed.

Warren County Engineer:

Warren County Engineer, Neil Tunison, has scheduled a meeting on the 4th of May to review the NEW road construction standards and receive input before the Public Hearing phase.

Primary Election May 3rd.

The building will be in use as a precinct, please enter through the rear doors.

WCTA:

Attended the WCTA meeting last Thursday. We reviewed applications for the WCTA Scholarships. Three will be given. Also discussed Warren County Fair participation and the Annual Association dinner later in the year.

Events:

- Ohio Public Records Training on April 21st

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- SLFRF P&E Report Portal Demonstration (Gus/Darrell/Stacey)
- RPC Executive Committee meeting last Thursday

Speakers:

Waynesville Area Chamber of Commerce
Has been invited: Date to be determined.

Had a random drug test pull on one of our CDL drivers.ⁱ

OLD BUSINESS:

There was no new information on the gazebo clock.

Sandy Run Drive: Chief Scherer spoke to the deputy that was on Sandy Run Drive. The deputy said everyone that was pulled over for speed warnings were residents of the neighborhood.

Mr. Patrick spoke about the cost of some of the recording devices and feels that a camcorder with an SD card would be the best option. There was a discussion about the longevity and budget for these items. Information about the cameras will be forwarded to Mr. Edwards.

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2022-27 APPROVE THE ACCEPTANCE AND HIRING OF DARIA O. TIKHONOVA TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT-P

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 3rd of May 2022.

RESOLUTION 2022-28 AUTHORIZING INCREASE IN MICRO-PURCHASE THRESHOLD AND ADOPT UNIFORM GUIDANCE PROCUREMENT POLICY

Mr. Jacobs motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – yea. The resolution was therefore adopted the 3rd of May 2022.

**RESOLUTION 2022-29 OPWC THIRD STREET PY-37
A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY**

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 3rd of May 2022.

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RESOLUTION 2022-30 OPWC FRANKLIN ROAD PY-37

A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY

Mr. Jacobs motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 3rd of May 2022.

C. Other: None

CORRESPONDENCE:

Mr. Coffman had a letter from Valley Asphalt stating that prices would increase.

ELECTED OFFICIAL’S COMMENTS: None

WORK SESSION: None

EXECUTIVE SESSION: At 8:04 pm Mr. Patrick made a motion to enter executive session for personnel issues per ORC 121.22(G)(1) for the dismissal, discipline, demotion of a public employee, or investigation of charges or complaints against a public employee. Mr. Jacobs seconded the motion, and all were in favor.

A motion was made by Mr. Patrick at 9:03 pm to leave the executive session, and it was seconded by Ms. Colvin. The motion passed unanimously.

ADJOURNMENT: With no further business, at 9:03 pm Mr. Patrick motioned to adjourn. Ms. Colvin seconded the motion, and all were in favor.

President, Board of Trustees
