

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 19, 2022**

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Patrick – present; Ms. Colvin – present; Mr. Jacobs- present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; Stacey Lowing, Zoning Inspector; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: Joette Dedden, Connie Miller, and Joe Garrett.

Mr. Patrick led all present in the pledge of allegiance to the flag.

Mr. Patrick noted that the minutes from the April 5, 2022, meeting were not available and tabled them until the next meeting.

Mr. Patrick then introduced guest speaker Joe Garrett, Trebel LLC. aggregation consultant. Mr. Garrett shared that recent events have affected energy costs. Volunteer Energy declared bankruptcy, which is not unique in the energy field. The plan will be to find a program for natural gas by next fall. There has been a lot of volatility in pricing, which makes it challenging. Every two years a form needs to be signed for a certification. Trebel will now be able to sign this paperwork instead of the township.

Mr. Edwards stated that a notice regarding the bankruptcy of Volunteer Energy has been placed on the township’s website.

CITIZENS’ COMMENTS: None

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

1. Still working on proactive ditching as well as some resident ditching requests.
2. Winter de-icing equipment has been officially “unsaddled.”
3. 2022 asphalt and chip seal bids have been received. Currently waiting on the slurry seal quote. Gus and I are currently analyzing and crunching the numbers. We are planning on an update the first meeting in May.
4. The Old 73 pipe rehabilitation went well and looks good. This project saved a substantial amount of funds and will last an exceptionally long time.
5. The bulldozer has been repaired and is operating very well.
6. Currently I am caught up with culvert pipe installations.
7. Another round of “pothole patrol” has been completed.
8. All Road Department equipment is in good working order and is available for use.

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Mr. Camry stated that there is a pre-construction meeting for the paving on April 28. There was an email regarding the slurry seal, and he will need to analyze what needs to be done as the price is high.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

Windows are completed at Miami St. Station

Generator is scheduled for service on Tuesday morning

Have a couple companies getting quotes for lawn treatments at station.

Fish Fry this weekend April 23 & 24

I will be posting flyer for part time shifts to build an eligibility list to see what interest is out there. This is due to a few members getting hired full time and a few in the running for full time positions.

New Member

The generator had a coolant leak. They have received a few quotes for lawn treatment, and they have chosen a company. Several people are leaving as there are about 50 full time career opportunities available in the area.

There was a discussion about the siding on the Miami Street station.

ZONING DEPARTMENT:

Stacey Lowing, Zoning Inspector, provided the following report:

Credit Card Payments

- There is a resolution on the agenda tonight to approve a credit card payment system for permits and other fees. It could also be used for the magazine advertisements. Currently, we only accept cash and checks, which is difficult when permits can be issued electronically. The homeowners/contractors either must mail a check, or drive to the office to make a payment, which can cause a delay in the receipt of their zoning permit. A charge for the processing fee will be added to the cost of the permit or application to offset any losses from accepting cards. We will be able to enter the credit card information for them over the phone, or even email an invoice which will allow them to submit payment with just a few clicks.

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Warren County COVID:

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COVID positive cases have **decreased enough that Ohio is now reporting weekly below 500** per day in Ohio in the past two weeks. *[Warren County is averaging about 7 positive cases per day. An increase from 4 pr day in the last two weeks]*

Warren County is number 34 out of 88 Counties for current case per 100,000. [46].

*Warren County has seen slight increase in the last two weeks and shown as **Green**..*

Broadband:

Update: Following WCC progress. *Commissioners have now approved hiring a consultant out of Indiana “Morely Group” to advise and assemble a RFP to advertise for meeting Warren County’s needs in broadband service.*

Health Insurance:

Township Anthem Plan. **Our renewal date is May 1.** I have signed all documents and just waiting on the acceptance from Anthem.

April also is open enrollment for our Insurance Policy if anyone needs to make any changes.

OPWC Projects:

The two OPWC projects that were presented at the last Board meeting needed clarification. We have received copies of the applications and description of the projects from Choice One Engineering and the Board was copied on those email attachments. There was some language that had the Township of having ownership or required upkeep or maintenance of the water system. This was not an accurate statement and changed to meet my satisfaction. I have also included in your packet a copy of the letter I sent the Village when the Board denied a participating agreement for the Third Street Project during the building of the fire station and purchasing of an ambulance.

I have included language from three different funds that would permit the Township to fund these projects from. However, the language in the Fire Levy Ballot is “Statutory” language in the State of Ohio.

Warren County Engineer:

Bids have been received for salt, resurfacing and chip seal. I have included the bid results of all. As you can see there are some major differences in the competitive bidding quotes. 15-20% difference between lowest and second lowest. These bids are coming in over engineer estimates and have not been approved by the county yet. We expect they will be accepted, and Scott and I are working on a breakdown of our projects. It is looking like we will be at the top or a tick over what we budgeted for.

Events:

- I was able to attend, with Trustee Jacobs, the ribbon cutting of Loveless Edge and also the Centennial Celebration of Ohio Living up at Quaker Heights, the second largest employer in our community.
- LTAP presented a webinar in conjunction with Ohio Utilities Protection Services
- Statewide Safety Council meeting with national speaker on “Human” aspect of employer and employees.

Upcoming Speakers:

Waynesville Area Chamber of Commerce has been invited: Date to be determined.

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A representative from the food pantry will be at the May 3 meeting to provide an update on the needs of the community.

OLD BUSINESS:

Gazebo/Clock: moved to late spring/waiting on clock repair

Sandy Run Dr.: Sheriff's speed trailer up and running

Video recording: Mr. Patrick will be some equipment quotes to the next meeting

Other: none

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: None

B. Legislation:

RESOLUTION 2022-22 RESOLUTION AUTHORIZING THE SUBMISSION OF A PRE-APPLICATION AND MULTI JURISDICTIONAL PARTICIPATION THEREOF BY THE VILLAGE OF WAYNESVILLE, OHIO AND THE WAYNE TOWNSHIP BOARD OF TRUSTEES IN THE OHIO PUBLIC WORKS PROGRAM FOR PY 37.

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 19th of April, 2022.

(The intent is to utilize ARPA funds)

RESOLUTION 2022-23 RESOLUTION AUTHORIZING THE SUBMISSION OF A “FRANKLIN STREET PHASE 1 WATER MAIN AND STREET IMPROVEMENTS” PRE- APPLICATION AND MULTI JURISDICTIONAL PARTICIPATION THEREOF BY THE VILLAGE OF WAYNESVILLE, OHIO AND THE WAYNE TOWNSHIP BOARD OF TRUSTEES IN THE OHIO PUBLIC WORKS PROGRAM FOR PY 37.

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Mr. Patrick – yea; Ms. Colvin – yea. The resolution was therefore adopted the 19th of April, 2022.

(The intent is to utilize ARPA funds)

RESOLUTION 2022-24 APPROVE THE ACCEPTANCE AND HIRING OF KEVIN D. FRANK TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT-B

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 19th of April, 2022.

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RESOLUTION 2022-25 A RESOLUTION TO SET UP CONNECT ONLINE PAYMENT GATEWAY THROUGH CELERO, IN PARTNERSHIP WITH LCNB

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 19th of April, 2022.

C. Other: The administration building has had an infestation of termites. A quote was received for \$3,450 for initial treatment. Quarterly treatments are recommended and would be an additional cost. The trustees made a motion to allow expenditure up to \$5,000 for pest control. All were in favor.

CORRESPONDENCE:

CenterPoint Energy: Notices that Volunteer Energy Service, Inc. will no longer be our natural gas provider.

I Warren Count Historical Society: An invitation to their “Founders’ Day” celebration from to celebrate their anniversary.

United States Department of Commerce, Census Bureau: Reminder to file their public employment payroll request.

Neil Tunison email.

ELECTED OFFICIAL’S COMMENTS: None

WORK SESSION:

Sandy Run- not needed

Mr. Edwards shared photos of Old State Rt. 73 culvert, including the building up of a retaining wall. He also showed photos of the new windows at the Miami Street fire station, a ribbon-cutting, the centennial celebration at Quaker Heights, and other events.

EXECUTIVE SESSION: At 8:11 pm Mr. Patrick made a motion to enter executive session for personnel issues per ORC 121.22(G)(1). Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea.

No action was taken in the executive session.

A motion was made by Mr. Patrick at 10:07 pm to leave the executive session, and it was seconded by Mr. Jacobs. The motion was passed unanimously.

ADJOURNMENT: With no further business, at 10:13 pm Mr. Patrick motioned to adjourn. Mr. Jacobs seconded the motion which passed unanimously.

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President, Board of Trustees