

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD FEBRUARY 15, 2022**

Mr. Patrick called the meeting to order at 7:00 p.m.

Roll call: Mr. Jacobs – present; Mr. Patrick – present; Ms. Colvin – present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer and Fiscal Officer, Darrell Coffman.

The following guest was also present: Josh Philpot

Mr. Patrick led those present in the **pledge of allegiance to the flag**.

Ms. Colvin motioned to **approve the minutes** of the February 1st meeting. Mr. Jacobs seconded the motion which passed with a unanimous vote.

CITIZEN'S COMMENTS: There was none.

REPORTS:

ROAD DEPARTMENT:

Department Supervisor, Scott Camery provided the following report:

I have completed and revised the **2022 road resurfacing list**. This list is complete with Warren County Engineer's Office estimates and quantities. Additionally, it has been revised to reflect our budgetary restraints.

The **winter storm** that occurred on February 3rd and 4th was without doubt a challenging and difficult storm. Myself and my counterpart at the county highway department were in constant communication throughout the duration of the event. We developed a strategy and executed it to the best of our ability. While the hours were long, my crew performed well and without complaint.

With regards to the event of February 3rd and 4th, we had some **minor equipment issues**, all of which have been repaired apart from the liquid calibration problem on the 6500. I have been in contact with the representative for Certified Power and he is working on a replacement control head for this unit.

I have made a round of "**pothole patrol**" following the recent winter events.

My 2022 "**project list**" is still a work in progress.

All road department **equipment** is available for use.

[There was a discussion concerning the proposed 2022 road resurfacing program. The main topic of the discussion concerned the use of slurry seal. The Board also thanked Mr. Camery and his crew for keeping the roads open during the recent winter storm.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

The specifications for the new ambulance are updated & completed.

The **Breathing Air Compressor** has been serviced and certified without any issues.

We have started our annual **EMS Protocol Training**.

Lots of **things are scheduled** for this month. (Generator service, Ladder Testing, SCBA Testing, and recall on 30)

We've started **receiving items** for new monitors, mounts, and Verizon modems. Monitors are few weeks out.

We have completed the Officers Lieutenant **promotional exam process**.

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[Ms. Colvin asked if there was an update on the new windows that are on order for the old fire station. Chief Scherer said he assumed it would be another four (4) week before they are delivered.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Mid – Monthly Zoning Report

Magazine:

Advertiser contracts will be sent out on February 14. Notices to community partners to prepare their articles will be sent out on the same date. Ads and articles will be due by March 4th.

Trustee articles will also be due on March 4th.

Annual Report

A department-wide annual report for 2021 is included in your packet.

Text Amendments

Next step: Warren County Regional Planning Commission, February 24th.

[Ms. Lowing said she had spoke with the Warren County Prosecutor’s Office and they think it would a good idea for them to hold a training session on how to go through quasi-judicial procedures, on how to apply the zoning code in a public hearing, to render your decisions. There was a discussion on setting a date for the training.]

ADMINISTRATOR’S REPORT:

Administrator, Donald Edwards provided the following report:

Warren County COVID:

COVID positive cases are **decreasing** from **9,500 - 2,500** per day in Ohio in the past two weeks in Ohio. *[Warren County is averaging about 36 positive cases per day. Decrease in the last two weeks] VERY HIGH TRANSMISSION rate. Warren County is number 31 out of 88 Counties for current case per 100,000. [703].*

Warren County has seen a significant decrease in the last two weeks.

2021 Township Highway System Mileage Certification:

ODOT Forms have been signed and sent to Warren County Engineer’s office.

ARPA:

Effective date: The provisions in this final rule are effective April 1, 2022.

[We will need to pass a Resolution for “Standard Allowance” prior to our first expenditure in legislation.]

Feb. 3-4 weather event:

The weather event was about 48 hours in duration, and we had the full gamut of rain, freezing rain, sleet, snow, wind and single digit temperatures. Scott brought in one of our part-time drivers and had five trucks on the road. This proved very valuable as when the event winded down we were in good shape. There were a lot of jurisdictions that worked the weekend and first of the week trying to get the frozen participation off the roadways. Thank you, and good job by the road crew, especially with two new employees.

2022 Road Improvements:

Scott and I finished up our recommendation on road maintenance for this year.

Drug Task Force:

Enclosed is a copy of the requested contribution and break down on jurisdictional contributions. Would like you to ask Major Arrasmith for a scheduled detail of services before determining our local contribution amount.

Upcoming Guest Speakers:

Major Arrasmith, Warren County Drug Task Force
March 1, 2022 Trustees Board meeting @ 7:00 pm.

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Warren County Sheriff, Larry Sims,
April 5, 2022 Trustees Board meeting @ 7:00 pm.

OLD BUSINESS:

State Route 73 and Old Route 73: There was a brief discussion concerning an Ohio Department of Transportation (ODOT) study that is being conducted on the intersection. Most agreed that the biggest problem is driver distraction.

Gazebo Clock: There was a discussion concerning the timeframe for placement of the clock. It is hopeful that it will be in place by March 12th, when the Waynesville Merchants Association (WMA) plans to hold a ceremonial celebration acknowledging of the 225th anniversary of the Village of Waynesville.

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2022-14 APPROVE THE PURCHASE OF A 2022 FORD GPC CONCESSION SQUAD THROUGH PFUND SUPERIOR SALES CO., INC. FOR THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 15th day of February 2022.

RESOLUTION 2022-15 A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY

Mr. Patrick motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – yea. The resolution was therefore adopted the 15th day of February 2022.

Other: None

CORRESPONDENCE:

Warren County Health District: Their monthly “News and Information” publication.

PUBLIC OFFICIAL’S COMMENTS:

Ms. Colvin asked where the Board was on starting the Facebook group and if there was a target date for it to begin. Mr. Patrick said he would create it so township meeting information could be posted.

Mr. Jacobs thanked everyone for their work and keeping the board informed, which he said made their jobs easier.

Mr. Patrick thanked everyone for what they do.

WORK SESSION:

A work session was held to discuss how the American Rescue Act Funds can be spent to benefit the Wayne Township community. Mr. Edwards gave the Board a list of some of the various ways the funds could be used.

The Board talked about various ideas for those funds but no decision was made.

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EXECUTIVE SESSION:

At 8:04 p.m. Mr. Patrick made a motion that the Board go into executive session with Mr. Edwards and Chief Scherer to discuss Personnel Matters per ORC, 121.22(G)(1). Ms. Colvin seconded the motion which passed with a unanimous vote.

At 8:57 p.m. Mr. Patrick motioned to come out of executive session and return to regular session. Ms. Colvin seconded the motion which passed with a unanimous vote.

No action was taken.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 8:58 p.m., Ms. Colvin seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer