

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD FEBRUARY 1, 2022**

Mr. Patrick called the meeting to order at 7:00 p.m.

Roll call: Mr. Patrick – present; Mr. Jacobs – present; Ms. Colvin – present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer and Fiscal Officer, Darrell Coffman.

The following guests were also present: Gary Breeze, David Dowell, Jenna Tudela, Ashley Tudela and David Roberts.

Mr. Patrick led those present in the **pledge of allegiance to the flag**.

Mr. Jacobs motioned to **approve the minutes** of the January 18th meeting. Ms. Colvin seconded the motion which passed with a unanimous vote.

CITIZEN’S COMMENTS:

Mr. Breeze said although the traffic sign updates have been going on for a while, the reflective signs are very noticeable.

REPORTS:

ROAD DEPARTMENT:

Department Supervisor, Scott Camery gave the following verbal report:

We have been working on the **equipment** to keep everything updated and operational.

I’m still working on fine tuning the 2022 **road resurfacing program** as well as working on a project list for 2022.

I have been **experimenting** with a sprayer and tank that we made up to use on the Ford F-150 for liquid application on the hills. I’m going to get some brine to mix with the “Beet Heet”, for future use, as the salt is supposed to activate the “Beet Heet” a little better.

I have been informed that the new John Deere mowing tractor that we have on order will not be built until September, therefore it will not be delivered until later this fall.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **reports** for January were previously emailed to the trustees.

January 2022 Activity Reports

EMS runs for January	79
Fire runs for January	9
Public Service calls for January	<u>4</u>
Total runs for October	92

EMS runs for 2022	162
Fire runs for 2022	28
Public Service calls for 2021	<u>9</u>
Total runs for 2022	199

As of this date in 2021 we had 28 Fire, 140 EMS, and 19 Service calls for a total of 187. We are currently up 12 calls from last year.

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We have received the **new AED / 3 lead** purchased with the EMS Grant funds.

We have started **receiving items** for the new monitors, mounts, and Verizon modems. Monitors are few weeks out.

Thanks to Scott and his department for service and repairs they recently made to our equipment and for clearing the lots of the snow and ice.

Working on the **Safer Grant** which is due February 4, 2022, for a total of about 1.4 million dollars to include 6 full time positions funded for 3 years.

New ambulance specifications & quotes. Availability is getting pushed back to late 2023 and even 2024 by some manufactures. Talk throughout the industry is that it could even go into 2025. We have locked in on a chassis and received a purchase agreement of \$274,957.00, which is subject to change due to modifications.

Have completed Officers Lieutenant **promotional exam** process.

Member **Dustin Stephens** is in the process of changing careers and therefore will be gone for a couple months.

[There was a discussion concerning the condition of our current ambulances, the possibility of future cost increases and the delayed time in receiving a new unit. Mr. Patrick then made a motion to approve the purchase of a new ambulance at a cost of approximately \$275,000.00, give or take for any modifications that may be made. Mr. Jacobs seconded the motion which passed with a unanimous vote.]

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—January 2022

PERMIT ACTIVITY AND FEE ACTIVITY:

Accessory Structure \$100.00
Scott Charles, 9448 Cold Springs Lane

In- ground pool \$75.00
Heatwave Pools, 9586 Ferry Road
Buckeye Pools, 5195 Thomas Drive
Buckeye Pools, 9440 Sandy Run Drive
Heatwave Pools, 9130 Wilson Road

Variance \$500.00
Whitt Mead, 5702 Elbon Road

Conditional use/site plan \$500.00
Mike Wolters, 3472 E. Lower Springboro Road

7 permits/fees collected for a total of \$1,400.00. All funds have been deposited.

BZA upcoming hearings for February 17th

Elbon Road, Whitt Mead, side yard setback variance for addition to his house.

3472 E. Lower Springboro Road, Mike Wolters, conditional use/site plan for secondary dwelling unit within a detached garage.

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VT-PUD amendment schedule:

Trustees initiate amendments tonight, February 1st.
Warren County Regional Planning Commission, February 24th.
Wayne Township Zoning Commission, public hearing March 3rd.
Trustees, public hearing March 15th.

Magazine- increase in per page fee for community partners (school, library, Waynesville, and Corwin)

Proposed increase of \$25 per page to \$150 per page to help offset some of the magazine costs.

Future Site Plan Hearings: We need to set a time for these hearings as they are public hearings which will come before the Board and must be advertised with a time the meetings will be held.

[The Board agreed to advertise these public hearings for 7:30 p.m.]

ADMINISTRATOR’S REPORT

Administrator, Donald Edwards provided the following report:

Warren County COVID:

COVID positive cases are **decreasing** to **9,500 – 20,500** per day in Ohio in the past two weeks in Ohio. *[Warren County is averaging about 328 positive cases per day. No increase or decrease in the last two weeks] EXTREMELY HIGH TRANSMISSION rate.*

Warren County is number 18 out of 88 Counties for current case per 100,000. [2,374].

Warren County seems to have plateaued and should see decreases in the next two weeks.

OTA Conference:

Workshops I attended:

1. Overview of ARP Uses
2. Eight Best Ways to Avoid Annexation
3. Fiscal Policies Trustees Should Implement
4. OneOhio Opioid Settlement
5. Roles in the Township
6. Broadband Updates

Thank you, to Trustees Jacobs and Colvin along with Zoning Inspector, Lowing on attending this event and broadening your education and role in representing and serving our residents.

Fiscal Office:

Completed the installation of dual monitors and a docking station for the UAN system.

2021 Township Highway System Mileage Certification:

Attached is Wayne Township’s ODOT Annual Certification Form and Final Summary Sheet(s).

Two (2) Certification Forms with three (3) Trustee’s signatures and date must be received by WC Engineer’s office by Wednesday, February 23rd. [43.474 mile of public roads] **“I’m still short one Trustee signature.”**

ARPA:

On January 7th uses for Ohio townships.

Revenue Loss

In the most significant change for townships, the Final Rule includes an option for ARPA recipients to elect to either calculate its revenue loss OR adopt a “standard allowance,” which is capped at \$10 million. The Final Rule expressly acknowledges that the Standard Allowance will be most helpful for smaller entities, which would seem to encompass all Ohio townships.

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So long as the recipient consistently elects to utilize the Standard Allowance, rather than calculating revenue loss, the recipient may use up to \$10 million for the provision of government services. Effective date: The provisions in this final rule are effective April 1, 2022.

[We will need to pass a Resolution for "Standard Allowance" prior to our first expenditure.]

Low Volume Roads:

The Warren County Engineer has sent out the proposed new standards for Road Construction pertaining to pavement composition. He is asking for a meeting with jurisdictions to discuss before a public hearing is set in a couple of months. The WCEO has been working on this project for several years. Trustees should have received an email this. *[meeting date still to be determined]*

Upcoming Guest Speakers:

Major Arrasmith, Warren County Drug Task Force
March 1, 2022 Trustees Board meeting @ 7:00 pm.

Warren County Sheriff, Larry Sims,
April 5, 2022 Trustees Board meeting @ 7:00 pm.

[Mr. Jacobs said he would like to have school to attend and give an annual report to the Board. Mr. Edwards said he would forward the request to the school's administration.]

Gazebo Clock:

Working with the Waynesville Merchants Association (WMA) and Village on repair and placing a clock which was donated by Mike Foley.
Project is spearheaded by Cindy Menth of Stone Creek Farms.

OLD BUSINESS:

State Route 73 and Old Route 73: No update

Drinking Fountains: There was a discussion concerning the drinking fountains in the administration building. The discussion included the operational condition of the fountains and the cost of replacing them versus providing bottled water.

Edwards said one of the fountains was operational but is shut off due to COVID.

The Board agreed to continue to provide bottled water to the guests until COVID has concluded.

Gazebo: Reported in Administration report.

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2022-09 RESOLUTION REAPPOINTING SCOTT CAMERY TO THE WAYNE TOWNSHIP ZONING COMMISSION

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 1st day of February 2022.

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RESOLUTION 2022-10 RESOLUTION INITIATING AMENDMENTS TO THE WAYNE TOWNSHIP ZONING CODE AND ZONING MAP PERTAINING TO REMOVAL OF ALL VT-PUD PROVISIONS

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea; Mr. Patrick – yea. The resolution was therefore adopted the 1st day of February 2022.

RESOLUTION 2022-11 RESOLUTION APPOINTING DAVID ROBERTS TO THE WAYNE TOWNSHIP ZONING COMMISSION

Mr. Jacobs motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 1st day of February 2022.

RESOLUTION 2022-12 RESOLUTION REAPPOINTING JEFF PALMER TO THE WAYNE TOWNSHIP ZONING COMMISSION

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea; Mr. Patrick – yea. The resolution was therefore adopted the 1st day of February 2022.

RESOLUTION 2022-13 APPROVE THE ACCEPTANCE AND HIRING OF MELYNN C. DUFF TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT-B

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Mr. Patrick; Ms. Colvin – yea. The resolution was therefore adopted the 1st day of February 2022.

Other: None

CORRESPONDENCE:

Warren County Health District: Their quarterly report for September – November 2021.

CGS Administration, LLC: Medical Ground Ambulance data collection request for 2022.

Warren County Drug Task Force: Annual invoice along with a spread sheet of past contributions made by each entity since 2016.

WORK SESSION:

There was a brief discussion concerning video cameras to record the Board meetings. Mr. Patrick said he had contacted a couple businesses concerning video cameras and was waiting for return calls from others concerning what they had to offer. He said he would forward that information to the other trustees when he received it.

There was also a discussion concerning the format of the Board’s meeting agenda. Mr. Jacobs said the only thing that he would like to see added would be a time for elected official’s comments.

The Board agreed to add “Elected Official’s Comments” to the agenda between “Correspondence” and “Work Session”.

Mr. Patrick said he would like the Board to better communicate the agenda to the public ahead of time, so anyone who would like to attend a meeting would have time to plan for it.

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Mr. Edwards said sometimes things are added to the agenda on a short notice and it would be subject to change from what may be communicated to the public.

The Board agreed that the agenda may sometimes need to be changed on a short notice and they would have no problem with that.

EXECUTIVE SESSION: None

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:51 p.m. Ms. Colvin seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer