

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD OCTOBER 5, 2021

Mr. Coffman called the meeting to order at 7:00 p.m.

Roll call: Mr. Foley – present; Mr. Coffman – present; Mr. Patrick – present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also present: Diane Colvin, Andrew Jacobs, and Nathan Muterspaw.

Mr. Coffman led those present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the minutes** of the September 21st meeting. Mr. Foley seconded the motion which passed with a unanimous vote.

CITIZEN'S COMMENTS:

There were no citizen's comments.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery provided the following report:

I spoke with the **slurry seal** rep on Monday, October 4, 2021. They will be moving equipment and materials into the shop area on Monday, October 11, 2021. They are planning on applying the product on Thursday, October 14, 2021.

The **Reclamite project** has been completed on Old Route 73, Haines Road and the small parking lot in front of the new firehouse.

We completed the "**crack repair**" project in Caesar's Creek Estates. We ground out the cracks and patched them back, using 35.5 tons of asphalt. (which was all put down by hand)

I still have a couple of small **asphalt wedging/patching** spots I want to get done. Hopefully will get them this week.

I am still in communication with the sales rep regarding a quote for a **replacement snowplow truck**. Trying to nail down a chassis has been quite the challenge.

I would like to thank all that attended Terry's **retirement luncheon**. I think that he really appreciated it.

Still working with the Warren County Engineer's Office regarding the Township **Stimulus Program**.

Final round of **mowing** is eminent.

All Road **department equipment** is available for use.

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FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for September were previously emailed to the trustees.

September 2021 Activity Reports

EMS runs for September	87
Fire runs for September	13
Public Service calls for September	<u>4</u>
Total runs for September	104

EMS runs for 2021	680
Fire runs for 2021	178
Public Service calls for 2021	<u>81</u>
Total runs for 2021	939

As of this date in 2020 we had 199 Fire, 650 EMS, and 85 Service calls for a total of 934. We are currently up 5 calls from last year.

Submitted the 3rd quarter **contracted services billing** for Washington Twp. to the Fiscal Officer. With the ongoing price increases on everything we need to consider increasing our rates before the renewal of our contract.

Tuesday, October 5th we will be doing **Fire Prevention** at Elementary Schools

Congratulations to Tanner Patterson & David Dowell for completing their VFIS Drivers Training Instructors Certifications.

Working on **committee packet** on department future needs / funding. Will send out draft package when completed for review prior to putting out to proposed committee members.

[There was a brief discussion concerning possible use of the bike trail by emergency vehicles to get around a planned road closure on New Burlington Road later in the year.]

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—September 2021

PERMIT ACTIVITY AND FEE ACTIVITY:

Accessory Structure \$100.00
9586 Ferry Road., Ashley Fry
7154 Cook-Jones Road, John Musser

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Accessory Structure \$25.00

5275 Lytle Road., Jeff Piper

In-Ground Pool \$75.00

3472 Lower Springboro Road, Buckeye Pools
5825 Spartan Hill, Aquarian Pools

Addition \$100.00

3244 Shoemaker Road, Champion Windows, sunroom

Refund

7491 N. U.S. Route 42, Matt Wuerstl, \$100 accessory building, reprocessed as ag exempt

Variance application \$500.00

5775 Clarksville Road, Robert Lalich, rear yard setback

7 permits/fees collected for a total of \$975.00 All funds have been deposited.

Hazard Mitigation Assistance Grant

I submitted two pre-applications for a hazard mitigation assistance grant through the Ohio EMA. Since the township has projects listed on the County's Hazard Mitigation Plan, we were eligible to submit for these grants. The eligible category for us was to procure generators and transfer switches for critical facilities. Quotes were obtained for generators/installation for both the administration building and the road garage. If selected, 75 percent of the cost would be paid by the grant.

BZA

Hearing will be held on October 21 for 5775 Clarksville Rd, rear yard setback variance.

Magazine

Printing of the magazine has been delayed due to a paper shortage. Hopefully it will go out next Tuesday.

ADMINISTRATOR'S REPORT

Administrator, Donald Edwards provided the following report:

Warren County COVID:

COVID positive cases **decreasing** to **4,500 – 7,700** per day in Ohio in the past two weeks. *[Warren County is averaging about **88** positive cases per day. About 20% decrease in the last two weeks] HIGH TRANSMISSION rate. The Delta variant increase has caused the CDC to recommend masking indoors.*

ARP:

American Rescue Plan Act

Application has been submitted and the first tranche of money has been deposited. Continue to file all forms and watch for final determination.

Road Dept.:

Thomas Drive "Slurry Seal" has been moved back to first or second week of October

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Reclamite® for Haines and Old SR-73 was completed on Friday October 1st.

Milling and filling transverse cracks in Caesar Creek Estate subdivision. Approximately 50 to do at about 1,000 # of asphalt per two-foot-wide patch. Project completed.

Milled and filled patch section on Corwin Road under SR 73 bridge.

Worked a couple of days on the trails when it was raining.

Will start final round of mowing this week.

Fire Dept. Payroll:

Reviewed Chief's scenarios for increase pay for members and options for *premium pay* in order to make a recommendation to the Board. Final recommendation will probably be steered by ARP funds availability and approval. This project is ongoing with further information gathering.

Terry Taylor:

Thank you to all employees and officials that were able to attend Terry's retirement luncheon on the 30th of September.

Hisey Park Fall Festival:

Attended the Warren County Park District's Hisey Park Fall Festival on Saturday, October, 2nd for the Dedication of the Fred Bay Memorial Observatory.

Road Worker:

After interviewing candidates, we have a recommendation to make an offer for employment.

OLD BUSINESS:

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-49 APPROVE THE ACCEPTANCE AND HIRING OF ERIC C. BOWLING TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A FULL TIME EMPLOYEE

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick - yea. The resolution was therefore adopted the 5th day of October 2021.

RESOLUTION 2021-50 ACCEPTING THE RESIGNATION OF DALTON SHIVENER FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley - yea. The resolution was therefore adopted the 5th day of October 2021.

Other: None

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CORRESPONDENCE:

Star Ohio: Notice of upcoming enhancements to their program.

Warren County Health District: September monthly newsletter.

RITA: Notice of state withholding tax filing change requirement.

WORK SESSION: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:18 p.m. Mr. Patrick seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer