

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD SEPTEMBER 21, 2021

**Mr. Coffman** called the meeting to order at 7:01 p.m.

**Roll call:** Mr. Patrick – present; Mr. Foley – present; Mr. Coffman – present.

**The following staff were present:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; and Fire Chief, Paul Scherer.

**The following guests were also present:** Andrew Jacobs, Diane Colvin, Tom Duerr, Pat Davidson, and Nathan Muterspaw.

Mr. Coffman led those present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the minutes** of the September 7<sup>th</sup> meeting. Mr. Foley seconded the motion which passed with a unanimous vote.

## **CITIZEN'S COMMENTS:**

Mr. Duerr spoke concerning the zoning commissions past meetings, in February and of March of 2020, of reviewing the Village Transition PUD clauses in the zoning code, which were canceled due to the outbreak of Covid-19. He said there are people in the community that are still concerned about that. He stated that on July 6, 2021 he had asked for the meetings to be renewed. He said since that time it has not been brought up by the Board. He said he wished the Board would answer the taxpayers and voters' questions as to whether we will continue to have those meetings or not.

Ms. Lowing said every year there has to be an administration review of the zoning code and they would probably be doing so after the first of the year. She said all of the zoning would be rolled into that review rather than having multiple reviews of the code, as it is a multi-process to make amendments to the code. She further stated that they are waiting on a response from the county, as there is a case and litigation on how many types of PUDs an entity can have. She said since they have not got an answer on that litigation they would like to hold off before taking any action.

Mr. Jacobs, President of the Waynesville Basketball Youth Association told of updated times and schedules for the upcoming weekend tryouts and how the program is progressing.

Later in the meeting Mr. Duerr asked if the zoning department could post, on the township website, the explanation as to why the zoning commission review of the Village Transit PUD is not taking place.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery provided the following report:

Bushwhacking on our roads is complete. I am trimming a couple of county roads before I start on the bike trail.

Still looking at the end of the month to get started on the final round of mowing.

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Currently working on repairing cracks out in Caesars Creek Estates. We have been making good progress, I am hoping to be done by the end of the week.

I should have the truck quote this week. Everyone is behind, and getting parts is proving to be quite the challenge.

Progress continues to be made with regards to catching up on other small projects.

I and the administrator have started the ball rolling with regards to applying for the ODOT Township Stimulus Program. I have contacted the Warren County Engineer's Office and we are moving to get hydrology calculations and recommended structure sizes, as well as structure types. More to come.

We are still on schedule to get the slurry seal project done at the beginning of October.

All road department is available for use.

### **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

All fire extinguishers have been serviced Township wide (Fire, Administration & Road Depts.)

We have secured our product for upcoming Ohio Sauerkraut Festival and things are gearing into that mode.

LOEB Grant has been submitted. (Monitors)

Will be a rotating a couple of our personnel over to the Unit #1 shift as that shift has been running short on help.

Payroll information has been emailed out.

[Mr. Edwards spoke briefly concerning the payroll information. The Board plans to hold a work session during the next meeting to review the payroll information.]

### **ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

**Magazine** - I have been working on draft copies with Stacey Castle.

**Girl Scout Camp** - Plans have been submitted to build a 3,600 square foot picnic/activity shelter at the camp. A copy of the plan is attached for your information. I want to ask for your input on this matter as the procedure is not clear and is subject to interpretation. Today, if someone wished to construct a camp on C, recreational property, they would need to go through the site plan process with a public hearing before the Trustees. Since this is an addition to the existing camp, I wanted to see what the board wanted me to do.

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The issues are: this is not a change of use which would trigger a site plan; the zoning code states under exemptions from site plans (1.304.3) that additional buildings can be built if it will not expand the total footprint of all existing buildings by more than 10 percent (1.304.3(B)(1)). However, since this was never subject to a site plan, I'm not convinced that this section applies. This building would exceed the 10 percent (3,647 square feet and currently there is about 24,000 square feet of building footprint). However, the zoning code also allows me to issue permits for accessory buildings that are in non-residential districts. As a picnic shelter, it might be seen as an accessory building.

The question is, does the board want me to put this through the site plan approval process before the board or is it acceptable with you for me to just issue the zoning permit? The property is 305 acres.

**9911 N. Cincinnati-Columbus Rd.-** This property has been a problem for some time with junk vehicles, debris, and junk on the property. Recently it sold, and I issued a violation letter to the new owner. He has been in contact, and the property is in the process of being cleaned up. I will continue to follow up on this property.

[The Board unanimously approved of Ms. Lowing issuing a zoning permit for the building planned for the Girl Scout Camp.]

**ADMINISTRATOR'S REPORT**

Administrator, Donald Edwards provided the following report:

**Warren County COVID:**

COVID positive cases increasing up to **5,000 – 9,200** per day in Ohio in the past two weeks. *[Warren County is averaging about **101** positive cases per day. Only about 25% increase in the last two weeks] HIGH rate.*

*The Delta variant increase has caused the CDC to recommend masking indoors.*

**ARP:**

*American Rescue Plan Act*

Application has been submitted and the first tranche of money has been deposited.

**Legislation: RESOLUTION 2021-48** A RESOLUTION REQUESTING WAYNE TOWNSHIP'S SHARE OF THE FUNDS FROM THE OHIO TREASURY FROM THE AMERICAN RECOVERY PLAN ACT

**Road Dept.:**

Thomas Drive "Slurry Seal" has been moved back to first or second week of October.

Reclamite® for Haines and Old SR-73 is still on the schedule.

Milling and filling transverse cracks in Caesar Creek Estate subdivision. Approximately 50 to do at about 1,000 # of asphalt per two-foot-wide patch.

**Lytle Signage:**

This has been put on temporary hold. County Engineer's office stated they had a legal opinion that you had to post the entire road or entire township and not just a specific area. I have since received a interpretation from another assistant prosecutor. They are going to huddle up and get back with us on a final interpretation of the law.

Final interpretation was it is legal to do what was proposed in Resolution 2021-38. WCEO is good with it and proceeding.

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**Fire Dept. Payroll:**

Reviewing Chief's scenarios for increase pay for members and options for *premium pay* in order to make a recommendation to the Board. Final recommendation will probably be steered by ARP funds availability and approval.

**Terry Taylor:**

Terry has been an exceptional employee with a commitment to his work and employer. It has been a pleasure have his talents, caring personality, and work ethic around. We hate to retire but wish him nothing but the best. We will be having a luncheon for him on the 30<sup>th</sup>.

**Hisey Park Fall Festival:**

Warren County Park District is holding their annual Hisey Park Fall Festival on Saturday, October, 2<sup>nd</sup>. From 11:00 am to 5:00 pm.

Dedication of the Fred Bay Memorial Observatory will be held at 11:00 a.m.

**OLD BUSINESS:**

**Other:** None

**NEW BUSINESS:**

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**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2021-48 A RESOLUTION REQUESTING WAYNE TOWNSHIP'S SHARE OF THE FUNDS FROM THE OHIO TREASURY FROM THE AMERICAN RECOVERY PLAN ACT**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick - yea; Mr. Coffman - yea. The resolution was therefore adopted the 21<sup>st</sup> day of September 2021.

**Other:** None

**CORRESPONDENCE:**

**Warren County Park District:** Notice of the upcoming Hisey Park Fall Festival.

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

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No executive session was held due to the job applicant only being available on Saturdays. Mr. Coffman said he wasn't available the upcoming Saturday. Mr. Foley said he would need to look at his schedule and Mr. Patrick said he would be available anytime on Saturday but preferred 10:00 - 11:00 am.

**ADJOURNMENT:**

Being no further business, Mr. Patrick motioned to adjourn at 7:26 p.m. Mr. Foley seconded the motion which passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer