

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 3, 2021

Mr. Coffman called the meeting to order at 7:00 p.m.

Roll call: Mr. Foley - present; Mr. Patrick - present; Mr. Coffman - present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also present: Pat Davidson, Gary Breeze, Diane Colvin, Andrew Jacobs, and Nathan Muterspaw.

Mr. Coffman led all present in the **pledge of allegiance to the flag.**

Mr. Patrick motioned to **approve the minutes** of the July 20th meeting and Mr. Coffman seconded the motion.

CITIZEN'S COMMENTS:

Mr. Breeze once again addressed the Board concerning their response time to issues that he has mentioned at the past two (2) board meetings. He said the large baseball size rocks had been removed from the intersection of Route 42 and Route 73.

Trustee, Coffman said he had received an email response from Waynesville Village Manager, Gary Copeland concerning the intersection, which stated that their street department had been working in the area of concern and planned to schedule for concrete to help with the issue.

Mr. Breeze said there was a hole in the asphalt on Corwin Road, between O'Neall Road and Smith Road, that needed to be addressed.

Mr. Breeze then brought up the fact that the drinking fountains in the Administration Building were still inoperable.

There was a discussion concerning the water fountains and possibly repairing or removing them. Mr. Breeze was told that there is bottled water in the refrigerator which is available to everyone that would want it. After the discussion the Board agreed to get estimates to see how much it would cost to repair the fountains.

As for the Johnson grass at the intersection of O'Neall Road and Corwin Roads, which Mr. Breeze had complained about at the last two (2) meeting, Ms. Colvin reported that she had cut it down.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery provided the following report:

We started our third round of **mowing** on July 26th. I hope to get back on the reach arm mower in the near future.

Crack sealing has been moving along at a great pace. I have approximately three (3) skids of sealer left to put down. At that point we will have applied twenty (20) pallets of sealer this season. So far, we have sealed seventeen (17) miles (34 lane miles) of roadway. This number will grow before we run out of material.

The application of **slurry seal** is tentatively scheduled for the week of August 30th. This could end up earlier or depending on weather. (everyone is behind)

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We finished up paving **Old Stage Road** on July 28th. I originally had not planned on doing the small section on the north side of Mt Holly Road, but my tonnage was in good shape so that section was completed. Additionally, I was still under on my quantities so I fixed the “hump” that was still on the box culvert on Mt Holly Road. After all was said and done I still ended up at approximately 150 tons under! This was a great project and fixed a multitude of problems. I am extremely happy and proud that we were able to make this a much better road for the motoring public.

I plan to let the new asphalt on **Old Stage Road** settle and cool out before I go back out to finish trimming the trees and adding a little bit of gravel berm.

I am expecting our additional **striping** to be completed within the next month or so. The striping on Old Stage should be completed by the date of this meeting.

I am starting my search for a replacement **snow plow truck**. We have set aside some funding for this in the road budget. I will update the board when I find something.

I have a couple of leads for **new employees**. Now that the paving is completed I have some time to put my attention towards this.

100% of road department **equipment** is available for use.

I know and understand that the Board has been taking some “heat” over the mowing **being behind** this year. My job is to prioritize projects and use the resources available to me in an efficient manner. With being a man down and having a very large (and expensive) project this year I have done the best I can with what I have. I do not like being behind and I do not like having the Township looking un-kept. With that being said I appreciate the Trustees patience and understanding.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for July were previously emailed to the trustees.

July 2021 Activity Reports

EMS runs for July	84
Fire runs for July	21
Public Service calls for July	<u>4</u>
Total runs for July	109

EMS runs for 2021	513
Fire runs for 2021	151
Public Service calls for 2021	<u>70</u>
Total runs for 2021	734

As of this date in 2020 we had 160 Fire, 511 EMS, and 66 Service calls for a total of 737. As of Friday July 30th at 1530 hours, we are currently down 3 calls from last year.

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Thanks for all the work that was done while I was on vacation. It was good to come back with very few things to catch up on.

The **2008 PL Squad** (302) has been repaired. It was out for about three (3) weeks waiting on parts.

The **2019 Wheeled Coach Squad** (303) is out for Electrical System repairs for a week.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—July 2021

PERMIT ACTIVITY AND FEE ACTIVITY:

- **Accessory Structure \$100.00**

9055 Valdosta Way, John Young
5429 Lytle Road, Tom Duerr
8947 Wilson Road, Jeffery Bridges

- **Accessory Structure \$25.00**
9451 Sandy Run, David Haworth

- **In-Ground Pool \$75.00**
7465 N. Rt. 42, Joseph Otten

- **Addition \$100.00**
9705 Ferry Road, LJC Construction (porch roof)
9776 Sandy Run, Gino Leveroni (porch roof)

- **Single-family residence \$225.00**
9472 Cold Springs Lane, Ellis Custom Homes

8 permits/fees collected for a total of \$825.00 All funds have been deposited.

BZA

- July 15, 2021, John Young, 9055 Valdosta Way; variance for a pole barn in the front yard of a corner lot-
Approved

Administrative

- Sent the draft personnel manual with the recommended changes to the Prosecutor's office for review. A resolution will be placed on the agenda once the review is completed.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

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Warren County COVID:

COVID positive cases increasing up to 800-1,500 per day in Ohio in the past two weeks. *[Warren County is averaging about 16 positive cases per day. Doubled in the last two weeks]*
The Delta variant increase has caused the CDC to recommend masking indoors.

ARP:

American Rescue Plan Act

Township eligibility was made official on June 29th with Governor DeWine signing HB 168.

Have been attending several Office of Budget and Management (OBM) webinars on the submittal process. OTA & OMB webinars on permissible uses, accountability, tracking, auditing and documentation on projects and programs.

Road Dept.:

I big thank you goes out to Scott and his crew for all the time and effort they put into the Old Stage Road project. Cutting back the berms, crack sealing, hard tree trimming and staying with the paving crew for the entire job created a great finished product.

BWC:

Injured employee scheduled to return to work on August 9th with limitations from the doctor.

Policy Manual:

Has been sent to legal counsel for review of changes.

Audit Report:

Darrell and I received a draft copy of our final audit, and we are reviewing for comments.

The State's Auditor's office is making some amendments based on information that was submitted but missed.

U.S. 42 Culvert Replacement Projects:

Culvert replacements at the junction with U.S. Route 42 in Warren County next month will require weeklong closures of two local roads.

On Monday, August 9, Township Line Road will be closed at its junction with U.S. 42, approximately two miles north of Lebanon, while crews from ODOT's Warren County maintenance facility replace a deteriorated pipe at the 15.68-mile marker.

The closure will go into effect at approximately 7 a.m. on the 9th, and it will remain in place through Friday, August 13, or until all work is completed. While Township Line Road is closed, motorists will be detoured via U.S. 42 and Old SR 122 (Middletown Road).

Then, during the week of August 23, crews will close Old SR 122 (Middletown Road) on the west side of U.S. 42 to replace a culvert where the county and state route intersect. The closure will be in place through Friday, August 27, or until all work is completed, and while the route is closed, motorists will be detoured by way of Township Line Road.

Although U.S. 42 will remain open to traffic, motorists are reminded of the need for additional caution through both work zones as crews will be moving equipment in and out of the project area.

For ongoing traffic, construction and weather-related information throughout the state, please visit www.OHGO.com.

Warren County Telecom.:

Monthly Partner Report. (Gave copies to the trustees)

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Warren County EMA:

Hazard Mitigation Newsletter. (Gave copies to the trustees)

OLD BUSINESS:

Old Road Garage: Mr. Edwards reported that Chris Hice had closed on the purchase of the old Wayne Township House and is interested in purchasing the garage if it becomes available.

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

**RESOLUTION 2021-39 ACCEPTING THE RESIGNATION OF JOHN LEMASTER FROM THE WAYNE TOWNSHIP
FIRE DEPARTMENT**

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 3rd day of August 2021.

Other: None

CORRESPONDENCE:

AES Ohio: Notice of a change in our electric supplier.

Warren County Health District: Monthly newsletter.

Collett Propane: A customer propane pre-buy contact.

United States Postal Service: Confirmation of our requested mailing address change.

EXECUTIVE SESSION:

At 7:22 p.m. Mr. Coffman made a motion to go into executive session to discuss Personnel Matters per ORC, 121.22(G)(1). (with Mr. Edwards and Ms. Lowing). Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley - yea; Mr. Patrick – yea.

At 7:44 p.m. Mr. Coffman made a motion to return to regular session. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley - yea; Mr. Patrick – yea.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:46 p.m. Mr. Patrick seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer

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