

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 6, 2021

Mr. Coffman called the meeting to order at 7:00 p.m.

Roll call: Mr. Foley –present; Mr. Coffman – present; Mr. Patrick – present.

The following staff were present: Administrator, Donald Edwards; and Fiscal Officer, Darrell Coffman.

The following guests were also present: Diane Colvin, Tom Duerr, Nathan Muterspaw, Gary Breeze and Andy Jacobs.

Mr. Coffman led all present in the **pledge of allegiance to the flag.**

Mr. Patrick motioned to **approve the minutes** of the June 15th meeting. Mr. Foley seconded the motion which passed with a unanimous vote.

CITIZEN'S COMMENTS:

Mr. Breeze told about weeds at the intersection of Corwin and O'Neall Roads that are obstructing the view of possible oncoming traffic.

He also spoke concerning baseball size rocks that are in the roadway at the intersection of route 42 and route 73. He said in the past he has contacted the Ohio Dept. of Transportation and they had cleaned it up but now they are saying it is the responsibility of the Village of Waynesville. He said it creates a very dangerous situation and asked the Board if they could put some pressure on the Village to get the problem resolved.

He commented on the water fountains in the Administration Building still being out of order.

He then asked why the public hadn't been allowed public input during the past meeting that were held through ZOOM?

Later in the meeting Mr. Breeze spoke concerning his past experiences of trying to get trash picked up along O'Neall Road.

Mr. Duerr thanked Ms. Lowing for her help on his recent zoning variance application and hearing.

He then spoke concerning past zoning board meeting which was reviewing the two (2) acre minimum lot size verses a village transition environment. He said based on the current construction, growth and real estate sales in the community getting those meetings started back up would be greatly appreciated. He said they were taking property right out underneath everyone and maybe we should be considering five acre lots.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

The second round of **mowing** has been completed.

We are currently working on getting **Old Stage Road** trimmed and re-mowed in preparation for paving. I look to see them here next week. (barring any weather setbacks)

Crack sealing is moving along at a fairly good pace. The crew is getting a good bit of mileage covered.

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I haven't received any word as to when the **slurry seal** crew will be here. I look for them to be here later this month or the first of next.

All road **department equipment** is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for June were previously emailed to the trustees.

June 2021 Activity Reports

Ems runs for June	65
Fire runs for June	32
Public Service calls for June	<u>8</u>
Total runs for June	105

Ems runs for 2021	429
Fire runs for 2021	130
Public Service calls for 2021	<u>66</u>
Total runs for 2021	625

As of this date in 2020 we had 128 Fire, 433 EMS, and 60 Service calls for a total of 621. We are currently up 4 calls from last year.

The second quarter **contract service bill** for Washington Township has been turned over to the Fiscal Officer.

We received \$4,425.31 for the State of **Ohio EMS Grant** to be used for Training & Equipment.

We seem to be having a lot of **problems at Station 92**. Kids on skateboards, up on side stairs on to roof, moving items and leaving things in lot (pipe, block, chairs, skids & other items) had a side rear bay door pulled open (reported to WPD).

I have membership applications from applicants Alyssa Hall & Kendall Cunic to be considered later in the meeting.

Two (2) of **our members**, Brock Bolen and Megan Jordan, were hired on with Clearcreek Township Fire Department as full time.

Reminder I will be on **vacation** until July 26th. Officers have been assigned their responsibilities and everything should be fine. I will be checking emails occasionally when I have service.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—June 2021

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PERMIT ACTIVITY AND FEE ACTIVITY:

Accessory Structure \$100.00

4326 Township Line Road, Gregory Rush
9434 Hacker Farm Lane, Clover Creek Enterprises
8533 Twin Creek, Matthew Richardson

In-Ground Pool \$75.00

8961 Brandon Lane, Heatwave Pools
9739 Bellbrook Road, Heatwave Pools
3468 Lower Springboro Road, Buckeye Pools

Above-Ground Pool \$50.00

4326 Township Line Road, Gregory Rush

Addition \$100.00

8170 Lytle Trails Road, Champion Windows, sunroom addition
1935 Murray Road, Joe Holdren
8428 Erickson Court, Jody Brothers

Single-family residence \$225.00

9466 Cold Springs, Ellis Custom Homes
9445 Sandy Run Drive, Ellis Custom Homes

Variance application fee \$500.00

9055 Valdosta Way, John Young

13 permits/fees collected for a total of \$1,825.00. All funds have been deposited.

BZA:

June 17, 2021 hearing; Tom Duerr 5249 Lytle Rd, variance approved.

July 15, 2021, John Young, 9055 Valdosta Way; variance for a pole barn in the front yard of a corner lot.

Resolutions for two reappointments are on the agenda tonight.

Interview information for potential BZA members forwarded to Trustees.

Administrative:

Working on updates to the personnel manual. I will be revising sections to reflect current recommendations for harassment and discrimination, adding in the complete credit card and purchasing policies, and possibly adding a social media policy.

There are several federal holidays that could be included in the manual as well. One is the new holiday, Juneteenth; the other is one that we do not observe, Columbus Day. We would like to know how to proceed regarding these holidays.

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Violations:

I sent out a second violation letter for property on Middletown Road regarding junk and other issues.

Zoning Map:

I forwarded information to the County to update our zoning map to reflect all zoning amendments that were approved in 2019 and 2020.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Warren County COVID:

COVID positive cases staying around 250 case per day in Ohio in the past two weeks. Warren County is averaging about 3.8 positive cases per day.

OPWC Project 2023:

I have been casually approached by a Village of Waynesville council member and the Manager about the possibility of another cooperative agreement for a joint application for the Third Street Project. It didn't qualify last time at the Local Level and also didn't qualify at the State Small Governments level. They have been falling short by just a few points. We just paid our share on the Edwards Road Project. The new formula now requires a minimum 5% match to earn the joint application points. The project is estimated at \$697,000 so our portion would have to be \$35,000 as I understand it.

I said I would bring it to the Boards attention to see if there is any interest.

Pre-applications are due.

Update: I received an email from the OPWC scoring committee wanting confirmation of joint partnership with Waynesville on two projects. I advised that we had not confirmed or officially committed to either of the two projects.

I have also included the PY-36 & PY-37 score sheets.

ARP:

Township eligibility was made official on June 29th with Governor DeWine signing HB 168. Originally came out passed as SB 111 then when it went to the House of Representatives, they approved it under their HB 168 and Senate concurred and sent it to be signed.

I have included a summary page of The American Rescue Plan & Ohio Townships.

Once OBM opens registration we will have 60 days to submit information to them.

Payments will be made half in 2021 and the second half in 2022.

Zoning Appointments:

There are two reappointments on the agenda for tonight. The remainder of the applicants I would recommend going into executive session at the next Board meeting with the Zoning Inspector for discussion before making any further appointments in open meeting.

BWC:

Injured employee still on "Salary Continuation" and has not been released by the doctor. Working on guidance for timeline of return to work. Dr. refused to release and is scheduling therapy with a follow up appointment on July 13th.

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June 18-19 Rain Event:

With the area wide severe thunderstorm, we received heavy rains (3.5 to 5+ inches) and heavy winds. Most residents were without power for about 8 hours the morning of the 19th. The rains cause the river to rise over five feet in a one hour stretch. It peaked at 12.98 feet which is now the 25th highest recorded. Fire and Road departments were busy with multiple public service calls. Our crews were able to handle everything in house without side agencies.

No Engine Brake:

I've put together three different options for signage location for posting "No Engine Break" zones. Once you decide on the best option I will prepare the resolution with addresses and order signs for County to put up.

Juneteenth Day:

With the quick passage of this Federal and State Holiday, we need to make a change to our policy manual, so Stacey and I have been reviewing several sections that need some updating.

We would like to present you with recommended changes at the next Board meeting for your input and then send off to the County Prosecutor's office for legal review before final adoption.

Ohio Budget Bill HB 110:

Budget Highlights

As shared this week, this General Assembly finalized, and Governor DeWine signed, HB 110, the state's operating budget. For information on some of the provisions affecting Ohio townships.

Additionally, below are some of the highlights from investments made in HB 110:
\$437 million in 2022 and \$452 million in 2023 in Local Government Fund support;

Law enforcement investments of:

\$10 million in grants for body-worn camera programs;

\$8 million in grants to help reduce violent crime;

\$1 million to support law enforcement agencies in recruiting and new hires;

\$6.5 million to expand ONIC to support local law enforcement;

\$5.4 million for the Ohio School Safety Center;

\$1.5 million added to the Farmland Preservation Program for agricultural easements; and

\$250 million in broadband support.

[Later in the meeting Mr. Edwards gave a verbal report on some of the July 3rd Independence Day Celebration activities. He said during the day nearly \$6,000.00 had been raised for the local food pantry.

He also told about Post Office issues of having incoming mail addressed to the administration building and our P. O. box. He said the post office wants us to use only one mailing address for incoming mail.]

OLD BUSINESS:

Gazebo: Mr. Edwards reported that on July 3rd Tom and Shelia Guy had cleaned up the flower beds and decorated the gazebo.

"No Engine Brake" signs: There was a discussion concerning the possible placement and use of "No Engine Brake" signage in the Lytle community. After the discussion the Board agreed to have Mr. Edwards draft a resolution concerning the posting and use of "No Engine Brake" signage in the Lytle community.

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Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-32 RESOLUTION AFFIRMING THE REAPPOINTMENT OF RICHARD “KYLE” JONES TO THE WAYNE TOWNSHIP BOARD OF ZONING APPEALS

Mr. Foley motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley – yea; Mr. Patrick –yea. The resolution was therefore adopted the 6th day of July 2021.

RESOLUTION 2021-33 RESOLUTION AFFIRMING THE REAPPOINTMENT OF NICHOLAS DRISCOLL TO THE WAYNE TOWNSHIP BOARD OF ZONING APPEALS

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick - yea; Mr. Coffman - yea; Mr. Foley - yea. The resolution was therefore adopted the 6th day of July 2021.

RESOLUTION 2021-34 APPROVE THE ACCEPTANCE AND HIRING OF ALYSSA L. HALL TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick - yea; Mr. Coffman - yea. The resolution was therefore adopted the 6th day of July 2021.

RESOLUTION 2021-35 APPROVE THE ACCEPTANCE AND HIRING OF KEDALL A. CUNIC TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FF-II/EMT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Patrick - yea; Mr. Foley - yea. The resolution was therefore adopted the 6th day of July 2021.

RESOLUTION 2021-36 ACCEPTING A DONATION FOR FLAGS AT THE WAYNE TOWNSHIP FIRE DEPARTMENT STATION 91

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick - yea; Mr. Foley – yea; Mr. Coffman - yea. The resolution was therefore adopted the 6th day of July 2021.

RESOLUTION 2021-37 RESOLUTION APPROVING THE BUDGET OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO AS ESTIMATED FOR FISCAL YEAR 2022

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick - yea. The resolution was therefore adopted the 6th day of July 2021.

Other: None

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CORRESPONDENCE:

LCNB National Bank: A notice concerning their decision of switching to online access only for the monthly Insured Cash Sweep account statements.

Warren County Health District: Monthly newsletter.

ADJOURNMENT:

Being no further business, Mr. Foley motioned to adjourn at 7:35 p.m. Mr. Patrick seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer