

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 15, 2021

This meeting was held remotely by teleconferencing, through ZOOM, to comply with HB 404 COVID-19 Open Meetings Act.

Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

Mr. Coffman called the meeting to order at 7:00 p.m.

Roll call: Mr. Coffman – present; Mr. Foley –present; Mr. Patrick – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: No one was connected.

Mr. Foley motioned to **approve the minutes** of the June 1st meeting. Mr. Coffman seconded the motion and with a vote thereon, the vote resulted as follows: Mr. Foley – yea; Mr. Coffman - yea; Mr. Patrick –abstained.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

I am currently stripping berm on **Old Stage Road** in preparation for paving.

Crack sealing has been paused while waiting on a new hose which I picked up a few minutes ago. We will be installing the hose in the morning and be crack sealing on Thomas Drive.

In lieu of crack sealing I have the crew working out at New Burlington **cemetery cleaning** up the north end.

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We were able to get some **landscaping** done at the administration building as well.

I am planning on starting the second round of **mowing** the week of the 21st.

Strawser Construction has received our contract and we are on the schedule. I will give them the go ahead when the crack sealing is completed.

Barrett Paving is currently in the south end of the county. The weather has them behind and off schedule, however, it appears that they will be in our township within 2-3 weeks.

Other than the crack-sealer, the Road department is at full **equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

We have finalized the **Firehouse Sub Grant** and purchased the equipment which has been delivered. Howell Rescue has given us an exceptional trade in value on our 30-year-old tools in trade towards a stabilization kit.

Training is being scheduled and working to get cars for new **extrication tools training**.

Scheduling for Monday site walk thru and training for **new school** ahead of occupancy.

The **2014 Ford Expedition** lettering has been completed and will get back in service this week

We have started getting items ready for listing on the **GovDeals.com auction** website.

I'm scheduled for three weeks' vacation next month, which is in limbo. I may not be at the next two meetings, but I could be.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

I am going to attend a webinar session on tiny homes sponsored by the Ohio Township Association.

I purchased training materials and a recorded webinar on email management from the Ohio History Connection.

I'm working on updating the townships records retention schedule and the personnel handbook which I should have ready in July.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

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Warren County COVID:

COVID positive cases staying below 500 case per day in Ohio in the past two weeks. Warren County is averaging about 3 positive cases per day and has 51.4 % population vaccinated.]
Final report from the Warren County EMA is in packet.

Electronic Meetings: The State Budget Bill HB 110 was passed by the Senate this week and heads to conference committee where House and Senate will work out differences in the legislation. Of significant interest is the House approved extension of electronic meeting until Dec. 31, 2021 and the Senate removed the extension. It appears July 1st will be the end of electronic meetings unless the conference committee reinstates it.

OPWC Project 2023:

I have been casually approached by a Village council member and the Manager about the possibility of another cooperative agreement for a joint application for the Third Street Project. It didn't qualify last time at the Local Level and also didn't qualify at the State Small Governments level. They have been falling short by just a few points. We just paid our share on the Edwards Road Project. The new formula now requires a minimum 5% match to earn the joint application points. The project is estimated at \$697,000 so our portion would have to be \$35,000 as I understand it.

I said I would bring it to the Boards attention to see if there is any interest.

Pre-applications are due.

I have attached a copy of our last Resolution from 2019 for informational purposes.

[There was a brief discussion concerning the OPWC Project but no final decision was made.]

Zoning Appointments:

We are getting critically low on Zoning member appointments. The BZA only has three active members.

[There was a discussion concerning selection and the appointment of Zoning members. After the discussion the Board instructed Ms. Lowing to interview the three individuals that have shown interest and make her recommendations to the Board.]

BWC:

Injured employee still on "Salary Continuation" and has not been released by the doctor. Working on guidance for timeline of return to work. Earliest appears would be June 21st.

Independence Day:

Working with groups for Saturday, July 3rd activities that include a parade at noon, and evening activities at Bicentennial Park with food, music and fireworks.

OLD BUSINESS:

Old Road Garage: On hold.

No Engine Brake signs: There was a discussion concerning the use of "No Engine Brake" signs and the enforcement of such. The estimated cost of signage that would be needed for the Lytle community, where the complaint was made, is approximately \$1,000.00. The Board agreed to decide on the possible posting of "No Engine Brake" signage at the next meeting.

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Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: None

Other: None

CORRESPONDENCE:

Chase Cardmember Services: Notice of an account adjustment, due to an error of a \$500.00 credit that was given to our account which we did not pay.

OPERS: A packet with information and nominating petitions for the upcoming election of OPERS Board members.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:29 p.m. Mr. Foley seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer