

# **MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 1, 2021**

**This meeting was held remotely by teleconferencing, through ZOOM, to comply with HB 404 COVID-19 Open Meetings Act.**

**Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.**

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

**Mr. Coffman** called the meeting to order at 7:00 p.m.

**Roll call:** Mr. Coffman – present; Mr. Foley –present; Mr. Patrick – absent.

**The following staff were connected online:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests were also connected online:** Andy Jacobs.

Mr. Foley motioned to **approve the minutes** of the May 18<sup>th</sup> meeting. Mr. Coffman seconded the motion and passed with a unanimous vote.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Superintendent, Scott Camery provided the following verbal report:

We worked hard getting the **cemeteries** spiffed up for Memorial Day. The rain made it kind of challenging but we did get it done

We begin our **crack sealing** today with our seasonal summer work crew. We started on Thomas Drive and made some pretty good headway.

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I still have some prep work to do on **Old Stage Road** to get it ready for paving.

I still have some **ditching** work that needs to be done.

[Mr. Foley thanked Mr. Camery for his quick response on a concern today on Thomas Drive.]

## **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for May were previously emailed to the trustees.

### **May 2021 Activity Reports**

Ems runs for May	64
Fire runs for May	20
Public Service calls	<u>11</u>
<b>Total runs for May</b>	<b>95</b>

### **Year to Date Activity Reports**

Ems runs for 2021	364
Fire runs for 2021	98
Public Service calls	<u>58</u>
<b>Total runs for 2021</b>	<b>520</b>

As of this date in 2020 had 116 Fire, 379 EMS, & 58 Service calls for a total of 553 calls.

We are currently down 33 calls from last year.

The Breathing Air **compressor** is back in service.

**2014 Expedition** lettering was completed on Thursday and we are working to get it back in service.

Started getting items ready to be placed on the **GovDeals auction** website.

## **ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

Subject:      Monthly Zoning Report—May 2021

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## **PERMIT ACTIVITY AND FEE ACTIVITY:**

**Accessory Structure \$25.00**

9610 Kenrick Rd., Alicia Lancaster

**Accessory Structure \$100.00**

7211 Mt. Holly Rd., David Prewitt

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## **In-Ground Pool \$75.00**

9751 Haines Rd., Jonathan Rudd  
9402 Bellbrook Rd., Phil Papanek  
8923 Ferry Rd., Anchor Pools

## **Addition to deck (roof) \$100.00**

3215 N. Waynesville Rd., Cincinnati Pergola

## **Variance application fee \$500.00**

5249 Lytle Rd., Tom Duerr

7 permits/fees collected for a total of \$950.00. All funds have been deposited.

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## **BZA**

George Cherryholmes has resigned from the Board due to personal reasons.

Hearing scheduled for June 17<sup>th</sup> for the variance application received from Tom Duerr, 5249 Lytle Road.

## **ADMINISTRATOR REPORT:**

Administrator, Donald Edwards provided the following report:

**Warren County** is no longer in a Colored Public Emergency on the COVID Ohio Public Health Advisory System as this map has been removed this week. [going back down *between 500 to 1,000 positive case per day in Ohio in the past two weeks. Warren County is averaging about 5 positive cases per day and Communities are no longer being reported; Warren County has 49.39 % vaccinated.*]

*Governor DeWine announced that he has asked the ODH to remove most pandemic health orders on June 2nd. Next Friday there will be a final report from the Warren County EMA*

## **Health Insurance:**

The new Anthem Blue Cross Blue Shield uses your same current health card. No new cards will be issued unless you need a new one.

## **Road Garage:**

Paul, Scott and I met at the Road Garage the morning after our last meeting and Scott and Paul put together an action plan and implemented it on that Thursday. By noon on Thursday they had it all cleaned out and turned over to the school for their temporary usage. (see pictures at end of report)

## **Thank you, guys, for making it happen!!!**

I have included in the packet a copy of ORC Section 505.10 that describes how the Board may go about disposal of real property. Under (A) (6) the Board may transfer the property upon any agreed upon terms provided it is a unanimous vote. As we get closer to making the move I will verify everything with the prosecutor's office.

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## **BWC:**

Injured employee still on “Salary Continuation” and has an appointment with the doctor on June 3<sup>rd</sup>. Hope to have an action plan and guidance for timeline of return to work.

## **American Rescue Plan Act (ARP):**

State to Determine Township ARP Eligibility

On Monday, Treasury issued guidance giving authority to the state to make a final determination on township eligibility for American Rescue Plan funding. The OTA has been in touch with state leaders to determine the path forward, but we have not yet received definitive information on how this process will unfold.

## **Forfeited Land:**

### **Parcel 10-36-378-006**

The Certification and Court Notification were filed May 18. We will have 10 days after receipt of the certified mail notice to file a petition to claim the property. We received the notice by certified mail on May 23rd. Please let me know if interested. Only have had one comment. If no interest I will let the case proceed with forfeiture of the property to the State.

## **No Engine Break:**

We passed the attached resolution in 2007 when we had issues with semis hauling jet fuel to Airborne in Wilmington. It was met with mixed reviews and caused a back-lash from a few drivers who made sure they could be heard after the signs went up. We have to pay for the signs and install and then find an authority to enforce them. In my opinion we would be better off addressing the complaints directly with the operator of the vehicle if we would be told who it is.

{There was a discussion concerning the use of “No Engine Break” signs and the enforcement of such.}

## **OLD BUSINESS:**

### **Old Road Garage:**

Reported on in the Administrators report.

**Other:** None

## **NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

### **RESOLUTION 2021-26 APPROVING TERMINATING AMENDMENTS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT S.O.P. SECTION: COVID HAZARD PAY, JOB DESCRIPTION AND PAY SCHEDULE AS SET OUT IN RESOLUTION 2020-59**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley – yea; Mr. Patrick –absent. The resolution was therefore adopted the 1<sup>st</sup> day of June 2021.

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## **RESOLUTION 2021-27 RESOLUTION ACCEPTING THE RESIGNATION OF GEORGE CHERRYHOLMES FROM THE BOARD OF ZONING APPEALS**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman - yea; Mr. Patrick –absent. The resolution was therefore adopted the 1<sup>st</sup> day of June 2021.

[ Mr. Coffman and Mr. Foley said they would like to thank Mr. Cherryholmes for his many years of service to the Board and township.]

## **RESOLUTION 2021-28 APPROVE THE ACCEPTANCE AND HIRING OF DARIC A. BROWN TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A SEASONAL WORKER.**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley – yea; Mr. Patrick –absent. The resolution was therefore adopted the 1<sup>st</sup> day of June 2021.

## **RESOLUTION 2021-29 APPROVE THE ACCEPTANCE AND HIRING OF BRANDON E. RICHARDSON TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A SEASONAL WORKER.**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman - yea; Mr. Patrick –absent. The resolution was therefore adopted the 1<sup>st</sup> day of June 2021.

## **RESOLUTION 2021-30 APPROVE THE ACCEPTANCE AND HIRING OF ELIJAH A. ST.PIERRE TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A SEASONAL WORKER.**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley – yea; Mr. Patrick –absent. The resolution was therefore adopted the 1<sup>st</sup> day of June 2021.

## **RESOLUTION 2021-31 APPROVE THE ACCEPTANCE AND HIRING OF LUKE S. ZEBELL TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A SEASONAL WORKER.**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman - yea; Mr. Patrick –absent. The resolution was therefore adopted the 1<sup>st</sup> day of June 2021.

### **Other:**

Mr. Edwards informed the Board that he hadn't yet notified Mr. Zebell of possibly being hired, due to the fact that the Board hadn't yet gave him the approval to hire a forth worker. He said a forth worker could cover time when any one of them would be on vacation as a fill in so we would constantly have three (3) people for the chip sealing project.

### **CORRESPONDENCE:**

**James L. Spaeth, Clerk of Courts Warren County:** A certified letter with notice concerning the forfeiture of a parcel of property, (Permanent Parcel Number 10-36-378-006) located on Clarksville Road.

**Charter Communications:** A notice offering the use of ACH/Electronic payments.

# **MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING**

## **HELD JUNE 1, 2021**

### **ADJOURNMENT:**

Being no further business, Mr. Coffman motioned to adjourn at 7:27 p.m. Mr. Foley seconded the motion which passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer