

# **MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING**

## **HELD MAY 18, 2021**

**This meeting was held remotely by teleconferencing, through ZOOM, to comply with HB 404 COVID-19 Open Meetings Act.**

**Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.**

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

**Mr. Coffman** called the meeting to order at 7:01 p.m.

**Roll call:** Foley –present; Mr. Patrick – present; Mr. Coffman – present;.

**The following staff were connected online:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests were also connected online:** Andy Jacobs, Diane C., Cindy Meyer, and Mollie Conley.

Mr. Patrick motioned to **approve the minutes** of the May 4<sup>th</sup> meeting. Mr. Foley seconded the motion and passed with a unanimous vote.

### **GUEST PRESENTATION:**

Cindy Meyer and Mollie Conley with Warren County Soil and Water Conservation District spoke concerning some projects that they are working on with the Caesar Creek Collaborative (CCC), which was started in 2019. The mission of that group is to maintain and improve the water quality and soil health of the Caesar Creek watershed, which parts of Wayne Township happens to be in that water shed. They are looking for input from local residents that may know of an area or location in Wayne Township or around Caesar Creek Lake that are struggling with water quality, soil health, erosion, and a variety of natural resource concerns. They are looking for a variety of sources to use to apply for grants for project money.

<https://www.warrenswcd.com/caesar-creek-collaborative.html>

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### **DEPARTMENT REPORTS:**

#### **ROAD DEPARTMENT:**

Road Superintendent, Scott Camery provided the following report:

“Stick Patrol” was completed and we started the first round of **mowing** on the 10<sup>th</sup> and finished on the 14<sup>th</sup>. (almost a record)

I have a few minor **maintenance items** that we are working on.

I have several spots of **ditching** that I need to do.

Assisted the Fire Department with some brake issues on the **Battalion vehicle**.

I am hoping to get the prep work done on **Old Stage Road** by the end of the month.

Have had several young men wanting to apply for **seasonal summer work**. School is out on the 21<sup>st</sup>, hopefully I will have a crack seal crew together after that.

All Road Department **equipment** is available for use.

#### **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

Rates with **Medicount** have been submitted and will start on June 1st.

Parts on order to repair **Breathing Air compressor**.

**Fish Fry / Open House Dedication** was great with all positive comments.

Resolutions will be presented later in the meeting for the Board to consider the acceptance and hiring of Daric Brown, Kegan Campbell and Brandon Richardson as **new members** for the department.

The **2014 Expedition** is repaired and back at the station, we will start putting items back in this week.

#### **ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Mid Monthly Zoning Report

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#### **Violations:**

I sent a letter to a property on Wilson Road that had high grass last year. The grass was already overgrown, so I sent the letter. The owner stated that the grass would be mowed. I have since drove by the property and it has been mowed down some.

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I received a formal complaint on this property that was signed by the adjacent homeowner, as well as neighbors in the Sandy Run neighborhood. They have also contacted the health department regarding the house, which is not secured.

The property on Middletown Road is still for sale. I had worked with one potential buyer to explain zoning requirements, but the deal fell through. The next- door neighbor contacted me and stated that the property is not completely cleaned up yet. I forwarded her email to the Prosecutor.

### **Applications for hearings:**

As of today, I have one application, but am scheduled to meet with several potential applicants for hearings in the near future.

### **ADMINISTRATOR REPORT:**

Administrator, Donald Edwards provided the following report:

**Warren County** is now a **Level 2 Orange** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Increased exposure and spread / exercise high degree of caution]

[going back down *between 750 to 1,500 positive case per day in Ohio in the past two weeks. Warren County is averaging about 9 positive cases per day and Wayne Twp. has approximately 10 positive cases in our community currently; Warren County has 46.02 % vaccinated.*]

*Governor DeWine announced that he has asked the ODH to remove most pandemic health orders on June 2nd.*

### **Road Dept.:**

We have four applicants for the Seasonal Work program this summer. Scott and I will be interviewing this week and would like to start them June 1<sup>st</sup>.

### **Caesar Creek Collaborative:**

Cindy Meyer with Warren County Soil and Water Conservation District has asked to be place on the May 18<sup>th</sup> Agenda to give a short 15-minute presentation to share some projects that they are working on with the Caesar Creek Collaborative (CCC).

<https://www.warrenswcd.com/caesar-creek-collaborative.html>

### **Fire House Dedication:**

The dedication for the new fire station was held on Saturday, May 15<sup>th</sup> at 10:00 am and was well attended with just about everyone in attendance from the limited invited guests, due to “social distancing” small gatherings COVID restrictions.

I would like to recognize and thank Chief Paul Scherer and his crews along with his wife Missy for the extended effort they put in, to pull this event off in a shorten time frame. It was a beautiful day to show case a beautiful Fire Station to serve the residents of our community for decades to come.

### **BWC:**

Injured employee was placed on “Salary Continuation” in place of “TT” (Temporary Total) disability. Employee has their first follow-up doctors appointments scheduled for last week in May and first week of June. We hope to see release to light duty work shortly thereafter.

We look forward to getting our employee back to work as soon as practical.

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### **American Rescue Plan Act (ARP):**

There still has not yet been a response from the U.S. Treasury regarding Ohio townships' possible exclusion from direct American Rescue Plan Act (ARP) funding. Therefore, at this time, it is still uncertain if ARP funds will be specifically directed to those 1,308 townships.

Last Monday, Treasury released long-awaited guidance on American Rescue Plan (ARP) funding. However, the breakdown of allocations for non-entitlement units of local governments (i.e. most townships) was not released and Treasury "plans to provide further guidance on distributions [for this group] in the coming days." Three large townships (over 50,000 n population) were included for funding under "metropolitan cities" category.

### **OLD BUSINESS:**

#### **Old Road Garage:**

Mr. Edwards made a recommendation to allow Wayne Local Schools to use the old "Road Garage", located on Marvin Lane, for storage during the demolition of the old school building and until occupancy of the new school building, which should be later in the summer.

Mr. Edwards also spoke concerning the possible future sale of that property.

Mr. Foley recommended that the Board follow through with Mr. Edwards recommendation of allowing the school to use the old garage as a temporary storage facility. He also recommended communicating with the realtor who has a client that is interested in the property, as it adjoins a property of interest at 62 North Main Street which is on the market. Also, to work with Assistant Prosecutor, Bruce McGary on the process that we must follow to dispose of the property.

Mr. Patrick said he concurred with Mr. Foley's recommendation.

**Other:** None

### **NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

#### **Legislation:**

#### **RESOLUTION 2021-22 RESOLUTION ADJUSTING BILLING RATES IN OUR "CLIENT SERVICES AGREEMENT" WITH MEDICOUNT MANAGEMENT, INC. FOR EMS BILLING PURPOSES**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley – yea; Mr. Patrick –yea. The resolution was therefore adopted the 18<sup>th</sup> day of May 2021.

#### **RESOLUTION 2021-23 APPROVE THE HIRING AND APPOINTMENT OF DARIC A. BROWN TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FF-II**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick –yea; Mr. Coffman - yea; Mr. Foley – yea. The resolution was therefore adopted the 18<sup>th</sup> day of May 2021.

# **MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 18, 2021**

## **RESOLUTION 2021-24 APPROVE THE HIRING AND APPOINTMENT OF BRANDON E. RICHARDSON TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FF-II**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick –yea; Mr. Foley – yea; Mr. Coffman - yea. The resolution was therefore adopted the 18<sup>th</sup> day of May 2021.

## **RESOLUTION 2021-25 APPROVE THE HIRING AND APPOINTMENT OF KEGAN J. CAMPBELL TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FF-I/EMT**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick –yea. The resolution was therefore adopted the 18<sup>th</sup> day of May 2021.

### **Other:**

Mr. Coffman made a motion to approved a budget of \$2,000.00 for upcoming the events of, the July 4<sup>th</sup> Independence Day Celebration band and fireworks display, the Corwin Tractor Show, and the Hisey Park Fall Festival, as we have in the past.

Mr. Patrick seconded the motion which passed with a unanimous vote.

### **CORRESPONDENCE:**

**BP Solutions:** Notice of changes in the fuel card client agreement.

### **ADJOURNMENT:**

Being no further business, Mr. Patrick motioned to adjourn at 7:29 p.m. Mr. Foley seconded the motion which passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer