

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 4, 2021

**This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.**

**Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.**

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

**Mr. Coffman** called the meeting to order at 7:01 p.m.

**Roll call:** Mr. Patrick – present; Mr. Coffman – present; Foley –present.

**The following staff were connected online:** Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests were also connected online:** None

Mr. Patrick motioned to **approve the minutes** of the April 20<sup>th</sup> meeting. Mr. Foley seconded the motion and passed with a unanimous vote.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Superintendent, Scott Camery provided the following verbal report:

I attended the pre-construction meeting, for **this year's paving**, on Wednesday 28 April 2021. The representative for Barrett Asphalt said that they are shooting for the middle of this month to get started in Warren County. After some discussion they are going to start on the west side of the county and move in a counter clockwise direction. I anticipate them being here somewhere around the 1<sup>st</sup> of July. (give or take)

The Warren County **litter crews** have made it through the roads that I had requested them to clean up.

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The **Recycle Rally** was a huge success! I believe we broke all the previous records. Approximately 14 tons of scrap metal, 2114 tires of various sizes which equated to three (3) at capacity packer trucks and two (2) at capacity packer trucks of bulk trash. We had a bit of a rough start, but soon everything was running smoothly, even with two locations.

Currently working on “**stick patrol**”, in preparation for mowing, which I am planning on starting the week of the 10<sup>th</sup>.

We are continuing to work at the **administration building**, I am using this as a rainy-day project location. Still have a little bit to get done and checked off the list.

**Drainage complaints** have been ramping up, which is normal for this time of year.

The county is planning on doing some repair to **Clarksville Road**. How extensive it is going to be is dependent upon Hamilton County’s decision on their participation regarding a joint project with Warren County.

All road **department equipment** is available for use.

## **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for March were previously emailed to the trustees.

### **April 2021 Activity Reports**

EMS runs for April	53
Fire runs for April	18
Public Service calls	<u>14</u>
<b>Total runs for January</b>	<b>85</b>

### **Year to Date Activity Reports**

EMS runs for 2021	300
Fire runs for 2021	78
Public Service calls for 2021	<u>47</u>
<b>Total runs for 2021</b>	<b>425</b>

As of this date in 2020 we had 95 Fire, 306 EMS, and 49 Service calls for a total of 450. We are currently down 25 calls from last year.

Parts are on order to repair the **Breathing Air compressor**.

The Board needs review and consider updating the current rates for **EMS Billing** with Medicount.

A resolution will be presented later in the meeting for the Board to consider hiring and the appointment of Tim Haggard as the **inspector** for the fire department.

We have conducted three (3) **interviews** and those are all still in progress.

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The department will hold a **Fish Fry** on May 15<sup>th</sup> and 16<sup>th</sup>.

Spring Valley Body is continuing to work on 102, **(2014 Expedition)**.

**ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—April 2021

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**PERMIT ACTIVITY AND FEE ACTIVITY:**

**Accessory Structure \$100.00**

5888 Henderson Road, Pete Crumback  
9397 Valdosta Way, David Fries  
8833 Wilson Road, Kevin Brennan  
3581 N. St. Rt. 42, Timberline Buildings  
7839 Cook-Jones Road, Rachel Mast

**In-Ground Pool \$75.00**

6280 Trillium Drive, Aquamarine Pools

**Single-family residence \$225.00**

9506 Sandy Run Drive, Ellis Custom Homes  
8962 Ferry Road, Nick Peth  
9463 Sandy Run Drive, Ellis Custom Homes  
9475 Sandy Run Drive, LJC Construction

**Deck \$50.00**

5771 Henderson Road, Don Krebs

11 permits/fees collected for a total of \$1,525.00. All funds have been deposited.

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**Recycle Rally-** The recycle rally was a great success! There were five high school volunteers, and they did a great job and worked hard all day.

We had 236 intake forms completed at the school.

Over 8 tons of trash was collected in each of the two trash trucks.

Three (3) compactor trucks filled with tires.

50 mattresses and box springs

36 couches

26 bikes

John Boyd removed freon from 17 refrigerators/ac units

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26,700 pounds of metal was recycled, and we received a check for \$1,879.25 for the metal.

\$386.00 was received from out of area fees, freon removal, and donations to the food pantry fund.

We had a large wagon filled with donations for the food pantry.

Location statistics:

Wayne Township: 135/236, 57%

Waynesville: 49/236, 21%

Corwin: 8/236, 3%

Out of area: 38/236, 16%

Unknown/wouldn't provide address: 5/236, 2%

Only \$40 in out of area fees were collected, despite the fact that the fee was set at \$20. The problems with collection included the fact that volunteers may not know township road names and didn't know that you could have a Waynesville mailing address yet be out of area. In addition, there was push back from a number of individuals when asked to pay the \$20 fee. Our magazine delivery "bleeds" into the surrounding communities, so many outside of Wayne Township saw the flyer and came to the rally.

It can be difficult to determine on the spot whether a person is in the township or not, especially for volunteers. I recommend that next time we charge every car five or ten dollars instead of an out of area fee and advertise the fee on the flyer. This would be a reasonable amount and would likely generate even more revenue for the food pantry fund. It would also simplify the sign-in process for all involved.

[ Mr. Edwards said he would like to thank Ms. Lowing and Mr. Camery for heading up the Recycle Rally.]

### ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

**Warren County** is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread]  
[going back down *between 1,000 to 2,000 positive case per day in Ohio in the past two weeks. Warren County is averaging about 11 positive cases per day and Wayne Twp. has approximately 16 positive cases in our community currently; Warren County has 43.6% vaccinated.*]

### Road Dept.:

Scott was able to put together a very detailed report of material usage during each of our winter events. This is made possible with our calibrated monitoring systems that are installed on the trucks. This is very helpful for quantity and quality controls. Each driver is also getting valuable feedback to maximize their success on each route and each event.

Special thanks goes out to Scott for publishing this document that is included in your packet. Also, thank you to the road crew for their work at the Recycling Rally.

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## **Caesar Creek Collaborative:**

Cindy Meyer with Warren County Soil and Water Conservation District has asked to be placed on the May 18<sup>th</sup> Agenda to give a short 15-minute presentation to share some projects that they are working on with the Caesar Creek Collaborative (CCC).

<https://www.warrenswcd.com/caesar-creek-collaborative.html>

## **Recycle Rally:**

I would like to thank Stacey Lowing for heading up and coordinating this community project. It takes about 25 people to pull this event off efficiently, so Thank You to all of those who were able to assist. There are preliminary statistics in Stacey's Zoning report.

## **Fire House Dedication:**

The dedication for the new fire station will be on Saturday, May 15<sup>th</sup> at 10:00 just prior to the Fire Department Fish Fry beginning at 11:00 am. We have confirmed attendance from Senator Wilson and Mayor Cordrey. The rest of the invites were mailed out on Friday.

## **BWC:**

We had an employee injury on May 26<sup>th</sup> and the claim is being handled by Sedgwick, our TPA. We look forward to getting our employee back to work as soon as practical.

## **American Rescue Plan Act (ARP):**

There still has not yet been a response from the U.S. Treasury regarding Ohio townships' possible exclusion from direct American Rescue Plan Act (ARP) funding. Therefore, at this time, it is still uncertain if ARP funds will be specifically directed to those 1,308 townships. If townships have not been determined eligible for direct ARP funding by the end of the Treasury's 60-day fund distribution window, townships could potentially still receive ARP funding via a transfer from other eligible entities.

**Zoning Office** will be closed the first week of May for scheduled vacation. Notices have been posted on phone and email. I will handle anything that can't wait.

Please continue to follow safety guidelines for COVID in order to minimize exposure.

WEAR A MASK – WASH YOUR HANDS – SOCIAL DISTANCE and VACCINATE!

**STAY SAFE!**

## **OLD BUSINESS:**

**Gazebo and Firehouse parking lot:** (No update)

**Other:** None

## **NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

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**Legislation:**

**RESOLUTION 2021-20 RESOLUTION ACCEPTING THE BID OF STRAWSER CONSTRUCTION, INC. FOR MICRO SURFACING THE STREETS OF HAINES MEADOWS SUBDIVISION**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Patrick –yea; Mr. Foley - yea. The resolution was therefore adopted the 4<sup>th</sup> day of May 2021.

**RESOLUTION 2021-21 APPROVE THE HIRING AND APPOINTMENT OF TIMOTHY A. HAGGARD AS INSPECTOR FOR THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Foley – yea; Mr. Coffman - yea; Mr. Patrick –yea. The resolution was therefore adopted the 4<sup>th</sup> day of May 2021.

[There was a brief discussion concerning applicant Timothy A. Haggard prior to the presentation and adoption of Resolution 2021-21]

**Other:**

Request from CCC to be placed on then May 18<sup>th</sup> Agenda.

There was a brief discussion concerning the use and need of the old Township owned garage on Marvin’s Lane and other Township owned properties.

**CORRESPONDENCE:**

**Warren County Health District:** Monthly newsletter.

**Ohio Dept. of Commerce:** Notice concerning Liquor Permit expirations.

**ADJOURNMENT:**

Being no further business, Mr. Coffman motioned to adjourn at 7:32 p.m. Mr. Patrick seconded the motion and passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer