

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 20, 2021

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

Mr. Coffman called the meeting to order at 7:01 p.m.

Roll call: Mr. Patrick – present; Mr. Coffman – present; Foley –present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Andy Jacobs

Mr. Patrick motioned to **approve the minutes** of the April 6th meeting. Mr. Foley seconded the motion and passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following verbal report:

We have been preparing for the upcoming **recycle rally**. I have been receiving a lot of phone with questions concerning the rally.

We have completed a round of **"Pothole Patrol"**. I will be keeping a close eye out for others that may show up. As we move into warmer weather I will be able to make a more permanent patch with the use of hot mix asphalt.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 20, 2021

All of the tractors and mowers have been serviced and prepped for the upcoming **mowing season**.

We have the crack sealer heater in the shop. It has been serviced and is ready for use.

We still have some prep work to do on **Old Stage Road** before it can be paved.

I received a formal proposal from Strawser Construction Co. for the **slurry seal** of Thomas Drive. Mr. Edwards should have a resolution on that at the first meeting in May.

We worked at the **administration building** today freshening up the landscaping around the building, which I think looks pretty good.

All Road Department **equipment** is available for use.

[Mr. Coffman said the landscape around the administration building looked very good. He then asked if any connections had been made on trying to get summer help.

Mr. Camery said he had received one (1) application and expected another soon. He said he is hoping Caleb Lamb, who will be graduating in May, who worked for us as summer help last year would return this year. He said he would like to have three (3) employees for summer help as he would like to get more crack sealing done and some dead trees taken down. Mr. Foley mentioned a few leaning trees on Old Rote 73 which are on private property and laying on the CenturyLink phone cables. Chief Scherer said Century Link has been notified of those trees on their lines.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

We held a Drive Smart Program at the Wayne Local schools last Thursday. We had a great turnout thanks to Miami Valley Hospital, CareFlight, Case Towing, and Stubbs Conner Funeral Home.

On April 13th we were dispatched to two (2) structural fires back to back. One was on Haines Road and the other on Lytle Road. We had a crew of ten (10) show up and were able to split into two groups. Our Automatic Mutual Aid Departments were a big help. I sent a thanks to Washington Township and Sugar Creek Township for their help on the Haines Road call. I also sent a thanks to Clearcreek Township, Chief Agenbroad and Spring Valley Township, Chief Cross for their assistance on the Lytle Road call. Both turned out to be minor with an advanced chimney fire on Haines Road and a burnt-out electrical motor on Lytle Road that filled the church with smoke.

Our breathing air compressor is down. Breathing-Air out of Columbus is looking at repairs. They started off by saying it was end of life with the hours on our machine. The service tech has been in contact with a service advisor in Tennessee. A thousand-hour kit was available at a cost of approximately \$2,000.00 to get it up and going. A new compressor would cost approximately \$22,000.00 and an additional \$14,000.00 for a compliant fill station.

[Mr. Coffman said he thought the air compressor unit should be repaired with the thousand-hour kit and Mr. Foley agreed.]

The Fish Fry is scheduled for May 15th and 16th.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 20, 2021

Spring Valley Body shop is continuing to work on 102 (2014 Expedition).

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following verbal report:
have been busy getting the details together for the upcoming recycling rally. I was also able to shop for the shrubs that the road department personnel planted around the administration building.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Warren County is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread going back up *between 1,500 to 2,500 positive case per day in Ohio in the past two weeks. Warren County is averaging about 20 positive cases per day and Wayne Twp. has approximately 23 positive cases in our community currently; Warren County has 40.4% vaccinated.*]

Insurance:

Health insurance Open Enrolment ends the first of May. Any changes in your status needs to be made by then.

Salt Bids:

Bulk Ice Control Rock Salt bidding was conducted on April 8th with Cargill Inc. Deicing Technology coming in with the low bid of \$72.29 per ton dumped.

Board of Elections:

Warren County Board of Elections will be using our Administration Building on May 4th for a local site for surrounding School Issues on the ballot for Bellbrook, Lebanon, and Xenia, all of which have some voters in Wayne Township.

Recycle Rally:

Coming up this Saturday, April 24th from 9:00 am to 2:00 pm, [*all hands-on deck*], we could use any help that is available that day. Especially setting up at 8:00 am and the first couple of hours.

Fire House Dedication:

The dedication for the new fire station will be on Saturday, May 15th at 10:00 just prior to the Fire Department Fish Fry beginning at 11:00 am. Local, County and State officials are being invited.

Indigent Burial Application:

We have a submitted application for reimbursement for an indigent resident that passed away back in February. I submitted the application and a copy of our policy to the Trustees for review and action in legislation.

Admin. Office:

Removed and replaced several bushes around the office that were either dead, end of life or over- grown causing visibility issues. This will improve visibility of people coming into the building.

Thank you to Road Department for removal and Stacey for finding replacement plants.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 20, 2021**

American Rescue Plan Act (ARP):

There still has not yet been a response from the U.S. Treasury regarding Ohio townships' possible exclusion from direct American Rescue Plan Act (ARP) funding. Therefore, at this time, it is still uncertain if ARP funds will be specifically directed to those 1,308 townships. If townships have not been determined eligible for direct ARP funding by the end of the Treasury's 60-day fund distribution window, townships could potentially still receive ARP funding via a transfer from other eligible entities.

State Audit:

Our biannual state audit has started. We were not eligible for another AUP, Agreed Upon Procedures audit that we have received on previous cycles.

Please continue to follow safety guidelines for COVID in order to minimize exposure.

WEAR A MASK – WASH YOUR HANDS – SOCIAL DISTANCE and VACCINATE!

STAY SAFE!

OLD BUSINESS:

Gazebo and Firehouse parking lot: (No update)

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-18 ACCEPTING THE RESIGNATION OF STEVE COX FROM THE POSITION OF DEPUTY CHIEF OF THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Patrick –yea; Mr. Coffman - yea. The resolution was therefore adopted the 20th day of April 2021.

RESOLUTION 2021-19 RESOLUTION APPROVING THE APPLICATION FOR INDIGENT BURIAL RECEIVED BY WAYNE TOWNSHIP, WARREN COUNTY, OHIO ON APRIL 16, 2021

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Patrick –yea; Foley – yea. The resolution was therefore adopted the 20th day of April 2021.

Other: None

CORRESPONDENCE:

Warren County Health District: Quarterly report for December 2020 - February 2021.

Warren County Board of Commissioners: Notice of a public hearing to consider an amendment to the Warren County Comprehensive Plan.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 20, 2021**

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:31 p.m. Mr. Patrick seconded the motion and passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer