

MARCH MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 6, 2021

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

Mr. Coffman called the meeting to order at 7:01 p.m.

Roll call: Mr. Patrick – present; Mr. Coffman – present; Foley –present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Tom Carter and Cynical Warrior.

Mr. Patrick motioned to **approve the minutes** of the March 18th meeting. Mr. Coffman seconded and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

The **Guardrail upgrade** project has been completed. Our entire rail is now of the same vintage.

I have had several spots in the **roadway** that were coming apart. I have dug them out and repaired them. I hope that they will hold until I can obtain material that is more permanent.

The county has awarded the **2021-paving contract**. Barrett Paving and Materials won the bid this year.

MARCH MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 6, 2021

I have received the **slurry seal quote** from Strawser Construction Inc. It is included in your packet.

“**Pothole patrol**” is currently in progress.

I have completed one **ditching job** so far this spring. There are several more looming in the near future.

Mower preparation has yet to commence. We have been busy with other projects, however, the tractors and mowers are on my agenda.

We were able to get a little bit of **building maintenance** done at the administration building, to include a leveling yard mowing.

Mr. Edwards had gone over the Road Department revenue funds. We agree that we are in good shape to complete the proposed road projects for 2021.

All Road Department **equipment** is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for March were previously emailed to the trustees.

March 2021 Activity Reports

Ems runs for March	54
Fire runs for March	22
Public Service calls for March	<u>11</u>
Total runs for March	87

Year to Date Activity Reports

Ems runs for 2021	247
Fire runs for 2021	60
Public Service calls for 2021	<u>33</u>
Total runs for 2021	340

As of this date in 2020, we had 77 Fire, 252 EMS, & 36 Service Calls, for a total of 365 calls. We are down 25 calls from last year.

State of **Ohio Pharmacy License Renewal** is completed. Dr. Kiefaber to sign after our meeting as he is off vacation and working at Kettering Franklin ER until Wednesday morning @ 0600 hrs.

Turned over **Hazard Duty Pay** information to the Administrator & Fiscal Officer.

Submitted Washington Twp. **Contract billing** for 1st qtr. to the Fiscal Officer.

Monthly PERS **Payroll** submitted to the Fiscal Officer.

**MARCH MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 6, 2021**

Insurance:

Health insurance renewal for May came in with a 44% increase. Shopped our health insurance plan through our agent of record OIS, Ohio Insurance Services and received three other providers quotes along with two companies DNQ, declined to quote. The FormFire updates were helpful in getting our increase reduced to a 30% increase. I also provided some additional information for them to submit to the underwriter for consideration and got the increased renewal lowered to 25% increase from last year. Our past claims ratio seems to be the principle culprit with our group in the market.
Recommending staying with (SOCA) Southern Ohio Chamber Alliance MEWA BlueCross BlueShield plan with a HRA wrap by OIS.

Warren County is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread] [Going down *between 750 to 2,500 positive cases per day in Ohio in the past two weeks. Warren County is averaging about 20 positive cases per day and Wayne Twp. Has approximately 20 positive cases in our community currently; Warren County has 33% vaccinated.*]

Bridgewired:

Connection has been made to the administration building and activated. Download of 94.7 Mbps / Upload 33.2 Mbps. Old DSL was 15 Mbps Download and 0.84 Mbps Upload at best. Huge improvement.

Paving Bids:

Paving and striping bids are in and asphalt came in at \$67.00 per ton and total project cost of \$214,099.73. The Slurry Seal project through Strawser Construction came in at \$2.90 a square
Please keep your circle of friends and family as small as possible and follow safety guidelines for COVID in order to minimize exposure. STAY HOME – WEAR A MASK – WASH YOUR HANDS!

OLD BUSINESS:

Gazebo and Firehouse parking lot: (No update)

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-15 APPROVE THE APPOINTMENT OF TIM SALAS AS DEPUTY CHIEF OF THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley - yea; Mr. Patrick –yea. The resolution was therefore adopted the 6th day of April 2021.

RESOLUTION 2021-16 ACCEPTING THE RESIGNATION OF JODI ATKINSON FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley - yea; Mr. Patrick –yea. The resolution was therefore adopted the 6th day of April 2021.

**MARCH MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 6, 2021**

RESOLUTION 2021-17 RESOLUTION APPROVING OF A HEALTHCARE AND BENEFIT PACKAGE WITH OHIO INSURANCE SERVICES AS AGENT AND AUTHORIZING DONALD EDWARDS, ADMINISTRATOR TO ACT AS OUR REPRESENTATIVE AND EXECUTE ALL DOCUMENTS

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley - yea; Mr. Patrick –yea. The resolution was therefore adopted the 6th day of April 2021.

Other: None

CORRESPONDENCE:

Warren County Health District: Monthly newsletter.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:22 p.m. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer