

MARCH MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 2, 2021

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

Mr. Coffman called the meeting to order at 7:02 p.m.

Roll call: Foley – present; Mr. Patrick – present; Mr. Coffman – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Andrew Jacobs.

Mr. Patrick motioned to **approve the minutes** of the February 18th meeting. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Guardrail replacement is still on the schedule. (Winter operations has interfered)

The **asphalt roller** has finally been completed. Parts availability (or lack thereof) has been an issue. We have had to fabricate and or modify other parts and materials to complete this repair. I'm happy to report that the roller is ready for use.

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Through the last few weeks, we have had several **equipment operability issues**. I did what I had to do to keep everything on the road and doing the job. We have since repaired/mitigated all issues and breakdowns.

Our **current totals for the 2020-2021 winter** season are as follows: 303.52 tons of salt @ \$80.35 p/ton = \$24387.83. 2200 gallons of "Beet Heet" @ \$1.35 p/gallon = \$2970.00. I am confident, that while these numbers are high, and due to the electronic spreader controls, we have used what was needed to fight the snow events of this season, and have not wasted any material.

I have not yet received the quote for the **slurry seal** yet. I hope to get that in the near future.

I have secured/confirmed a dumpster from River Metals for this year's **Recycle Rally**.

We were able to complete one of the **tree removals** (on Friday) that I had on my schedule.

All road **department equipment** is available for use.

Note

I would like to publicly and formally thank my crew for their outstanding performance during this snow/ice season. The entire team, while working extremely long hours, continued to do the job in a professional manner while keeping up their spirits and morale. Even when I had to call them back into work, after only being off for a few hours, they returned without complaint and returned to "the fight". With that being said, Kurt, Terry, Kolton and Roger. THANK YOU ALL for your work ethic and dedication to the Road Department, Wayne Township as a whole and the Residents thereof.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for February were previously emailed to the trustees.

February 2021 Activity Reports

EMS runs for February	53
Fire runs for February	10
Public Service calls	<u>3</u>
Total runs for February	66

Year to Date Activity Reports

EMS runs for 2021	193
Fire runs for 2021	38
Public Service calls for 2021	<u>22</u>
Total runs for 2021	253

Grant updates. State EMS Grant has been submitted and started AFG Safer Grant application but decided not to submit it without a lot more planning.

State of Ohio **Pharmacy License Renewal** is almost complete.

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Spring Valley Body is continuing to work on 102 (**2014 Expedition**) they took it off the frame rack and sent it to a front-end alignment shop for a front-end alignment. They said if everything looked good, we should have the vehicle back in approximately two weeks.

Placing **303 (2019 Squad)** back on frontline after the first of the week hopefully winter weather is done.

Approval of the **Door Operation SOP** resolution should be considered tonight.

Have been getting more **applications** recently after a short run of nothing.

Notes:

Working on list of items for GOV-Deals

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report.

Subject: Monthly Zoning Report—February 2021

PERMIT ACTIVITY AND FEE ACTIVITY:

Accessory Structure \$100.00

8961 Brandon Ln., M. Riethman, pole building

Covered porch \$50.00

8908 Ferry Rd., Andrew Sherman

In-Ground Pool \$75.00

8477 Erickson, Anchor Pools

8504 Twin Creek, Anchor Pools

Addition \$100.00

5137 Lytle Rd., Nicole Deters

Single-family residence \$225.00

5146 Chenoweth, Lance Smith

6 permits/fees collected for a total of \$625.00. All funds have been deposited.

Magazine

Advertisements and articles are due by March 5th.

Violations

Update was provided by an email that I sent out on Thursday.

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ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Insurance:

Health insurance renewal for May came in with a 44% increase. Updating census on our employees to be able to shop this on the market. There is some justification for part of this increase but feel it is extraordinarily high.

Warren County EMA:

I have attached a copy of the latest Situation Report from Warren County EMA. Good updates in this Report.

Warren County is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread]

[Going down *between 1,800 to 3,500 positive cases per day in Ohio in the past two weeks. Fewer positive cases in our community.*]

Broadband:

Bridgewired: Still waiting on our connection, they were working up the street this week. Also, last meeting I had a map of their projected future expansion sections.

Starlink's space-based high-speed internet: this meeting I included an article about the pilot project they are starting for 90 residents and 10 businesses up in Marysville made possible through BroadbandOhio, City of Marysville, and JobsOhio. [*This method of delivery seems to be gaining momentum as being the quickest and cheapest rural delivery model*]

Road Dept.:

Positive COVID test employee finished isolation with just the mild symptoms. All other employees finished their quarantine in their individual trucks during winter weather events and only used minimal time off. All employees have returned to work with no further spread or symptoms.

Plan worked well.

Waiting on road salt order to be delivered.

Bulk Water Station:

The Village of Waynesville's bulk water station was out service for about four days. Water haulers were apparently refusing to haul water from other locations (Xenia or Morrow) this caused several calls enquiring about public waterline extensions.

I have included an opinion of probable cost that I put together using GIS measurements; counting residents; and the Engineered Estimate of 2,500 feet of waterline that was bid out in 2018 for Lower Springboro Road, the last County bid project. I also looked at the 2010 Bellbrook/Chenoweth Road project.

I have included maps of the Warren County Rural Water System Areas and the cost of the current project to be built on Township Line Road.

Please keep your circle of friends and family as small as possible and follow safety guidelines for COVID in order to minimize exposure. STAY HOME – WEAR A MASK – WASH YOUR HANDS!

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OLD BUSINESS

Gazebo and Firehouse parking lot. (No update)

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-12 A RESOLUTION ESTABLISHING AN AMENDED FEE SCHEDULE FOR THE WAYNE TOWNSHIP ZONING DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2nd day of March 2021.

RESOLUTION 2021-13 A RESOLUTION APPROVING UPDATES TO THE WAYNE TOWNSHIP FIRE DEPARTMENT S.O.P. FOR BAY DOOR OPERATIONS

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick – yea; Mr. Coffman – yea. The resolution was therefore adopted the 2nd day of March 2021.

Other:

Broadband updates: Reported on in Administrator’s report.

Waterline extension inquiries:

Mr. Edwards reported on the inquiries he had received concerning the possibility of getting water line extensions to Old Stage and Cooks Jones Road residences. He then gave an extensive report on the estimated cost of extending water lines to that area and how he had calculated the estimated cost. He said there are one hundred-seventeen residences in that area and with one hundred percent participation he estimated the cost per residence at approximately \$25,871.00.

There was a discussion concerning this matter and it was acknowledged that the areas of Old Stage and Cook-Jones Roads are in the Village of Waynesville water service area and any project would have to be approved by the County and the Village of Waynesville, as the Trustees had no control over any of the water supply system .

CORRESPONDENCE:

Chase Card Services: Notice in changes in the account terms.

Ohio Dept. of Commerce: Notice of Training Grant award.

Ohio Dept. of Jobs & family Services: Notice of Determination of Unemployment Compensation Benefits.

Warren County Health District: Sept. 2020 – Nov. 2020 quarterly report and 2020 annual report.

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Southeastern Equipment Co.: Offer for email invoice signup.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:37 p.m. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer