

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD FEBRUARY 16, 2021

**This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.**

**Mr. Coffman read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.**

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

**Mr. Coffman** called the meeting to order at 7:01 p.m.

**Roll call:** Foley – present; Mr. Coffman – present; Mr. Patrick – present.

**The following staff were connected online:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests were also connected online:** Andrew Jacobs.

Mr. Patrick motioned to **approve the minutes** of the February 2<sup>nd</sup> meeting. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Superintendent, Scott Camery was not present, due to weather conditions. Mr. Edwards provided the following report.

We had an employee illness on Feb. 3rd and all "Tier-1" employees were sent home. Employee was tested and test came back positive for COVID-19. That individual will isolate until the 14th. Other employees with potential exposure will be quarantined for 10 days.

All employees have been giving us daily updates of their symptoms.

We activated a limited exposure plan to keep everyone isolated while still maintaining roads during snow events. Plan is working well.

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We have had 3-4 snow events since the last Board meeting. There was an auger issue on one truck and has been modified to keep the truck in service.

Single axle truck has a rack of broken springs on back axle. Currently being taken apart for repairs.

The County Engineer's office started loading out their reserve salt from our facility on Friday. I ordered another 100 ton of road salt for our side.

All employees are reporting feeling well as of Friday the 12th.

We have been locked in a 'polar vortex' the last couple of weeks causing snow events every 2-3 days. Forecast has snow for six of next seven days with temperatures remaining below freezing and lows down in the single digits or teens.

### **FIRE DEPARTMENT:**

**Fire Chief, Paul Scherer provided the following report:**

Circulating pump (**Boiler**) went out at Station 92 (Miami St) and has been repaired.

**303 siren** has been replaced and back in service.

**Grant updates.** All have been submitted. Now working on State EMS Grant and looking at applying for AFG Safer Grant

Working to renew our **State of Ohio Pharmacy License.**

Sent the trustees an email concerning Deputy Chief, Steve Cox's promotion with Clearcreek Township and the training of department member Tim Salas.

Continuing to work on our **protocol** skills and written exams.

Started our **annual drivers training** classroom with skills in April & May.

Running the **older squad** during the bad weather rather than risking it, plus it keeps the new one in the bay and out of the road salt as much as possible.

Spring Valley Body is continuing to work on 102 (**2014 Expedition**). In conversation with Steve, they are having problem with frame repair. (No update as of Friday)

### **ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report.

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**Recycle Rally**

The Recycle Rally is scheduled for April 24<sup>th</sup> from 9:00 a.m. until 2:00 p.m.

The health department has confirmed that Rumpke will provide the tire pick up. Waynesville has contacted Rumpke as well for garbage trucks for the event. Waynesville will coordinate the drug take back service. LCNB is unable to provide shredding services on this date, but John Boyd will be there to remove Freon. Rivers Metal has been contacted, and we are waiting for their response.

**Magazine**

Advertising contracts will be emailed next week and due by March.

[Ms. Lowing gave a brief update on a zoning violation on property located on Middletown Road, and a brief discussion followed.]

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards provided the following report:

**Fire Station: Status Update**

Finalizing final punch list items.

Working with BHC on extended warranty agreement.

BHC Final Pay Application

Commitment letter to complete items on list from President of Bunnell Hill Construction

**Warren County EMA:**

I have attached a copy of the latest Situation Report from Warren County EMA. Good updates in this Report.

**Bridgewired:**

They installed the modem last Saturday, will be installing the line from road to building next week and then hook-up the following week.

**Warren County** is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread]

*[Going down between 2,000 to 4,500 positive cases per day in Ohio in the past two weeks. Fewer positive cases in our community.]*

*Statewide curfew was lifted last Thursday.*

**VACCINE UPDATE:**

The state of Ohio now has a statewide vaccination location database that currently all phase 1A and 1B can use to help schedule a vaccination shot.

<https://vaccine.coronavirus.ohio.gov/>.

*Warren County Prosecutor's office have released their annual report.*

*OTA Winter Conference February 1-5 was attended by Stacey Lowing and Donald Edwards*

*OIS to have renewals with Anthem BC/BS within next week.*

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Please keep your circle of friends and family as small as possible and follow safety guidelines for COVID in order to minimize exposure. STAY HOME – WEAR A MASK – WASH YOUR HANDS!

**OLD BUSINESS**

**Other:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2021-11 AUTHORIZING CONTRACT TO PURCHASE AN ADDITIONAL 100 TONS OF ROAD SALT FROM CARGILL INC.**

Mr. Foley motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 16<sup>th</sup> day of February 2021.

**Other:** Mr. Edwards said he is working with Brad Conner, Stubbs-Conner Funeral Home, on an indigent burial application.

**CORRESPONDENCE:**

**LCNB National Bank:** Thank-You card and treats for doing business with them.

**Warren County Sheriff:** Annual report.

**OTARMA:** Receipt of the \$500 More Grant.

**ADJOURNMENT:**

Being no further business, Mr. Patrick motioned to adjourn at 7:16 p.m. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer