

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JANUARY 19, 2021

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We thank you for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:01 p.m.

Roll call: Mr. Mr. Patrick – present; Mr. Coffman – present; Foley – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Andrew Jacobs.

Mr. Foley motioned to **approve the minutes** of the January 5th meeting. Mr. Coffman seconded the motion and the vote thereon resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – abstain.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery did not provide a written report but reported on the following:

We have received six (6) skids of asphalt **crack filler**.

We have received a cost estimate, from the County Engineer's Office, on our proposed **2021 Roadway Resurfacing Program**.

We received an invitation from the County Engineer's Office to participate in the **2021-2022 Road Salt Bid**.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JANUARY 19, 2021

I have a meeting scheduled to meet with Kyle Stricker, who is with Strawser Inc. the company who does slurry seal. I want him to look at the roads that we have discussed using the product on so we can get a price quote for the project, which would be a state bid price.

We got the problem with one of our single axle dump trucks diagnosed. We have had a problem of getting Rush International to warrant the fuel injectors, but I think we have that worked out. I hope to have the repairs made and truck back on the road by the end of the week.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Fifteen of us will be going tomorrow to get our second round of **COVID-19 vaccinations**.

Have closed out **2020 EMS Grant** down to \$3.00 waiting back on approval.

Working on several **grants**, currently the AFG Grant (hose roller device & SCBA Bench Testing Equipment), Fire House Sub Grant (new Rescue Tools), and Fire Marshal Training Grant.

Starting our annual **protocol testing** at Monday's EMS Training. We had twenty-three (23) members in attendance. Written testing is scheduled for March 15th.

Erica Retallick resignation.

I have received the specifications and drawings for a **new fire engine** from Seagrave, with a cost of \$599,762.00. (I emailed a copy of Contract to Brad and Gus)

Spring Valley Body is continuing to work on 102 (**2014 Expedition**). In conversation with Steve, they're having a problem with frame repair. (No update as of Friday)

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report.

Recycle Rally: I am waiting for the school to confirm that the date I requested for the recycle rally is available. Once the date is approved, I will contact our partners to start planning for the event.

Magazine: Five businesses/organizations have contacted me regarding placing an ad in the township magazine for the first time. Requests for ads will go out in mid-February.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.

Progressing through warranty phase.

Working with BHC on extended warranty agreement.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 19, 2021**

[Mr. Edwards told about the balances that were still due on the construction of the new fire station.]

Warren County EMA:

I have attached a copy of the latest Situation Report from Warren County EMA.

Bridgewired:

No confirmed date as to service installation yet.

[Clarksville Road in front of office was bored last week and wire pulled.]

IT:

We are working on having a server installed at the administration building along with upgrades to computer work stations in preparation of broadband installation thanks to Deputy Chief, Cox. Work continues to progress. *[Zoning Office is completed. Admin Office is now complete. Will be working on Road Dept. next]*

Warren County is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread]

[Staying between 7,000 to 10,000 positive cases per day in Ohio in the past two weeks. Numerous positive cases in our community.

Statewide curfew 10pm to 5am Order extended until January 23rd.]

VACCINE UPDATE:

The state of Ohio now has a statewide vaccination location database that currently all phase 1A and 1B can use to help schedule a vaccination shot.

<https://vaccine.coronavirus.ohio.gov/>.

CRF:

January 6th report has been submitted to the OHIO OBM as required.

Office: *The variable speed blower motor on furnace No. 1, which heats the Hearing Room, went out and has been replaced.*

Road Dept.:

Received six skids of crack filler for upcoming season.

Cost Estimate for Warren County / Twp. Resurfacing Program (attached)

Invitation to participate in the Warren County Road Salt Bid and Purchasing Program

Please keep your circle of friends and family as small as possible and follow safety guidelines for COVID in order to minimize exposure. STAY HOME – WEAR A MASK – WASH YOUR HANDS!

OLD BUSINESS

Other:

There was a discussion concerning the specifications and price quote for a new fire engine, received from Seagrave Fire Apparatus, LLC.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 19, 2021**

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-07 RESOLUTION AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 19th day of January 2021.

RESOLUTION 2021-08 RESOLUTION TO APPROVE ENTERING INTO A CONTRACT TO PURCHASE A FIRE ENGINE THROUGH SEAGRAVE FIRE APPARATUS, LLC.

Mr. Foley motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea. The resolution was therefore adopted the 19th day of January 2021.

RESOLUTION 2021-09 ACCEPTING THE RESIGNATION OF ERICA RETALICK FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 19th day of January 2021.

RESOLUTION 2021-10 ACCEPTING A DONATION FOR DECORATIONS FOR THE GAZEBO AT THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 19th day of January 2021.

[There was a brief discussion concerning a long term plan for the area on Main Street where the gazebo is located.]

Other: None

CORRESPONDENCE:

Warren County Health Department: Monthly newsletter.

Regional Income Tax Agency: Notice of Waynesville income tax rate increase.

Ohio Dept. of Jobs and Family Services: Notice of an appeal of an unemployment determination.

Dominion Energy Solutions: A price offer for natural gas.

Ohio Bureau of Workers' Compensation: Notice of the merger of CompManagement Health Systems Inc. and CareWorks.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 19, 2021**

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:33 p.m. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer