

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JANUARY 5, 2021

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-404). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or July 1, 2021 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:01 p.m.

Roll call: Mr. Foley – present; Mr. Coffman – present; Mr. Patrick – absent.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Andrew Jacobs.

Mr. Coffman motioned to **approve the minutes** of the December 31st meeting. Mr. Foley seconded the motion and the vote thereon resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

2021 Road List has been submitted to the Warren County Engineer's Office.

I have included the **material usage report** for snow and ice operations through the end of 2020.

We will be making a round of "**pothole patrol**" this week.

Maintenance of equipment is ongoing. (awaiting parts)

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 5, 2021**

One of the **4900 International** single axel trucks is with Sam Baily (Jones Farms) awaiting diagnosis for a fuel/ running problem.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for December were previously emailed to the trustees.

December 2020 Activity Reports

EMS runs for December	71
Fire runs for December	14
Public Service calls	<u>9</u>
Total runs for December	94

Year to Date Activity Reports

EMS runs for 2021	71
Fire runs for 2021	14
Public Service calls for 2021	<u>9</u>
Total runs for 2021	94

December 2019 we had 27 Fire & 76 EMS runs for a total of 103. In 2020 we were down 9 from last year.

So far, we have had 15 people get the **COVID-19 Vaccine**. Suspect more will get it as we go thru January.

Working to close out **2020 EMS Grant**.

Front suction intake valve controller went out on **2010 Seagrave Pumper** (403) and we had it replaced.

Specifications and drawings on a **new fire engine** are in from Seagrave, with a price quote of \$599,762.00.

Spring Valley Body is continuing to work on 102 (**2014 Expedition**) In conversation with Steve, they are having problem with frame repair.

New Member Taylor Mills.

[There was a discussion concerning the possible purchase of a new fire engine. Mr. Foley said he would like to continue the discussion at the next meeting when Mr. Patrick would most likely be present.]

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report.

Subject: Monthly Zoning Report—December 2020

PERMIT ACTIVITY AND FEE ACTIVITY:

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 5, 2021**

Accessory Structure \$100.00
Tim Hines, 9929 Old Stage Rd.

1 permits/fees collected for a total of \$100.00. All funds have been deposited.

RECENT HEARINGS

BZA, December 17th
Stephanie Douglass, 9555 Ferry Rd., conditional use/site plan, attached secondary dwelling, was approved.

VIOLATIONS

Continuing to work on several outstanding violations.

Date: December 31, 2020
Subject: 2020 End of Year Zoning Report

2020 TOTALS

PERMITS

22 Single Family Residences
22 Accessory Structures
16 Pools
11 Additions
3 Decks
6 Ag exempt buildings
1 sign

81 Permits

MISCELLANEOUS

13 Address signs

BZA

Total meetings: 6

Hearings: 10

In 2019 and 2020 the BZA had 10 hearings each year. This represents a substantial increase over previous years, as the combined total of BZA hearings from 2016 through 2018 was eight.

Zoning Commission

Total meetings: 7

Hearings: 3

4 zoning code

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 5, 2021**

1 VT PUD
2 rezoning

Due to the pandemic, the zoning code text amendment process took longer than usual. The amendment process was begun, and then suspended until a later date. This led to a higher number of meetings this year.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.
Progressing through warranty phase.
Working with BHC on extended warranty agreement.

Warren County EMA:

I have attached a copy of the latest Situation Report from Warren County EMA.

Bridgewired:

No confirmed date as to service installation yet.
[Clarksville Road in front of office was bored last week and wire pulled.]

IT:

We are working on having a server installed at the administration building along with upgrades to computer work stations in preparation of broadband installation thanks to Deputy Chief, Cox. Work continues to progress.
[Zoning Office is completed. Admin Office in progress]
[Internet and phones went down this weekend with the power outage; all up and running by noon on Monday]

Warren County is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. *[Very high exposure and spread]*
[staying between 7,000 to 11,000 positive case per day in Ohio in the past two weeks. Numerous positive cases in our community.
Statewide curfew 10pm to 5am Order extended until January 23rd.]

OLD BUSINESS

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 5, 2021**

RESOLUTION 2021-01 A RESOLUTION APPOINTING WAYNE TOWNSHIP OFFICERS AND REPRESENTATIVES FOR THE YEAR 2021

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 5th day of January 2021.

RESOLUTION 2021-02 A RESOLUTION AUTHORIZING TOWNSHIP OFFICIALS TO ATTEND LOCAL, STATE AND NATIONAL CONFERENCES AND AUTHORIZING REIMBURSEMENT PAYMENT FOR EXPENSES INCURRED WHILE ATTENDING THOSE MEETINGS FOR 2021

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – absent. The resolution was therefore adopted the 5th day of January 2021.

RESOLUTION 2021-03 A RESOLUTION APPROVING PAYMENT OF COUNTY AND STATE ASSOCIATION DUES FROM THE GENERAL FUND FOR YEAR 2021

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – absent. The resolution was therefore adopted the 5th day of January 2021.

RESOLUTION 2021-04 TO SET OR FIX THE ANNUAL SALARY OF THE TOWNSHIP TRUSTEES AS PERMITTED AND DETERMINED BY O.R.C. 505.24

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 5th day of January 2021.

RESOLUTION 2021-05 AUTHORIZING PARTICIPATION AND CONTRACTING WITH WARREN COUNTY ENGINEER'S OFFICE FOR WARREN COUNTY 2021 PAVING, STRIPING AND CHIP SEALING PROGRAMS

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – absent. The resolution was therefore adopted the 5th day of January 2021.

RESOLUTION 2021-06 APPROVE THE ACCEPTANCE AND HIRING OF TAYLOR R. MILLS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – absent. The resolution was therefore adopted the 5th day of January 2021.

Other: None

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:33 p.m. Mr. Foley seconded the motion and the motion passed with a unanimous vote.