

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 17, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:02 p.m.

Roll call: Mr. Coffman – present; Mr. Foley – present; Mr. Patrick – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Andrew Jacobs and Mary Wilkie.

Mr. Patrick motioned to **approve the minutes** of the November 3rd meeting. Mr. Coffman seconded the motion and the vote thereon resulted as follows: Mr. Foley –yea; Mr. Coffman –yea; Mr. Patrick – yea. meeting.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Final “touch up” round of **mowing** is completed.

I received the pump parts for the Durastar liquid “**Beet Heet**” pump. They have been installed and it is operational.

The representative from Certified Power will be here on the 19th of November to assist with some calibration's and alleviate some issues that we are having with the **Ford F-550**.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 17, 2020

Using "**MORE**" grant funds, the plow lights on the Durastar have been replaced with LED lights. The original lights were "scuffed" and "fogged", the new lights are much brighter and will be safer on the road while plowing operations are being conducted.

Currently we are straightening, replacing and/or installing **delineator posts**.

Warren County Engineer's Office has paved a small section of Wilson Road. It is being done as a **test of a "rap" based asphalt**. This pavement is #8 stone + #9 stone + 55% rap with some emulsion to bind it together. This test is an effort to employ a useable product that is less expensive. Jeff Jones with Warren County Engineer's Office has been working on this for 2 years, his initial reports of cost are \$62.00 per ton. He feels that if this mixture wears well and holds up we should be able to reduce that cost dramatically (\$50-55) based on volume. I will be keeping a close eye on this section of road to see how it preforms. Trustees should drive out and take a look at it.

Road Department has 100% equipment availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Items listed on **GovDeals** go off tomorrow evening.

Working on next group of items for **GovDeals**.

Working on **specifications for a new pumper**. Had meeting with Seagrave Sales Rep and they are updating the items we wanted changed. They are looking at a 5% to 7% price increase on January 1, 2021 and the same increase in June or July.

LOEB Grant received in the amount of \$19,450. It is short of the \$23,329.20 requested but we will be able to get items that we need first.

Working to submit items for reimbursement on **State EMS Grant**.

Had a couple **ZOOM interviews** and working on the next phase of those.

Spring Valley Body is continuing to work on 102 (**2014 Ford Expedition**).

My **biggest concern** now is the talk I am hearing that a couple agencies may stop allowing their personnel to work for other agencies. If this should happen we would lose nine (9) people or thirty-six (36) to forty (40) shifts.

[There was a discussion between Chief Scherer and the Board concerning how the coronavirus is effecting many surrounding agencies and how it could eventually effect our personnel and the staffing of our department.]

[Mr. Patrick said a resident had reached out to him concerning the departments need for gloves. He asked Chief Scherer if they were in still in need of gloves. Chief Scherer said they were not. He said they had received a shipment of gloves and masks yesterday. He went on to say that they had a good supply of gowns and coveralls.]

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD NOVEMBER 17, 2020**

Please note that crews are having to deal with COVID patients on a regular basis. Not like when this all started. I am constantly reminding crews to stay safe and wear PPE. Note that the Command Center is doing a great job of relaying that information on calls that are flagged in CAD. Problem is the unknown people that may have it and not know it or fail to tell you of their exposures. PPE supplies are what I call good and we will be receiving more from the state shortly. Crews are to wear the required PPE on every call to be on the safe side. Decontamination is a never-ending task.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject:Mid November Zoning Report

Zoning Commission

November 5th: Mary Frommling withdrew her re-zoning application during the hearing, prior to deliberation and a vote to recommend or deny.

[There was a discussion concerning the Frommling re-zoning hearing and a zoning issue with their neighbor. There was also a discussion concerning a property on New Burlington Road.]

BZA

November 19th: Dennis Gates, 3297 N. Waynesville Road., variance for pool location
Landon Perdue, 9860 N. Cincinnati-Columbus Rd., variance for a front porch

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.
Progressing through warranty phase.

OTA:

Announced on November 5th that the 2021 Winter Conference and Trade Show has been cancelled.

WARREN COUNTY EMA:

I have attached a copy of the latest Situation Report from Warren County EMA.

Fire Dept. S.O.P.

Updated S.O.P. for COVID hazard pay based on a per call basis to be paid out of CRF funds.
Also update on Part-time COVID job description S.O.P.

Bridgewired:

No confirmed date as to service installation.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 17, 2020

IT:

We are working on having a server installed at the administration building along with upgrades to computer work stations in preparation of broadband installation thanks to Deputy Chief, Steve Cox.

Floor Scrubber:

Request the approval of purchase of a floor scrubber/polisher for fire station floor maintenance. See quote for \$7,110 plus shipping. (polished concrete floor maintenance)

Gazebo:

Recognition and thank you goes out to all involved in the collaborative effort of our beautiful Christmas Gazebo: Kelly Miller, Chamber; Student volunteers; Ohio Power Wash; Ohio Green Works; Sherwood Lawn & Landscaping; Konen Landscaping; Tom and Sheila Guy; David Nation; Tom Carter & WTFD. This has generated some conversation of future partnerships.

Warren County is still a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread] went from 3,000 to over 8,000 positive cases per day in Ohio in the past two weeks. Numerous positive in our community.

Thank you to all employees and the Board that have been cooperating in these ever changing times.

Please keep your circle of friends and family as small as possible and **follow safety guidelines** for COVID in order to minimize exposure.

[Mr. Edwards spoke concerning the purchase of a battery powered **floor scrubber**. Mr. Edwards said its purchase may qualify under the Cares act. He went on to say how the use of the Coronavirus Relief Fund money towards payment of some of the department's salaries would free up money to purchase the floor scrubber if it wasn't covered by the Cares act.

Mr. Foley made a motion to purchase the floor scrubber. Mr. Coffman seconded the motion and the vote thereon was as follows: Mr. Coffman – yea; Mr. Foley- yea; Mr. Patrick – nay.]

OLD BUSINESS

LEXIPOL contract: Tabled

Chamber Board of Directors voting: Tabled

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD NOVEMBER 17, 2020**

Legislation:

RESOLUTION 2020-59 A RESOLUTION APPROVING AMENDMENTS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT S.O.P. SECTION: COVID HAZARD PAY, JOB DISCRITION AND PAY SCHEDULE

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 17th day of November 2020.

RESOLUTION 2020-60 ELECTING TWO REPRESENTITIVES FOR WAYNE TOWNSHIP TO THE VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD FOR FISCAL YEAR 2021

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea. The resolution was therefore adopted the 17th day of November 2020.

Other:

Advertised Frommling **Public Hearing:** CANCELED, Application was withdrawn at Zoning Board level.

There was a brief discussion concerning the continued use of **ZOOM for meetings** until the end of the year. All of the trustees were in favor.

CORRESPONDENCE:

The Loeb Foundation: Letter and check for the 2020/2021 fiscal year grant.

Collett Propane: Propane safety information.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:33 p.m. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer