

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 3, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:01 p.m.

Roll call: Mr. Coffman – present; Mr. Foley – present; Mr. Patrick – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: George Cherryholmes.

Mr. Coffman motioned to **approve the minutes** of the October 20th meeting. Mr. Foley seconded the motion and the vote thereon resulted as follows: Mr. Foley –yea; Mr. Coffman –yea; Mr. Patrick – abstained, as he was not present for that meeting.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Inspection of **snow removal equipment** has been completed. With the exception of hanging plows I have three trucks ready to go. The fourth truck is ready with the exception of the liquid pump, for which we are waiting on parts.

The items that the Road Dept. has to list on the internet auction website **GovDeals.com** are ready to be advertised.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD NOVEMBER 3, 2020**

With harvest still in progress and with the rain last week, I am still waiting to get the partial mowing of road ditches done. (hopefully this week)

With snow equipment ready, I have a couple of **ditching projects** that I want to get accomplished.

We assisted with some “pre-election” **administration building** “spiff up”.

I am still working on **2021 road project proposal**.

All road **department equipment** is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly activity reports for October were previously emailed to the trustees.

The **2008 PL Custom Squad** that we sold on the internet auction website GovDeals.com has been picked up.

The **2019 Wheeled Coach (303) squad** is back in service.

The **2009 PL Custom (302) squad** had a radiator that blew a side seal and has been replaced.

Spring Valley Body is continuing to work on the **2014 Expedition (102)**.

We received a turn down letter for our **2019 AFG Grant** application.

We have decided to cancel the department’s annual **Christmas Dinner and Kids Party** for 2020.

Deputy Chief, Steve Cox has been busy working on the computer system servers.

Notes:

Working on a list of items to advertise on the internet auction website **GovDeals.com**.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report - October 2020

PERMIT ACTIVITY AND FEE ACTIVITY:

Single-family residence: \$225.00

Ellis Custom Homes, 3468 E. Lower Springboro Road.

Ellis Custom Homes, 9453 Cold Springs Lane.

Ellis Custom Homes, 8961 Brandon Lane.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD NOVEMBER 3, 2020**

Deck: \$50.00

Darrell Sexton, 4714 East Lower Springboro Road.

Accessory Structures: \$100.00

Dave Ghysels, 8899 Ferry Road.

Jeff Palmer, 4300 Township Line Road.

Jeff Calcaterra, 8970 Brandon Lane.

Variance Applications: \$500.00

Dennis Gates, 3297 N. Waynesville Road.

Timothy Kirk for Landen Perdue, 9860 N. Cincinnati-Columbus Road.

9 permits/fees collected for a total of \$2,025.00. All funds have been deposited.

RECENT HEARINGS

BZA, October 15th

Jeremy Johnson, 4400 Pekin Road., variance was approved.

UPCOMING HEARINGS

Zoning Commission, November 5th

Ron and Mary Frommling, 5970 Middletown Road, rezoning from R-1 to C.

Trustees, November 17th

Ron and Mary Frommling, 5970 Middletown Road, rezoning from R-1 to C.

BZA, November 19th

Dennis Gates, 3297 N. Waynesville Road, variance for pool location.

Landon Perdue, 9860 N. Cincinnati-Columbus Road, variance for a front porch.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.

Progressing through warranty phase.

Warren County EMA:

I have attached a copy of the latest Situation Report from Warren County EMA.

CARES Act:

HB 614 CARES Act funding has been deposited. We reported expenditures from March 1st through September 30th as required by OBM by October 20, 2020. Attended a meeting with Massie Township, Washington Township, Adam Nice from the prosecutor's office. We are working with him on some guidance.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD NOVEMBER 3, 2020**

Bridgewired:

Construction has started with conduit sleeve borings by ATI. Trillium Run has been bored and intersection of SR 73 & Clarksville Road. They are now heading east on 73.

Warren County is still at a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread]

BWC:

The Governor last Wednesday requested yet another round of BWC dividend checks for COVID Relief to public and private employers. This is the 3rd round this year and would award a \$5 billion dividend to 178,425 public and private employers – the largest in state history.

Washington Twp. Fire Contract:

Chief Scherer and I discussed extending the current contract another year with no revisions. We are both good with this recommendation.

Mail:

Received payment today from Govdeals for the sale of the 2013 Case backhoe in the amount of \$43,550.00 and also received our BWC second distribution titled: Employer Premium Refund in the amount of \$14,163.46. BWC on Monday approved the governor's request for another \$5 Billion distribution to public and private employers for COVID relief.

Gazebo on Main Street:

I met with a couple people concerning sprucing up the area around the gazebo for the upcoming Christmas in the Village. I gave them a budget of \$300.00 to \$500.00 for the project.

Thank you to all employees and the Board that have been cooperating in these ever changing times.

Please keep your circle of friends and family as small as possible and follow safety guidelines for COVID in order to minimize exposure.

OLD BUSINESS

LEXIPOL contract: Tabled

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: Due to the administration building being used as a polling place the trustees will review the bills and sign the checks for payment tomorrow.

Legislation:

RESOLUTION 2020-57 NOTIFICATION OF INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF WAYNE TOWNSHIP FOR CALENDAR YEAR 2020

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 3, 2020

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick –yea; Mr. Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 3rd day of November 2020.

RESOLUTION 2020-58 RESOLUTION APPROVING A CONTRACTUAL AGREEMENT WITH WASHINGTON TOWNSHIP, WARREN COUNTY, FOR FIRE AND EMERGENCY MEDICAL SERVICES TO A PORTION OF THEIR TOWNSHIP

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick –yea; Mr. Foley – yea. The resolution was therefore adopted the 3rd day of November 2020.

Other:

Mr. Foley thanked Mr. Patrick for his response to a post a resident had made on Facebook concerning the Fire Department's **renewal tax levy** that was on the ballot.

Mr. Cherryholmes asked if the **department reports**, as mentioned, are included in the minutes of the meetings, for future reference.

Fiscal Officer, Darrell Coffman said they were included in the minutes.

CORRESPONDENCE:

Waynesville Area Chamber of Commerce: A notice seeking nominations to fill vacancies on the Board for 2021.

Warren County Board of Commissioners: A copy of their resolution approving Valdosta Way in Windfield Estates for public maintenance by Wayne Township.

Natural Resources Assistance Council of District #10: A notice seeking nominations to fill vacancies on the Council for 2021.

Frank LaRose, Ohio Secretary of State: A request for a roster of Wayne Township's elected officials.

Ohio Bureau of Workers' Compensation: A Certificate of Ohio Worker's Compensation for 2021.

Dream Cloud LTD: An inquiry into the township owned lot at the corner of Brookfield and Old Route 73.

Warren County Health District: A copy of their monthly newsletter.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:20 p.m. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer