

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD OCTOBER 20, 2020

**This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.**

**Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.**

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

**Mr. Foley** called the meeting to order at 7:03 p.m.

**Roll call:** Mr. Coffman – present; Mr. Foley – present; Mr. Patrick – absent.

**The following staff were connected online:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests were also connected online:** George Cherryholmes and Michael Logan.

Mr. Coffman motioned to **approve the minutes** of the October 6<sup>th</sup> meeting. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Superintendent, Scott Camery provided the following report:

**Equipment inspections** are moving along. I hope to have two, if not three, trucks ready to go (with the exception of hanging plows) by Friday the 23<sup>rd</sup>.

I have put together a list of items to be put on **Govdeals**.

**Valdosta Way** is ready to be accepted. (should have legislation coming)

Final cemetery grass **mowing** has been completed for the year. I am going to make a partial round of mowing to clean up some roads after more harvest has been done.

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I have completed the wedging that I wanted to get done, which completes the **asphalt projects** for this year.

I will be getting started on **planning for 2021** in the near future.

All road **department equipment** is available for use.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

It is getting hard to purchase some **EMS supplies**. Have placed orders on gloves that my not ship until 2021.

The **2008 PL Custom Squad** was placed on the internet auction website govdeals.com and sold for \$9,100.00.

The **2019 Wheeled Coach** (303) squad is down until the middle of week due to a cracked converter.

Spring Valley Body is continuing to work on **102 (2014 Expedition)**.

**Mask Monday** from 10 a.m. – noon every Monday in October, then again on October 26th from 7 - 8 p.m. No one has been showing up to request masks.

DC Cox has turned in proposal for **updating servers** from used to new. Will give that over to Gus.

Working with Konen Landscaping on the **gazebo area** on Main Street. (talks about pavers vs simple landscape update easy to maintain)

**ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

Subject:Mid October Monthly Zoning Report

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**BZA**

**A variance** for Jeremy Johnson, 4400 Pekin Road: was approved on October 15<sup>th</sup>.

**Upcoming hearings**, November 19<sup>th</sup>: Dennis Gates, 3297 N. Waynesville Road, requesting a variance for a pool location; Landon Perdue, 9860 N. Cincinnati-Columbus Road, requesting a variance for a front porch setback.

**Magazine:**

We had less advertisements in the Township's 2020 **fall magazine** than we have had in the past.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards provided the following report:

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**Fire Station: Status Update**

Progressing through final punch list items.

Progressing through warranty phase.

**Carter Drive:**

Had a resident that questioned his secondary culvert to get camper and trailer in and out of back yard.

Hidden Trails residents still pursuing avenues for gated community.

**Warren County EMA:**

I have attached a copy of the latest Situation Report from Warren County EMA.

**CARES Act:**

HB 614 CARES Act funding has been deposited. We are working on reporting expenditures from March 1<sup>st</sup> through September 30<sup>th</sup> as required by OBM by October 20, 2020.

**Bridgewired:**

Construction has started with conduit sleeve borings by ATI.

**Warren County EMA:**

The five-year hazard mitigation plan has been sent out. All jurisdictions must submit their approval. I have attached a copy if you were not on the group email list.

**Warren County** was moved up to a **Level 3 Red** Public Emergency on the COVID Ohio Public Health Advisory System this week. [Very high exposure and spread]

Thank you to all employees and the Board that have been cooperating in these ever changing times.

[www.coronavirus.ohio.gov](http://www.coronavirus.ohio.gov)

**OLD BUSINESS:**

**LEXIPOL contract:** Tabled

**Other:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2020-53 ACCEPTING “WINDFIELD ESTATES” AND THE SECTION OF VALDOSTA DRIVE WITHIN THE SUBDIVISION FOR PUBLIC MAINTENANCE**

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Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick –absent. The resolution was therefore adopted the 20<sup>th</sup> day of October 2020.

**RESOLUTION 2020-54 A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION 5-YEAR PLAN UODATE**

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick –absent. The resolution was therefore adopted the 20<sup>th</sup> day of October 2020.

**RESOLUTION 2020-55 ACCEPTING THE DISTRIBUTION OF FUNDS FROM THE CORONAVIRIS RELIEF FUND OF THE CARES ACT AS PRESCRIBED IN HB 416**

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick –absent. The resolution was therefore adopted the 20<sup>th</sup> day of October 2020.

**RESOLUTION 2020-56 APPROVING THE EXPENDITURES OF FUNDS FROM THE CORONAVIRIS RELIEF FUND OF THE CARES ACT UNDER GUIDANCE OF OHIO OBM AND U.S. TREASURY OIG REPORTING REQUIREMENTS**

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick –absent. The resolution was therefore adopted the 20<sup>th</sup> day of October 2020.

**Other:** Mr. Edwards said a resident of “Hidden Trails” subdivision had recently contacted him concerning how to report outages on street lights. He said the conversation then led into a discussion concerning residents of the subdivision wanting to turn that section of Carter Drive into a private drive.

**CORRESPONDENCE:**

**Warren County Board of Commissioners:** A legal notice concerning public hearings to consider the adoption of New Warren County Erosion and Sediment Control Regulations.

**Warren County Board of Commissioners:** A legal notice concerning a public hearing to consider an amendment to the Warren County Thoroughfare Plan.

**Warren County Engineer’s Office:** A notice that “Windfield Estates” had been inspected and found satisfactory per Warren County Regulations.

**Murphy Tractor & Equipment:** A “Thank You” for the recent purchase of the John Deere 310 backhoe/loader.

**OTARMA:** A notice seeking nominations to the OTARMA Board of Directors.

**Buckeye Ecocare:** A quote to provide lawn treatment for 2021.

**ADJOURNMENT:**

Being no further business, Mr. Coffman motioned to adjourn at 7:36 p.m. Mr. Foley seconded the motion and the motion passed with a unanimous vote.