

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD OCTOBER 6, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:01 p.m.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

Mr. Patrick motioned to **approve the minutes** of the September 15th meeting. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Bushwhacking has been completed for the most part.

Ditching is all but caught up. I only have two places yet to do.

Headstone markers in the New Burlington Cemetery have been placed.

We got started on some wedging but had some **equipment problems**, parts have come in and have been installed. I hope to finish up this week.

It appears that the **Case backhoe** has sold. (the reserve has been met)

We conducted a complete **cleaning and re-organization** of the road equipment and buildings.

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We are set to begin **equipment inspections/repairs** for winter operations.

Reclamite has been applied to Chenoweth Rd and Valdosta Way. That project is complete.

All Road **department equipment** is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for September were previously emailed to the trustees.

September Activity Reports

Ems runs for September	73
Fire runs for September	16
Public Service calls	<u>7</u>
Total runs for September	96

Fiscal Year to Date Activity Reports

Ems runs for 2020	650
Fire runs for 2020	199
Public Service calls	<u>85</u>
Total runs for 2020	934

2019 had 272 Fire & 593 EMS runs for a total of 865

2020 we have had 199 Fire & 650 EMS runs for a total of 849. We are down 16 runs from last year.

Submitted 3rd quarter billing for Washington Twp. to the fiscal officer.

Spring Valley Body is working on 102 (2014 Expedition)

Every Monday in October from 10 a.m. until noon we will be having a “Masked Monday”, which is being put on by the Warren County Commissioners. Any resident of the township can come to the fire station and receive a free face mask. Then on October 26th it will be from held from 7 -8 p.m.

The 2008 PL Custom Squad is ready to be placed on GovDeals. (Reserve)

Deputy Chief, Steve Cox and Township Administrator, Donald Edwards interviewed two (2) new applicants via Zoom on the September 17th. (In discussion with deputy Chief Cox)

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—September 2020

PERMIT ACTIVITY AND FEE ACTIVITY:

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Single-family residence \$225.00

Ellis Custom Homes, 9446 Sandy Run
Ellis Custom Homes, 8953 Brandon Lane
Ellis Custom Homes, 9470 Sandy Run
Stephen Foley, 5428 Township Line Road

In-ground pool \$75.00

Aqua Tech Pools, 9066 Valdosta
K. Deaton, 9695 Ferry Road
Inland Seas, 9506 Bellbrook Road

Addition \$100.00

Brenda Meza, 3480 Lytle Road

Accessory Structure \$100.00

Bob Smith, 8118 Township Line Road
Larry Brubaker, 4154 Laura Marie Drive
Doug Ferriman, 8020 Carter Drive
Duane Burkholder, 9141 Ferry Road

Variance Application, \$500.00

Jeromy Johnson, 4400 Pekin Road

Rezoning Application, \$600.00

Ron and Mary Frommling, 5970 Middletown Road., R-1 to C, Recreation

14 permits/fees collected for a total of \$2,725.00. All funds have been deposited.

Recent Hearings

BZA-Variance for Randall Diekmeyer, 3630 State Route 42, was approved.

Upcoming Hearings

BZA, October 15th

Jeromy Johnson, 4400 Pekin Road, variance for number of accessory buildings over 200 sq. ft. and maximum total footprint.

Zoning Commission, November 5th.

Ron and Mary Frommling, 5970 Middletown Road, re-zoning application.

Trustees, November 17th

Ron and Mary Frommling, 5970 Middletown Road, re-zoning public hearing.

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Administration

Magazine

As of 9/30 the magazine is printed and in the binding process. Should be ready this week.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.
Progressing through warranty phase.

Carter Drive:

Hidden Trails subdivision has contacted Jason Fisher of Warren County Engineer's office about taking over their subdivision street as a private drive and putting a gate at the entrance.

This is just for your information and there are a lots of things that have to happen for that to occur. Most importantly the Board would have to authorize approval to release it.

Update: Have not heard anything further since previous meeting. Will drop off report until further information.

Property Damage:

Report was submitted to OTARMA on July 19th.

PERSO sent an insurance adjuster out on July 23rd and the preliminary report came in on Friday, July 31st with the damage exceeding the value of the vehicle. We have a couple of quotes that we need to obtain to secure a settlement agreement.

We obtained a quote from Parr Equipment for graphics and equipment remove and replace on another vehicle. High salvage bid came in at \$4,200.00

We have a settlement agreement from PERSO of \$23,239.00 or \$19,039.00 if salvage is kept. We are awaiting a repair estimate from "Spring Valley Body Shop".

Body Shop has not followed through with parts pricing so we are recommending taking settlement agreement price and removing equipment from the unit and start looking for a replacement vehicle.

9/16: Vehicle is at S.V. Body Shop and I have approved the OTARMA settlement agreement. With a \$250 deductible.

Update: Received settlement check. Repairs in progress.

Caesar Creek Cemetery:

Foundations for Dodds Memorials for the setting of two new head stones for Samuel Spray *DOD March 20, 1836* and Mary Spray *DOD June 18, 1843*.

Update: Head stones were set Oct. 1st.

Warren County EMA:

I have attached a copy of the latest Situation Report from Warren County EMA.

CARES Act:

General Assembly passes bill with the Final round of CARES Act funding, previously SB 357. The Senate rolled SB 357 in its entirety into HB 614 for passage.

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OTARMA:

Received our Anniversary Documents along with our Capital distribution check for \$3,475.46

Bridgewired:

Talked with Josh Bouchair of Bridgewired and he confirmed that as soon as the construction group finishes the run they are on; they will be making the run to us. He stated that we may be hooked up with temporary cable to get us online by November 1st at 200 mbs up and download for \$75 per month. They will pull new fiber once they get Trillium and Furnas Forge all run. Spectrum was still three to four months out on construction and over \$400 per month on a contract basis with a minimum 3 to 5-year commitment.

Thank you to all employees and the Board that have been cooperating in these ever changing times.

www.coronavirus.ohio.gov

[There was a discussion concerning what the Care Act Funding can be spent on and the time frame in which the expenditures must be made. Chief Scherer suggested the possible purchase of a floor scrubber/polisher for the fire station with some of the funding. Mr. Edwards said he was not sure it would be an allowable purchase under the guidelines of the Care Act.]

OLD BUSINESS:

Aggregation: Calls and inquiries have dropped off.

LEXIPOL contract: Tabled

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2020-52 NOTIFICATION OF INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF WAYNE TOWNSHIP FOR A 2008 E450 PL CUSTOM SQUAD

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 6th day of October 2020.

Other: None

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CORRESPONDENCE:

Warren County Health Department: Monthly new letter and the quarterly report for June – August 2020.

Charles E. Harris & Associates, Inc.: Offering services in the preparation of annual Hinkle footnotes.

BP Business Solutions: Change in the terms of the charge account.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:21 p.m. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer