

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD SEPTEMBER 15, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:02 p.m.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: George Cherryholmes

Mr. Patrick motioned to **approve the minutes** of the September 1st meeting. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

John Deere backhoe has been delivered. The Case backhoe is cleaned up and ready to be put on Govdeals. I would like to extend a big "Thank You" on behalf of the Road department.

I have not heard anything regarding a timeline for the placement of the new headstone markers in the New Burlington Cemetery.

I am going to try and get a couple of rough spots "wedged" before cold weather sets in.

Prepping for winter operations is looming in the near future.

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We have completed another round of “pothole patrol”.

All additional roadway striping has been completed.

I still have a few ditching projects to finish up.

Bushwhacking is still underway.

All Road department equipment is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Water softener install is complete and working great and passed the final inspection today.

New CAD is working well and working thru some minor issues with reporting.

Spring Valley Body is working on 102 (2014 Expedition).

I have two (2) new applicants scheduled for Zoom interviews on the 17th.

Every Monday in October from 10 a.m. until noon we will be having a “Masked Monday”, which is being put on by the Warren County Commissioners. Any resident of the township can come to the fire station and receive a free face mask. Then on October 26th it will be from held from 7 -8 p.m.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject:Mid-Month Zoning Report

BZA

Variance hearing for Randall Diekmeyer, 3630 Rt. 42 is scheduled for September 17th.

VIOLATIONS/COMPLAINTS

Continuing to work towards an application for the campground. I received a list of the property owner’s proposed uses and forwarded my use determinations to Adam Nice. Once Adam Nice and I have agreed upon which uses on our chart are most like her proposed uses, I will advise her what process to follow to ask for approval.

Letters were sent out to two properties for high grass. Both of these property owners previously mowed their grass after receiving a letter from me, but the grass is high again.

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MAGAZINE

All of the magazine content has been forwarded to and received by Stacey Castle. She will finish formatting the magazine. I started receiving draft copies of the magazine for reviews today. We are still on track for it to be mailed out the beginning of October.

SPECTRUM

I forwarded information regarding Spectrum's proposal to provide fiber optic internet to the administration building. This line would be 100 percent dedicated to us, provide 25 x 25 service, and is guaranteed to be up and running within four hours if there is a disruption in service. The 25 x 25 is for each computer- the speed is not reduced by multiple people accessing the internet at the same time.

[Mr. Patrick said he was told by Bridgewired Internet Service that they would be extending their fiber optics to the area of the administration building in the very near future. He said they would be cheaper and much faster.]

[Ms. Lowing said she had sent an emailed each of the trustees concerning a determination that has been made on Mary Frommling's property. I expect to receive a re-zoning application from her by the end of the month.]

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.

Progressing through warranty phase.

Carter Drive:

Hidden Trails subdivision has contacted Jason Fisher of Warren County Engineer's office about taking over their subdivision street as a private drive and putting a gate at the entrance.

This is just for your information and there are a lots of things that have to happen for that to occur. Most importantly the Board would have to authorize approval to release it.

Property Damage:

Report was submitted to OTARMA on July 19th.

PERSO sent an insurance adjuster out on July 23rd and the preliminary report came in on Friday, July 31st with the damage exceeding the value of the vehicle. We have a couple of quotes that we need to obtain to secure a settlement agreement.

We obtained a quote from Parr Equipment for graphics and equipment remove and replace on another vehicle. High salvage bid came in at \$4,200.00

We have a settlement agreement from PERSO of \$23,239.00 or \$19,039.00 if salvage is kept. We are awaiting a repair estimate from "Spring Valley Body Shop".

Body Shop has not followed through with parts pricing so we are recommending taking settlement agreement price and removing equipment from the unit and start looking for a replacement vehicle.

Update: Vehicle is at S.V. Body Shop and I have approved the OTARMA settlement agreement. With a \$250 deductible.

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Caesar Creek Cemetery:

Foundations for Dodds Memorials for the setting of two new head stones for Samuel Spray *DOD March 20, 1836* and Mary Spray *DOD June 18, 1843*.

Foundations are complete; waiting on head stones.

Auditor's Office:

Street lighting assessments have been submitted.

Warren County EMA:

I have attached a copy of the latest Situation Report from Warren County EMA. They had stopped reporting back in June but have started back now for situational awareness to help organizations operational decisions

CARES Act:

Final round of CARES Act funding to local governments is still pending in the House. SB-357 May be heard the week of Sept. 21st.

I have attached a spread sheet of Warren County jurisdictions per capita distribution.

OTA as developed a CARES Act informational packet to be sent out to the Fiscal Officers this coming week.

Thank you to all employees and the Board that have been cooperating in these ever changing times.

www.coronavirus.ohio.gov

OLD BUSINESS:

Aggregation : We now have a contact number directly to Trebel to resolve any issues that residents may have.

LEXIPOL contract: Tabled

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2020-51 NOTIFICATION OF INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF WAYNE TOWNSHIP FOR A 2013 CASE BACKHOE

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 15th day of September 2020.

Other: None

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CORRESPONDENCE:

Sunrise Cooperative: Information on different methods of making payment on your account and fuel tax exemption update forms.

Duke Energy: Concerning transmission line/pipeline safety.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:20 p.m. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer