

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 18, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:07 p.m.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Benjamin Wages.

Mr. Patrick motioned to **approve the minutes** of the August 4th meeting. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Friday the 14th of August was the last day for our summer help. I appreciate the Trustees support. I have been able to get a great deal of projects completed this year. Hopefully we can continue on with this program in the future.

I am finally getting somewhat caught up with my ditching schedule. Still have several small jobs on the schedule, but overall very manageable.

The Chip-sealing of the roadways was completed yesterday. Sweeping the excess stone from the roadways will likely be done later this week or the first of next week.

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I had to install an unplanned “roadway” culvert pipe on Waynesville Rd just south of the covered bridge. The boiler pipe that was there had been compromised by a tree root and started to undermine the center of the road. This has been completed and patched back with asphalt. There will be some “touch up” work at this location that I will do in the future.

We have been making some good progress catching up on “bushwhacking”. Still have a ways to go though.

I have started working on getting quotes for a backhoe replacement.

Terry is on schedule to return to work on the 24th. He is doing well with his surgery recovery and says he is “getting better every day”.

I am working on getting our winter salt supply situated at the Road Garage. We filled up our “Beet Heet” tanks last year, and thankfully we had a mild winter and did not have to use any, so we are in “good shape”.

Currently all Road Department equipment is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

The water softener has been ordered. (3-4 weeks until it comes in)

I will be submitting the LOEB Grant application around mid-week for updated KNOX controllers and four (4) sets of turnout gear.

Waiting to hear back from Spring Valley Body to confirm an estimate / quote on the Expedition.

Working to schedule five (5) new applicants and hope to get them all scheduled for interviews in the next week or so.

Notes:

Working on list of items for GOV-Deals

Working with LEXIPOL which is a company that does SOP / SOG and they are a national standard. Most departments around us are using them. The cost is \$2,992.00 then we would get a 5% discount because I am member of Ohio Fire Chiefs Association. They are endorsed by OTARMA who has an annual grant in the amount of \$1,000.00 a year. So, the final annual cost would be \$1,843.00.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Mid-Month Zoning Report – August 2020

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BZA

Variance for 7605 E. St. Rt. 73, Todd Steiner; scheduled for August 20

Violations/Complaints

I have had several meetings with an attorney and his clients regarding possible application options for a campground that is currently not permitted

Magazine

Notices are being sent out to potential advertisers on Monday, August 17. The advertisement submission deadline is September 8; estimated mailing is early October.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.

Front entry tile installation is progressing with Spectra Flooring.

Payment Application #26 has been processed along with Change Order #1. Progressing through warranty phase.

Chip-Seal:

“Henry W. Bergman, Inc.” due to arrive into Wayne Twp. the week of Aug. 17th. All roads have been posted [2 Days] and have been listed on our web-site. {work already performed in W.C. has been reported as Great workmanship.}

Reclamite®: asphalt rejuvenator to the streets listed below. (updated field measurements)

<u>Street</u>	<u>Limits</u>	<u>Square Yards</u>	<u>Amount</u>
Chenoweth Rd	Haines to Bellbrook	12,542	\$11,538.64
Valdosta	Thomas to Chenoweth	8,970 @0.92	\$ 8,252.40

I have given them notice to proceed. They are scheduling their work out about 30 days. This job may be used as a filler and could be done sooner. If asphalt repairs to Valdosta are not complete before application, then they will treat the new patches next year while doing Haines Road.

Depository Agreement:

LCNB National Bank has submitted their Application for Deposit and Memorandum of Agreement for renewal of a five-year term as a depository. It has been reviewed by Fiscal Officer, Darrell Coffman and Administrator Edwards and recommended for approval. It also was sent out to all other Board members for their review and comments before being approved at the August 18th Board meeting.

Property Damage:

Report was submitted to OTARMA on July 19th.

PERSO sent an insurance adjuster out on July 23rd and the preliminary report came in on Friday, July 31st with the damage exceeding the value of the vehicle. We have a couple of quotes that we need to obtain to secure a settlement agreement.

We obtained a quote from Parr Equipment for graphics and equipment remove and replace on another vehicle.

High salvage bid came in at \$4,200.00

We have a settlement agreement from PERSO of \$23,239.00 or \$19,039.00 if salvage is kept. We are awaiting a repair estimate from “Spring Valley Body Shop”.

Our recommendation is forth coming.

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Fire Levy Renewal:

Received back the approved ballot language from the State of Ohio, all items have been submitted to the Board of Elections and the Auditor's office. The Board of Elections has assigned this as "[Issue 09 Wayne Twp. Fire Renewal 2.45 mills 5 years](#)".

DTE No: CE 0426:

Received final determination from the Ohio Department of Taxation, granting exemption of real property from taxation based on our application of public purpose pursuant to R.C. 5709.08
Parcel #'s: 05-01-310-012 and 05-01-306-019
These parcels are for the Re-plat of Victoria Glen for the new fire station.

Thank you to all employees and the Board that have been cooperating in these ever changing times.

www.coronavirus.ohio.gov

OLD BUSINESS:

Electric Aggregation: Not everyone's August bill has shown up with Energy Harbor's as the supplier and the new rate of 0.0459 kWh.

LEXIPOL contract: Tabled

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2020-46 TO RENEW A DEPOSITORY AGREEMENT WITH LCNB NATIONAL BANK FOR PUBLIC FUNDS

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea Mr. Patrick – nay. The resolution was therefore adopted the 18th day of August 2020.

[Mr. Patrick asked if we had checked with other banks concerning a depository agreement. Fiscal Officer, Darrell Coffman said he had not. He said in the past he had checked with Peoples Bank but the offered agreement at that time was no better than the agreement with LCNB National Bank.]

RESOLUTION 2020-47 ACCEPTING THE RESIGNATION OF PETER INZITARI FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 18th day of August 2020.

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Other: None

CORRESPONDENCE:

LCNB National Bank: A depository agreement.

K&M Industrial Fastener: A notice of new ownership.

Jurgensen Aggregates: Information and an election form concerning receiving invoices by email.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:28 p.m. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer