

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 21, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Patrick read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Patrick called the meeting to order at 7:06 p.m.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley – absent.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Deputy Fire Chief, Steve Cox; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: George Cherryholmes, Andrew Jacobs, Lois and CCL.

Mr. Coffman motioned to **approve the minutes** of the July 7th meeting. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

We have started the **3rd round of mowing**.

Crack-Seal for this year is completed. We ended up sealing approximately 12.5 miles. (24 lane miles)

Still have a good bit of **ditching** to get done, hope to get back on it within the next couple of weeks.

Completed the walk through inspection on **Valdosta Way**. There are several items to be corrected before we accept it as a dedicated roadway.

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I attended the **Chip-seal** pre-construction meeting. The contractor should be in Warren County the last week of July or the front part of August.

We had several **trees and debris** to clean up after this past weekend's storm.

Chip-seal signs are out. I will update them as I receive more information.

Completed grinding out cracks and patching them back in on **Lytle Trails**.

We did some grinding on **Mt. Holly Road bridge**, I did the best I could with the grinder I had. There is still a bit of a bump but it is smoother and less abrupt than it was.

All Road Department **equipment** is available for use.

[Mr. Coffman asked how much longer the summer help would be working. Mr. Camery said he was down to one summer help employee. He also reported that employee Terry Taylor would be off for the next three weeks due to a health/medical issue.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer is on vacation therefore no report was given.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject:Mid Monthly Zoning Report

Board of Zoning Appeals;

A variance was granted for 9525 Valdosta Way to construct a detached garage that will encroach on the front yard.

August 20th hearing; 7605 East State Route 73, Todd Steiner is requesting a variance to place a pool outside of the required side or back yard location

Violations/Complaints:

A high grass complaint was resolved last week

Other:

I received an email concerning a Facebook posting about a possible sound testing from property on Lytle Road, which I assume was the Cassie Webb property, who was previously denied a conditional use for a wedding venue. Last fall Ms. Webb had said she may re-apply for the conditional use, so I'm thinking she may have been doing a sound test to bolster her application. The person who sent the email asked that I inform the trustees of what was going on.

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ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.

Close-out procedures and documents.

Front entry concrete has been chip down. Ready for leveling and tile. Close-out construction and release of retainage. Then proceed through warranty phase.

Chip-Seal:

Bids were opened on June 9th with "Henry W. Bergman, Inc." the apparent low bidder.

Our cost basis on Chip-seal

Reclamite® asphalt rejuvenator to the streets listed below. (updated field measurements)

<u>Street</u>	<u>Limits</u>	<u>Square Yards</u>	<u>Amount</u>
Chenoweth Road	Haines to Bellbrook	12,542 @0.92	\$11,538.64
Valdosta Way	Thomas to Chenoweth	8,970 @0.92	\$ 8,252.40

Valdosta Way: There is a punch-list of items to be taken care of before acceptance.

ODOT SR 73 Bridge:

ODOT has a project programmed to replace the bridge on SR 73 which goes over Corwin Rd and the Little Miami Bike Trail (WAR-73-14.58/14.62, PID 100827). The work is currently scheduled to take place in calendar year 2023. To complete the work, Smith Rd will need to be detoured for approximately 6 months, April to October, due to its proximity to the bridge. Corwin Rd which goes under this bridge will also need to be closed for about 7-10 days for bridge demo and beam erection. I have attached proposed detours for each route. These detours have been approved based on County and Township construction projects scheduled for 2023.

Property Damage:

Report has been submitted to OTARMA.

I have attached a copy of the statement along with a couple pictures that Deputy Chief Steve Cox sent in regards to Saturday's accident involving unit 102. (Unit is out of service)

Wind Event:

On July 19th about 5:00 pm we had a thunderstorm come through with some straight-line winds that resulted in a large amount of tree limbs came down. Not a lot of damage but had quite a few emergency calls that went out all over the township and county.

Thank you to all employees that have been cooperating in these ever changing times.

www.coronavirus.ohio.gov

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OLD BUSINESS:

Road Dept.: [Decision on chip sealing and Reclamite] Discussed in Administrators report.

Fire Station: [Quotes for water softener] Tabled

LEXIPOL contract: Tabled

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: (see public hearing)

Other: None

CORRESPONDENCE:

Warren County Health Department: Monthly newsletter.

ZONING CODE TEXT AMENDMENTS HEARING:

At 7:21 p.m. Trustee, Bradley Coffman made a motion to open the Public Hearing. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent.

Zoning Inspector, Stacey Lowing gave a presentation on the proposed zoning code text amendments as recommended by the Wayne Township Zoning commission. (see attachment)

The Warren County Regional Planning Commission had made certain recommendations concerning home occupations which the Wayne Township Zoning Commission did not agree with or recommend.

Mr. Coffman questioned what he thought was said to be the need for a footer for a pole barn accessory structure. Ms. Lowing said she was saying a footer for a residence must first be poured before a permit will be issued for any accessory structure.

There were no further questions or comments.

At 7:32 Mr. Coffman made a motion to close the public hearing. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

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RESOLUTION 2020-42 A RESOLUTION CONCERNING ZONING TEXT AMENDMENTS TO THE WAYNE TOWNSHIP ZONING RESOLUTION PERTAINING TO SECTIONS OF THE ZONING CODE AS IDENTIFIED BELOW

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 21st day of July 2020.

The Fiscal Officer asked if the persons who had logged into the meeting and were identified through Zoom as Lois and CCL would give their names for the record. There was no response.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:37 p.m. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

Vice President, Board of Trustees

Fiscal Officer