

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 16, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:02 pm.

Roll call: Mr. Foley – present; Mr. Patrick – present; Mr. Coffman – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also connected online: Tim Patton and John Federle.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

The **2020 chip seal program** has been re-bid and the bids have been opened. They came in under the county engineer's estimate. We need to make a decision on how much we want to perform.

Our **summer help** is working out very well.

We will have completed the **crack sealing** on all of our 2020 chip seal roads this week. (not including any subdivision roads). I plan on moving on to other roads soon after this is completed.

The second round of **mowing** will be completed this week. Getting the "reach arm" mower out to follow up.

I have a considerable amount of **ditching** to do. I plan on getting back to this after the mowing is finished.

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I have several **pipe installations** to do. I will be working these in along with the ditching projects.

The paving of **Carter Drive** was completed last week. The contractor has bermed the asphalt with dirt, seeded and strawed.

The **paving** of Old Route 73 and Haines Road appears to be on the schedule for the week of the 22nd of this month. Hopefully the weather will cooperate.

My crew has spent several days (or parts of days) assisting with **furniture movement** in the administration building. This project is moving along briskly.

I have started a couple of **intersection clearing projects** to increase/improve visibility. Other projects have taken precedence, but I will get them completed before fall/winter.

All road department **equipment is at 100 % availability.**

[There was a discussion concerning the extent of chip sealing that would be done this year and the possible use of Reclamite® on some of the township's roadways.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

We plan to get another quote for a **water softener** system.

Drug bags are scheduled for updates to 2020 Protocol at 1:30 p.m. today.

We have submitted our **State of Ohio Training Site renewal.**

The **I AM Responding program** is up for renewal and we plan on doing the same as last time, a 3 yr. contract which saves 5%.

Stephen Lalich has turned in his **resignation** from the department.

Working with **LEXIPOL** which is a company that does SOP / SOG and they are a national standard. Most departments around us are using them. The cost is \$2,992.00 then we would get a 5% discount because I am member of Ohio Fire Chiefs Association. They are endorsed by OTARMA and they have an annual grant in the amount of \$1,000 a year. So, the final annual amount would be \$1,843.00. Would like for you guys to give this some thought before our next meeting.

Notes:

Working to get 101 (2011 Expedition) moved over to 102 (2014 Expedition).
Working on list of items for GOV-Deals.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

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Subject: Mid-Month Zoning Report

Zoning Commission:

The zoning code amendments were initiated on June 4th. A Zoning Commission public hearing will be held July 2nd, and a Trustees public hearing on July 21st. The Regional Planning Commission has made some recommendations.

Board of Zoning Appeals:

June 18th variance public hearing: 10776 Young Rd., Tim Gebard. He wishes to install a solar array and needs a height and yard location variance.

Violations/Complaints:

I am working on several complaints and violations. Two violations were resolved over the last week. One resulting in the mowing of the Laura Marie Drive property.

Administration Building Improvements:

The carpet installation is complete. Painting is underway and will progress as furniture is moved and rooms are cleared.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.
Close-out procedures and documents.

Going to try to move things forward to Close-out construction and get into warranty phase now that most businesses are opening up from COVID-19 restrictions.

Carter Drive CDBG:

Paving has been completed along with berming and seeding. Project has been closed out by the Warren County Grants administration office. Total project costs were around at \$200,000. With engineering fees and cost-of-work. 100% of project funded through CDBG.

Chip-Seal:

Bids were opened on June 9th with “Henry W. Bergman, Inc.” the apparent low bidder. Our cost basis on Chip-seal # 8s roadways is about \$77,000 dollars. The alternate bid for Chip-seal with # 9s on three subdivision roads is an additional \$57,000 dollars that would come out of our reserve fund. (transfers-out).

Reclamite[®] asphalt rejuvenator to the streets listed below.

<u>Street</u>	<u>Limits</u>	<u>Square Yards</u>	<u>Amount</u>
Chenoweth Rd	Haines to Bellbrook	11,300	\$10,396.00
Gard Rd	Corwin Rd at pave change	16,210	\$14,913.20

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Senate Bill 310: in order to avoid a conference committee on House amendments, the Senate has rolled the original version of SB 310, which provides a formula for distribution of federal CARES Act funding to local governments, into a separate piece of legislation (HB 481) along with several amendments.

House Bill 481: is now the vehicle for local governments to receive federal CARES Act funding. The House has just agreed to Senate amendments on HB 481 (Thursday, June 11th). The bill will be effective immediately upon the Governor's signature.

Electric Aggregation:

Numerous calls for information on the letters sent out for our new contract with Energy Harbor. Most were happy or at least satisfied when it was explained to them. Several, 3 or 4, were not happy with the opt-out and felt that it should be an opt-in program. [The program was set up and put to the voters as an opt-out with no penalty for residents that were not under contract with a supplier] This has not changed and the program would never work as an opt-in. Only a small percentage would take the time to opt-in and without the majority of the residents in the program our rates would probably come in significantly higher.

I totally get the fact that people don't like being forced into something without being asked, but I feel that decision was made by our constituents in 2016 when they voted and approved the Aggregation Program. I also got some "Thank You" s for doing this program and they appreciate the savings the Township has provided them.

Thank you to all employees that have been cooperating in these ever changing times.

www.coronavirus.ohio.gov

OLD BUSINESS:

Roads: None

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: (also see Public Hearing section)

RESOLUTION 2020-34 REQUESTING THE DISTRIBUTION OF FUNDS FROM THE CORONAVIRUS RELIEF FUND OF THE CARES ACTE DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 16th day of June 2020.

RESOLUTION 2020-35 ACCEPTING THE RESIGNATION OF STEPHEN LALICH FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 16th day of June 2020.

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Other:

There was a discussion concerning a renewal contract for the Fire Department “**I AM Responding**” software.

After the discussion Mr. Coffman made a motion to approve the renewal of a three-year contract. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

CORRESPONDENCE:

Warren County Courts: Notice that due to the Coronavirus pandemic they would not be attending meetings this year to give their annual report.

PUBLIC HEARING: “Shirley Patton, 3265 E. State Rt. 73, Re-Zoning”

At 7:38 p.m. Mr. Coffman made a motion to open the public hearing to consider the re-zoning application for the Shirley Patton property, located at 3265 E. State Route 73, from “B-1” Neighborhood Commercial Zone to “R-1” Residence Single Family. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea.

Zoning Inspector, Stacey Lowing gave a presentation concerning the application and the property.

The parcel currently has a split zoning of “R-1” Residence Single Family Zone and “B-1” Neighborhood Commercial Zone. The applicant is requesting that the section that is zoned “B-1” be re-zoned as “R-1”.

The Warren County Regional Planning Commission as well as the Wayne Township Zoning Commission have recommended approval the re-zoning.

Mr. Tim Patton who is representing his mother Shirley Patton said they would like the property re-zoned as they are thinking of building a home on it.

Being no further questions or comments Mr. Patrick made a motion to close the public hearing at 7:44 p.m. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea.

RESOLUTION 2020-36 RESOLUTION ADOPTING A ZONING MAP AMENDMENT TO REZONE PROPERTY LOCATED AT 3265 E. ST. RT. 73 FROM NEIGHBORHOOD COMMERCIAL ZONE “B-1” TO “R-1 RESIDENCE SINGLE FAMILY

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 16th day of June 2020.

ADJOURNMENT:

Being no further business, Mr. Patrick motioned to adjourn at 7:46 pm. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.