

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 19, 2020

This meeting was held remotely by teleconferencing, through ZOOM, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:01 pm.

Roll call: Mr. Foley – present; Mr. Patrick – present; Mr. Coffman – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

Mr. Patrick motioned to **approve the minutes** of the previous meeting. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

The 2020 chip seal program is set to re-bid, with an opening in early June.

The roadway base repair has been completed on Old State Route 73. Paving has yet to be scheduled due to difficult weather patterns.

The Carter Drive paving has not been scheduled, but I look for both of our paving projects to happen in June.

Gus and I interviewed several candidates for our summer work crew. I will defer to his report and "new business" regarding this project.

Drainage complaints are still coming in; I'm working those in as I can.

We have completed the first round on mowing along the roadways.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 19, 2020

I assisted the Village of Waynesville with a flag pole problem.

Rock basket installation has gone very well. I have one more area that needs attention, however it is in the early stages of erosion and I can afford to wait for a while, until the weather cooperates.

I had to close Corwin Avenue and Middletown Road, between Corwin Road and the covered bridge, today due to flood waters being over the roadways.

All road department **equipment is available** for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Deputy Chief, Steve Cox is about 75% done with **2020 Protocol** Written exam completed.

Working to get 101 (2011 Expedition) moved over to 102. (2014 Expedition)

Working to get **new applicants** interview via ZOOM.

Deputy Chief Cox and I are continuing to work on updating **Organizational chart**.

Deputy Chief Cox and I are working on Officers **evaluations** and assigning new roles.

Deputy Chief Cox and I are working to schedule **interviews** with the ones that took Officer exams.

Working on list of items for GOV-Deals

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Mid-Month Zoning Report

ZONING COMMISSION

A rezoning application was filed by Timothy Patton for 3265 E. St. Rt. 73 to rezone from B-1 to R-1. The lot is currently split-zoned. It is scheduled for a Zoning Commission public hearing on June 4, and a public hearing before the Trustees on June 16.

The zoning code amendments will be initiated on June 4. A Zoning Commission public hearing will be held July 2, and a Trustees public hearing on July 21.

VIOLATIONS/COMPLAINTS

I am working on several complaints that have been filed.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 19, 2020

Fire Station: Status Update

Progressing through final punch list items.

Close-out procedures and documents.

PMVLT: Public Hearings have been advertised and will take place at 7:00 pm. on Tuesday, May 26th and June 2nd.

\$5 Permissive Motor Vehicle License Tax Fee authorized by House Bill 62, the 2020-2021 transportation budget, gave townships the ability to levy an additional \$5 MVL fee.

In order for this to take effect in 2021 we must have a certified resolution to the state by July 1, 2020.

Carter Drive CDBG:

Paving is being scheduled. Still don't have a confirmed date.

Aggregation:

Signed an amendment to the agreement to enter into a 36-month electric aggregation agreement with Energy Harbor LLC an Ohio based corporation with its principal place of business in Akron, OH.

The new rates will begin with the **July** meter reading dates through **July 2023** meter read dates.

Pricing: (100% Carbon Free) @ **\$0.0459 per kWh.**

Reminder: These rates are for residents in the unincorporated areas of Wayne Twp. and customers of both Duke and DP&L delivery areas. **(New rate should show up on August bills)**

Fire Levy Renewal:

I have a Resolution tonight for a notice to 'Proceed' with a Renewal of a Fire Levy of a 2.45-mills and the ballot language for the levy renewal to submit to the Board of Elections.

Road Dept. Seasonal help:

Received three more applications for this estimated ten-week position. All were interviewed and we have two to present tonight to fill these positions in order to create a separate crack-sealing crew for this summer.

COVID-19 Emergency Declaration: (Need approval of Policy tonight)

We still have all buildings closed to the public except for appointments only. The Administration Building does have a small lobby set up that is open to the public during business hours for pick-up and drop-off of applications, permits and other items. Also, an intercom system has been installed for stopping by to communicate with staff if needed. Everyone is working under our COVID policy and we are trying to minimize exposure and cross contamination. Everyone is being reported as being healthy at this time.

Receipts:

We did receive an automatic direct deposit from the CARES Act (\$4,311.26 for a portion of the \$30 billion being infused into healthcare system for Medicare fee-for-services (FFS) a second distribution to come).

There also is a Local government's distribution for related items purchased or needed for the pandemic from the CARES Act that has to be applied for and distrusted based on State approved legislative action. Any unused funds will have to be returned (probably mid-October) to be redistributed to local governments that still have needs.

Thank you to all employees that have been cooperating in these ever-changing times.

www.coronavirus.ohio.gov

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 19, 2020

OLD BUSINESS:

Roads: None

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2020-28 REQUESTING THE DSTRIBUTION OF FUNDS FROM THE CORONAVIRIS RELIEF FUND OF THE CARES ACT

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea. The resolution was therefore adopted the 19th day of May 2020.

RESOLUTION 2020-29 RESOLUTION ADOPTING A COVID- 19 TOWNSHIP BUILDING AND WORKPLACE POLICY

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick – yea; Mr. Coffman – yea. The resolution was therefore adopted the 19th day of May 2020.

RESOLUTION 2020-30 A RESOLUTION TO PROCEED WITH PROPOSING TO RENEW AN EXISTING TAX LEVY IN EXCESS OF THE TEN (10) MILL LIMITATION

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 19th day of May 2020.

RESOLUTION 2020-31 APPRTOVE THE ACCEPTANCE AND HIRING OF DANIEL P. PAPANEK TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A PART-TIME SEASONAL ROAD WORKER I

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 19th day of May 2020.

RESOLUTION 2020-32 APPRTOVE THE ACCEPTANCE AND HIRING OF CALEB R. LAMB TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A PART-TIME SEASONAL ROAD WORKER I

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 19th day of May 2020.

Other: None

WORK SESSION:

A short work session was held to discuss the functions and operation of “ZOOM” teleconferencing that can be used during upcoming May 26th public hearing.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 19, 2020

CORRESPONDENCE:

Koenig Equipment Inc.; A thank-you for choosing Koenig Equipment for the purchase of the John Deere Z994R Diesel Commercial ZTrak zero turn mower.

Warren County Health District: Monthly new letter.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:24 pm. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer