

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 5, 2020

**This meeting was held remotely by teleconferencing, through Zoom, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.**

**Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.**

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also, a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:01 pm.

**Roll call:** Mr. Coffman – present; Mr. Foley – present; Mr. Patrick – present.

**The following staff were connected online:** Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

Mr. Patrick motioned to **approve the minutes** of the previous meeting. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Superintendent, Scott Camery provided the following report:

There were no bids received for this year's **chip seal project**. This was due to an oversight at the county with employees working from home. It will be re-bid with an opening at the first of June. This will still leave enough time to finish the project by September.

The roadway base repair on **Old State Route 73** should commence this week, with paving to follow.

The Community Development Block Grant (CDGB) project on **Carter Drive** is being prepared for paving, which will close out the project.

We have been busy installing "rock baskets" at several locations. I have had some **erosion** occurring and trying to alleviate the problem using this method, which has worked very well in the past. I still have a couple areas that we need to get to.

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I plan to begin the **first round of mowing** this week, if the weather permits.

Gus and I interviewed one candidate for **seasonal summer help**. I could possibly have one or two more for interviews. My thought is to put together a crew for crack sealing, along with a few other specialty projects.

Duke Energy has completed their **line upgrades** in the Red Oak/Middletown Road (west) area.

The **salt bids** have come in. The accepted bid was \$80.35 per ton. I have received the delivery instructions and will implement those later this summer.

**Drainage complaints** have started to come in, which I am working on as the weather permits.

All **equipment available** for service.

[**Mr. Patrick** asked Mr. Camery if he thought the CDBG project on Carter Drive was completed to his satisfaction. He said he had a couple people tell him that the grade of the ditches was too steep.

**Mr. Camery** said over the years the drainage ditches had silted over and they are now back on a grade to where they would drain. He said he did realize that some of the ditches were a little deeper than what the property owners previously had, but now they drain.

**Mr. Edwards** said the way it was explained to him from an engineer's standpoint, in order to get the driveways in using 12 and 15-inch culvert pipes and to get water to flow, the volume on high rain events was made up in the open ditches being the depth and width that they are. Also, they had to work within the confines of the road right-of-way which lead to the steepness of the ditches.]

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for April were previously emailed to the trustees.

**April 2020 Activity Reports**

Ems runs for April	54
Fire runs for April	18
Public Service calls	<u>13</u>
<b>Total runs for April</b>	<b>85</b>

**Year to Date Activity Reports**

Ems runs for 2020	306
Fire runs for 2020	95
Public Service calls	<u>49</u>
<b>Total runs for 2020</b>	<b>450</b>

2019 had 124 Fire & 278 EMS total of 402 up 34 from last year

2020 have 95 Fire & 306 EMS, total of 401 Down 1 from last year

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On April 30<sup>th</sup> we had a small lunch and drive-by parade of area departments for retiring **Deputy Chief, Roger Wainscott's** last day.

Deputy Chief, Cox is still working to get everyone's **2020 Protocol** Written exam completed.

Working to get 101 (**2011 Expedition**) moved over to 102 (2014 Expedition).

Working to get **new applicants** interview via ZOOM.

Deputy Chief, Cox and I are working on updating our **Organizational chart**. Have completed Captains exam and Lieutenants exam is scheduled for May 4<sup>th</sup>.

Working on list of items for **GOV-Deals**.

[**Mr. Foley** asked Chief Scherer how everything was going for his department while dealing with Covid-19.

**Chief Scherer** said run activities were down for a while but had picked up in the past two weeks. He said the department members have had no illnesses and no exposures and he has been able to purchase needed supplies.]

[Mr. Patrick said the Board would like to thank retired Chief Deputy, Wainscott for his years of service.]

**ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing was absent but provided the following report:

Monthly Zoning Report—April 2020

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**PERMIT ACTIVITY:**

**Accessory Structure \$100**

Christopher Sessler, 8600 Ferry Rd.

**Above Ground Pool \$50.00**

Kim Schneider, 10212 New Burlington Rd.

**In Ground Pool \$75.00**

Knickerbocker Pools, 3900 Lytle Rd

**Addition \$100.00**

Jody Amburgy, 4327 N. St. Rt. 42

4 permits issued for a total of \$325.00. All funds have been deposited.

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Made preparations to reopen the Administration building. The outer lobby is open to the public, and they contact us via an intercom. Scheduled appointments will be held at the window.

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[Mr. Edwards reported that there was minimal activity in the month of April but it has seemed to pick up the beginning of this month.

He said there would probably be a couple public hearings coming up in June. One was for the re-zoning of a business property possibly back to residential for construction of a residential dwelling.

There have been a lot of inquiries and a couple complaints. He said Ms. Lowing has been out to look at those properties.

## **ADMINISTRATOR REPORT:**

Administrator, Donald Edwards provided the following report:

### **Fire Station: Status Update**

Progressing through final punch list items.

Close-out procedures and documents.

Loveland Excavating moved back in to remove and grade dirt spoils on back lot.

### **PMVLT:**

Public Hearings have been advertised and will take place at 7:00 pm. on Tuesday, May 26<sup>th</sup> and June 2<sup>nd</sup>.

\$5 Permissive Motor Vehicle License Tax Fee authorized by House Bill 62, the 2020-2021 transportation budget, gave townships the ability to levy an additional \$5 MVL fee.

In order for this to take effect in 2021 we must have a certified resolution to the state by July 1, 2020.

### **Carter Drive CDBG:**

Paving is being scheduled.

### **Aggregation:**

Signed an agreement to enter into a 36-month electric aggregation agreement with Energy Harbor LLC an Ohio based corporation with its principal place of business in Akron, OH.

The new rates will begin with the August meter reading dates through August 2023 meter read dates.

Pricing: (100% Carbon Free) @ **\$0.0459 per kWh.**

The newer rates should save the average household about ten (10) dollars per month.

**Reminder:** These rates are for residents in the unincorporated areas of Wayne Twp. and customers of both Duke and DP&L delivery areas.

### **Fire Levy Renewal:**

Received our Certificate of Estimated Property Tax Revenue for the 2.45 mill levy renewal.

### **Road Dept. Seasonal help:**

Received an application from Jake King and he has been interviewed, physical, processed and hired on May 4<sup>th</sup>.

We are working on getting one more seasonal person in order to have two crews working at the same time on different projects.

### **Deputy Chief, Wainscott Retirement:**

Posted retired Chief Deputy, Wainscott's picture and his retirement announcement on the township's website.

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**COVID-19 Emergency Declaration:**

We have closed all building to the public and have transitioned into non-essential service working from home and coming in to do complete assignments and projects, also keeping our social circles as small as possible while still performing essential services.

Everyone is working as independently as possible to minimize exposure and cross contamination. Everyone is being reported as being healthy at this time.

**Receipts:**

OTARMA created a "CARES" dividend of \$500 to each client to assist with COVID-19 expenses. OBWC also sent their COVID-19 dividend as part of the 1.6 billion to private and public employer based on 2018 policy year. (\$12,657.86)

Thank you to all employees that have been cooperating in these ever-changing times.

[www.coronavirus.ohio.gov](http://www.coronavirus.ohio.gov)

**OLD BUSINESS:**

**Roads:** None

**Other:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2020-26 APPROVE THE ACCEPTANCE AND HIRING OF JAKE D. KING TO THE WAYNE TOWNSHIP ROAD DEPARTMENT AS A PART-TIME SEASONAL ROAD WORKER I**

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick – yea; Mr. Coffman – yea. The resolution was therefore adopted the 5<sup>th</sup> day of May 2020.

**RESOLUTION 2020-27 ACCPETING THE RESIGNATION OF JACK MANNON FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea. The resolution was therefore adopted the 5<sup>th</sup> day of May 2020.

**Other:**

Mr. Edwards informed the Board of changes that have been made in the administration building to best accommodate the public while maintaining a safe environment for everyone.

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**CORRESPONDENCE:**

**Dayton Power & Light:** Notification that crews are working at the Waynesville substation on Bellbrook Road installing another circuit. Also, tree trimming crews would begin work in the Waynesville area next month.

**ADJOURNMENT:**

Being no further business, Mr. Coffman motioned to adjourn at 7:19 pm. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer