

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 21, 2020

This meeting was held remotely by teleconferencing, through Zoom, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:03 pm.

Roll call: Mr. Coffman – present; Mr. Foley – present; Mr. Patrick – present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

Mr. Coffman motioned to **approve the minutes** of the previous meeting. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Salt bids came in last Thursday at about \$80.50 per ton.

Chip Seal bids are scheduled to be opened on Tuesday, April 28th.

Barrett Paving is the apparent low bidder on **paving**. Our work came in at \$127,055.94 which is about \$4,000 below engineer's estimate.

The new 1500 gallon **oil separator** was installed at road garage last week.

All facilities and cemeteries have been **mowed**.

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Graded the **graveled alleys** in Mt. Holly.

All **equipment available** for service.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Deputy Chief, Steve Cox is still working to get everyone's **2020 Protocol Written** exam completed.

The 2019 Tahoe **command vehicle** 103 is in service.

Working to get 101 (**2011 Expedition**) moved over to 102 (**2014 Expedition**).

Have completed more **ZOOM interviews**. Getting some very good candidates.

Deputy Chief, Steve Cox and I are working on **updating Organizational Chart**. We are also working to schedule **officer testing** for promotions and to build an eligibility list.

Hope to have list of **items for GOV-Deals** for first meeting in May.

I have three (3) **applications** for membership to the department for the Board to consider later in the meeting.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Mid Monthly Zoning Report

ZONING COMMISSION

The initiation of the zoning code text amendments will be scheduled for a public meeting the next time there is an application before the Zoning Commission.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Progressing through final punch list items.

Close-out procedures and documents.

Grass seeding completed around most of the firehouse last week.

PMVLT:

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A \$5 Permissive Motor Vehicle License Tax Fee authorized by House Bill 62, the 2020-2021 transportation budget, gave townships the ability to levy an additional \$5 Motor Vehicle License Fee.

In order for this to take effect in 2021 we must have a certified resolution to the State by July 1, 2020.

The Resolution can't be certified until 30 days after its passage. *(must pass it in May)*

Must hold two Public Hearings *(at least 3 days apart but not more than 10 days)* I propose Tuesday, May 19th and May 26th am or pm?

Must advertise for two weeks 10 days prior to first public hearing. *(April 30th & May 7th Pulse Journal)*

Carter Drive CDBG:

Paving is being scheduled.

Aggregation:

Working with Trebel to get ready to go out to market for renewal of our electric aggregation rates. Since the fire stations are located in the Village of Waynesville they are not eligible for the aggregation rates but we are checking to see if lower rates are available.

Health Insurance:

Open enrollment began April 1st with all policy information sent out to all full-time employees.

Recycle Rally: CANCELED

Set for Saturday, April 25th from 9:00-2:00 Has been officially **"Canceled"** until 2021.

COVID-19 Emergency Declaration:

We have closed all buildings to the public and have transitioned into non-essential service working from home and keeping our social circles as small as possible while still performing essential service.

Everyone is working as independently as possible to minimize exposure and cross contamination. Everyone is being reported as being healthy at this time.

Thank you to all employees that have been cooperating in these ever changing times.

OLD BUSINESS:

Roads: None

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

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RESOLUTION 2020-22 REQUESTING THE COUNTY AUDITOR CERTIFY TO WAYNE TOWNSHIP THE TOTAL CURRENT TAX EVALUATION OF WAYNE TOWNSHIP; AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A 2.45 MILL RENEWAL TAX LEVY

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 21st day of April 2020.

RESOLUTION 2020-23 APPROVE THE ACCEPTANCE AND HIRING OF ALEXANDER O. BECKER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER/EMT

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea. The resolution was therefore adopted the 21st day of April 2020.

RESOLUTION 2020-24 APPROVE THE ACCEPTANCE AND HIRING OF PETER K. INZITARI TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER EMT

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 21st day of April 2020.

RESOLUTION 2020-25 APPROVE THE ACCEPTANCE AND HIRING OF JODI M. ATKINSON TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER/PART-TIME EMT-PARAMEDIC

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – yea. The resolution was therefore adopted the 21st day of April 2020.

Other: None

CORRESPONDENCE:

Warren County Health District: Monthly newsletter.

Warren County Health District: Quarterly Report for Dec. 2019 – Feb. 2020.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:20 pm. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer