

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 7, 2020

This meeting was held remotely by teleconferencing, through Zoom, to comply with Governor Mike DeWine's Stay at Home order, due to the COVID-19 outbreak.

Mr. Foley read the following concerning the Open Meeting Act Changes Specific to the COVID-19 Outbreak.

The General Assembly recently made changes to Ohio's Open Meeting Act in response to the COVID-19 outbreak (HB-197). It is important to note that these changes are temporary, in effect until the end of the Governor's declared state of emergency or December 1, 2020 (whichever comes first).

Generally, the bill allows public bodies to conduct meetings and hearings electronically during the state of emergency, provided certain stipulations are met:

1. Public notice: This notice was placed on our website and on the front door of the Administration Building.
2. Public Access: Public was given access via dial-in number with meeting ID code and password. Also a link to view and hear meeting electronically using the "Zoom" platform.

There will be NO public comments during this meeting. If you have questions or concerns, please direct them to the appropriate department head, or contact one of the Trustees.

We Thank You for your patience and consideration during these different and trying times!

Mr. Foley called the meeting to order at 7:03 pm.

Roll call: Mr. Patrick – present; Mr. Coffman – present; Mr. Foley - present.

The following staff were connected online: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

Mr. Patrick motioned to **approve the minutes** of the previous meeting. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

CITIZENS' COMMENTS:

There were no citizen's comments.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

2020's paving bid has been received and opened. Our portion has come in a little under the engineer's estimate. Barrett Paving Co. was the low bidder. I need to know if the Board wishes to proceed with the project as received.

The **LT-54 project** is complete. It looks and functions very well.

We have had several **"high water"** events towards the end of March, resulting in the closing of Corwin Ave.

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I have been able to have my crew (individually) **clean up** (sticks/debris) both Cemetery's and the Administration Building, to include the first mowing. Everyone is in agreement that the new mower does a wonderful job.

Spraying of herbicides around road signs, poles and guard rails is approximately ½ complete.

Completed the **re-grading** of the alley portion of Middle St. in Mt Holly.

All of the Road Department is in good spirits and good health. We are all adapting to **new work schedules** and stand at the ready to respond and take care of the Townships needs.

All Road Department **equipment** is available.

[The Board was in agreement to proceed with the 2020 paving project as bid by Barrett Paving Co.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly activity reports for March were previously emailed to the trustees.

March 2020 Activity Reports

EMS runs for March	57
Fire runs for March	19
Public Service calls	<u>36</u>
Total runs for March	112

Year to Date Activity Reports

EMS runs for 2020	252
Fire runs for 2020	77
Public Service calls	<u>36</u>
Total calls for service for 2020	365

2019 we had 96 Fire & 212 EMS calls for a total of 308.

2020 we've had 77 Fire & 252 EMS calls for a total of 329. **We're up 21 calls from last year.**

NOTE: We are now required to report open burns, public service calls and road closures.

ISO Class change from 4 / 4Y to a 3 / 3Y effective July 1 2020.

Washington Twp. 1st quarter billing has been turned over to the fiscal officer.

Fuel System is now in service.

Steven Schrage resignation is effective 26th of April.

2020 Protocol written exams is being done 1 on 1 basis.

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Tahoe is at Camp Safety another week or so due to COVID-19 events.

Have 3 more **interviews** to schedule. (Most likely through ZOOM)

The **Station 91 Dedication, Open House & Fish Fry** scheduled for April 18th has been canceled and will be rescheduled at a later date.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—March 2020

PERMIT ACTIVITY:

Accessory Structure - \$100 each

Robert Stafford, 8936 Old Stage

John Pfeifer, 5618 Spartan Hill

Single Family Residence - \$225 each

HBS Development, 6413 Trillium Run

Red Barn Construction, 6587 Mt. Holly

Ellis Custom Homes, 7411 E. St. Rt. 73

Ellis Custom Homes, 7936 Carter Dr.

Kevin Nickell, 9036 Old Stage

Sign Permit - \$124

So Easy Signs, 7272 St. Rt. 73

8 permits issued for a total of \$1,449.00. All funds have been deposited.

ZONING COMMISSION:

VT-PUD meeting and zoning code amendment public hearing on indefinite hold.

CARPET AND PAINTING:

Rescheduled to begin on June 8th.

MAGAZINE:

Project complete, mailed out earlier than anticipated.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Finished the construction final pay application along with release of most retainage.

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Progressing through final punch list items.

Close-out procedures and documents.

Fuel dispenser has been completed. Great improvement for accessibility, monitoring and tracking.

Grass seeding completed around most of the firehouse last week.

Community Magazine:

Got delivered the last week of March. All payments have been received.

Carter Drive CDBG:

Paving on hold until spring.

Project LT-54:

Project was completed on or about March 19th.

Aggregation:

Working with Trebel to get ready to go out to market for renewal of our electric aggregation rates.

Need authorization to sign a contract that is acceptable in a timely manner. Price and contract length.

Health Insurance:

Received our renewal update with options for our plan. Please review and give me some feedback. Open enrollment began April 1st so I need to know if we are switching plans.

Update: A health insurance plan was selected today.

Recycle Rally:

Set for Saturday, April 25th from 9:00-2:00 Has been officially "**Canceled**" until 2021.

COVID-19 Emergency Declaration:

We have closed all buildings to the public and have transitioned into non-essential service working from home and keeping our social circles as small as possible while still performing essential service. Everyone is working as independently as possible to minimize exposure and cross contamination. Everyone is being reported as being healthy at this time.

Road Department:

Single axle truck has been put back together.

Cleaned out debris from culverts prior to rain event.

Closed Corwin Ave. [High Water] March 20-22 and March 28-29.

March 21st the river reached 13.76' based on Spring Valley station. This is the 20th highest level on record. Higher than the two events of (2018-12.87') but not as high as (2008-13.91') (2004-14.47')

Cleaned up debris. Have assigned projects to employees working from home.

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Barrett Paving is the apparent low bidder on paving. Our work came in at \$127,055.94 which is about \$4,000 below engineer's estimate.

Thank you to all employees that have been cooperating in these ever changing times.

OLD BUSINESS:

Township Magazine Status: Was mailed out the last week of March.

Roads: None

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

**RESOLUTION 2020-21 ACCEPTING THE RESIGNATION OF STEVEN SCHRAGE FROM THE WAYNE TOWNSHIP
FIRE DEPARTMENT**

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick – yea; Mr. Coffman – yea. The resolution was therefore adopted the 7th day of April 2020.

CORRESPONDENCE: None

WORK SESSION: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Being no further business, Mr. Foley motioned to adjourn. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer