

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JANUARY 21, 2020**

Mr. Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Patrick – present; Mr. Foley - present; Mr. Coffman – present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests/residents were present and signed the attendance sheet: Gary Breeze, George Cherryholmes, Diane Colvin, Tim & Linda Lee, Tom Duerr, Mary Walling, John Federle, and Steve Cox.

Mr. Foley led all present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to approve the **minutes of the January 7th meeting**. Mr. Coffman seconded the motion and the motion passed with a unanimous vote.

Mr. Foley asked for a moment of silence in **memory of Lonnie D. Schear**. Mr. Schear (Lonnie) was a retired thirty-plus year member of the Wayne Township Fire Department who devoted much of his time and effort to many civic organizations lost his life on January 18th in a tragic auto accident.

GUEST OF THE TRUSTEES:

Mr. Foley welcomed **Major Steve Arrasmith, Commander of the Warren County Office Drug Task Force (DTF)**. Commander Arrasmith summarized the organization’s 2019 Annual Report. He explained that the DTF was a multijurisdictional entity that operates in Warren County as well as in Wilmington (Clinton County).

He said the DTF is funded with a combination of federal and state grants as well contributions from the Warren County Board of Commissioners and local entities within its jurisdictional range.

He explained the organizational structure and spoke of some of the accomplishments and challenges the DTF had experienced in the past year. He said methamphetamine was now the most prevalent illegal drug in Warren County.

Commander Arrasmith thanked the Board for their past support.

The Board thanked Commander Arrasmith for his attendance and his review of the annual report.

CITIZENS’ COMMENTS:

Mr. Tim Lee said he had filed an application to become a member of the Board of Zoning Appeals.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

After further investigation into the mechanical problems we have been trying to resolve with the 2008 Ford F-150 we discovered a crack in a cylinder of the engine block.

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All Road **Department equipment** is available excluding the Ford F-150.

{The Board and Mr. Camery discussed the options of replacing the engine in the Ford F-150 with a used engine, at an estimated cost of \$600.00 - \$1,00.00, or with a reconditioned engine, at an estimated cost of \$3,000.00, or to just sell it “as is” on the internet auction website Govdeals.com.

After the discussion the Board agreed to sell the truck as it is.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

The **patient cots** for the squad units were serviced last week with only minor repairs.

I have emailed the Board the **2019 Annual Report**.

The **new Tahoe** is being lettered and waiting on other items.

The **“Honorary Members” open house** is scheduled for 9:00 a.m. on January 25th.

I emailed the Board a quote we received for **exercise equipment** for the work-out room in the new fire station.

We have done three (3) interviews in the past week and still have three (3) to schedule. We seem to be seeing an increase in **membership applications** since new station opened.

We started our **drivers training** on the new squad and plan to have it in service by the first of next week.

We are still working on lots of items at the **new station**.

We plan to hold a **CPR training** class on February 25th at 9:00 a.m.

{The Board and Chief Scherer discussed the purchase of exercise equipment for the work-out room in the new fire station. A quote on requested equipment was received from Tiger Joe’s Fitness Equipment in the amount of \$9,959.51.

After reviewing the equipment list and pricing there was a brief discussion concerning funding for the equipment. After the discussion Mr. Coffman motioned to allow \$5,000.00 from the general fund to be used towards purchase of the equipment with Wayne Township Fire Department Inc. picking up the balance. Mr. Patrick seconded the motion and the motion passed with a unanimous vote.

Mr. Foley thanked Deputy Fire Chief, Steve Cox for the time and labor that he has put into the new fire Station.]

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

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January 2020 Mid-Month Zoning Report

ZONING COMMISSION

- Meeting scheduled for February 13th - Zoning code amendments.

BZA

- Two variance hearings scheduled for February 20th.

BUILDING IMPROVEMENTS

- In the process of obtaining estimates for painting the interior of the administration building, and carpet replacement in a portion of the offices.

2019 End of Year Zoning Report

2019 TOTALS

PERMITS

- 24 Single Family Residences
- 35 Accessory Structures
- 15 Pools
- 12 Additions
- 5 Decks
- 1 Ag exempt building
- 2 Change of Use

94 Permits issued

BZA

Total meetings: 7

Hearings: 10

- 8 Variances
- 2 Conditional Uses

Zoning Commission

Total meetings: 4

Hearings: 4

- 1 Meeting for replacement of unexpired term
- 2 PUD
- 1 Rezoning

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MISC.

- 8 Address signs

{Mr. Breeze asked if the property located on State Route 73 near its intersection with Township Line Road, which is currently being used as a used car sales lot, had been rezoned.

Ms. Lowing said the property had not been rezoned. She said the property has a B-1/B-2 split zoning and per the zoning code a used car sales lot is permissible. She added that the Trustees had held a meeting, as required, to approve of a site plan for the property.

Ms. Lowing was questioned about the amount of vehicles on the property as to what was allowed under the approved site plan.

Ms. Lowing said she was working with the property owner on that issue.]

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Working on release of December pay application along with final pay application and a partial release of retainage along with punch-list items.

Working on close-out procedures and documents.

The ground sign is ready to be installed by Fast-Signs.

The fuel dispenser is being scheduled for delivery this week or next.

Carter Drive CDBG:

Paving on hold until spring.

Project LT-54:

American Gunitite for restoration process on this project in 2020. Signed contract received. No update on schedule yet.

Ohio BMV:

Verifying all vehicle registrations and plates that have been issued. Completed and sent in. Applied for plates for the 2019 Ford F-250.

Inventory:

Doing a complete inventory of Road Department equipment, materials and supplies.

Aflac:

Employee open enrollment meeting has been scheduled for this Friday, January 24th at noon.

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Health and Wellness:

Recommend some percentage of cost participation in the furnishings of the new work-out room at Station 91 for all Township employees. May lead to applying for a BWC Health and Wellness discount program. (W.T.F.D. has some funds earmarked for this from my understanding)

Warren County Hazard Mitigation Planning:

Meeting #2 is scheduled for this Thursday.

Recycle Rally:

I have made contact with Wayne Local Schools for the use of their grounds for this event on Saturday, April 25th, 9:00 a.m.-2:00 p.m.

Village of Waynesville:

Misc. items from OPWC, Well Field, Alert System (I just became aware of this on Saturday).

Wayne Local Schools:

Had discussions with Superintendent on multiple joint ventures and collaborations for community projects, events, staffing and activities.

Misc.

Honorary Fire Dept. Members open house for the new station is scheduled for this Saturday at 9:00 a.m.

OLD BUSINESS:

Township Magazine Status:

There was nothing new to report.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2020-06 AUTHORIZING PARTICIPATION AND CONTRACTING WITH WARREN COUNTY ENGINEER'S OFFICE FOR WARREN COUNTY 2020 PAVING, STRIPING AND CHIP SEALING PROGRAMS

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Foley – yea; Mr. Coffman – yea. The resolution was therefore adopted the 21st day of January 2020.

Other: None

CORRESPONDENCE:

Museum at the Friends Home: An application for membership.

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WORK SESSION:

A work session was held to review recently completed roadway surveys and to discuss roadway maintenance and re-surfacing for 2020. The Trustees, Mr. Edwards and Mr. Camery discussed the current conditions of various township maintained roads. They also discussed various options that are available for re-surfacing maintaining and improving the life cycle of asphalt along with the estimated cost of some of the anticipated projects.

EXECUTIVE SESSION:

Mr. Foley motioned to enter into executive session at 8:13 p.m. per ORC 121.22(G)(1) to discuss personnel matters with the Trustees, and Mr. Edwards. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley –yea, Mr. Patrick – yea, Mr. Coffman –yea.

At 8:44 p.m. Mr. Foley motioned to come out of executive session and return to regular meeting. Mr. Coffman seconded the motion and the vote thereon resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman - yea.

ADJOURNMENT:

Being no further business, Mr. Foley motioned to adjourn at 8.:44 p.m. Mr. Coffman seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer