

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD DECEMBER 3, 2019

Mr. Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Foley - present; Mr. Coffman - present; Mr. Patrick - absent.

The following staff were present: Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests/residents were present and signed the attendance sheet: Gary Breeze, David McCandless, George Cherryholmes, Andy Jacobs, Tom Duerr, and John Federle.

Mr. Foley led all present in the **pledge of allegiance to the flag.**

Mr. Coffman motioned to **approve the minutes of the November 19th meeting.** Mr. Foley seconded the motion and the vote thereon resulted as follows: Mr. Coffman - yea, Mr. Foley – yea, Mr. Patrick – absent.

SPECIAL GUEST:

Mr. Foley welcomed **David McCandless District Representative Office of Congressman Steve Chabot (OH-01) U.S. House of Representatives.** Mr. McCandless spoke about things that are going on in Washington D.C. such as the USMCA Trade Agreement which would replace NAFTA.

He said his Warren County office assisted individuals with Veterans, Social Security and Medicare issues. He further stated that his colleagues in the Cincinnati office assisted individuals with the IRS, EPA, Department of Labor and other issues that may come before the Township.

He also spoke about the Service Academy nominations and the Congressional Art Competition.

Mr. Duerr asked if Congressman Chabot had any input on local government meetings being available on an audio or video recording basis.

Mr. McCandless told about his office's policy. He then said you would probably refer to the judgement of the community and voters of the local jurisdictions as to how they conduct their meetings.

Mr. Duerr asked if it was more to the community and voter's wishes.

Mr. McCandless answered yes and the councils.

CITIZENS' COMMENTS:

Mr. Breeze said the PA System was not turned on and it was hard to hear what was being said.

Mr. Jacobs thanked the Mr. Camery and Chief Scherer and their department members for their response to emergency calls on the windy night of November 27th.

DEPARTMENT REPORTS:

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ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

The **Carter Drive CDBG project** is moving along, they are currently working on re-shaping of the ditches. The re-surfacing of the roadway will most likely be delayed until spring due to the asphalt plants shutting down for the winter.

I have turned in the proposed **2020 road re-surfacing** project list to the Warren County Engineer's Office. I have received some information back, but have not had time to compile and digest that information. I hope to have something for the Board at the December 17th meeting.

Pickup truck replacement? In legislation.

I am still awaiting parts for the **2008 F-150**. Hopefully I will have everything by Wednesday-Thursday of this week.

We have a signed agreement for the **Lytle Trails project**. Myself and Mr. Edwards are the persons of contact. As more information becomes available we will keep the Board informed.

We were extremely busy with the **wind storm** we experienced on November 27th. I had to close Middletown Rd. for several hours while we waited on CenturyLink and their pole contractor to arrive on scene.

I spoke with Angel Fuchs from Spring Valley Township, she wanted to convey her concerns regarding an **ODOT project** on US Route 42 at the intersection of Spring Valley-Paintersville Road. I have her contact information for whomever wishes to speak to her.

Excluding the pickup truck the Road Department is at 100 % **equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for November were previously emailed to the trustees.

November Activity Reports

Ems runs for November	60
Fire runs for November	<u>28</u>
Total runs for November	88

Year to Date Activity Reports

Ems runs for 2019	710
Fire runs for 2019	<u>333</u>
Total runs for 2019	1,043

Year-to-date totals are up 118 from 2018.

2018 had 214 Fire & 711 EMS runs for a total of 925.

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Dr. Kiefaber has signed our **Pharmacy License** and it is posted in new station.

New squad is at dealer and should be delivered tomorrow.

Our **orientation/training** on the new fire station on November 25th went very well. Thirty-eight (38) of the forty-four (44) members were present and everyone is excited to start operating out of it.

We have scheduled our start up and **mechanical training** for Friday morning at 9:00 a.m.

Our **equipment exhaust modifications** are scheduled for Saturday morning at 9:00 a.m.

Emailed the Board Chad White's **resignation email**.

Emailed the Board Jeff Watkins and Joe Bailey's **retirement letters**.

Notes:

LOEB Grant for 2019 / 2020 Fiscal Year we received \$19,000 and that was filed to be used towards the purchase of a replacement vehicle.

Working to complete our 2019 **State EMS Grant** (\$4,547.00). Submissions and purchases need to be done by end of the year.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Permit Activity:

2 - Single-family homes - \$225.00 each
Ellis Custom Homes, 9397 Valdosta Way
Schumacher Homes, 9755 Bellbrook Rd.

1 - Accessory Structure - \$25.00
Scott Barker, 6453 Trillium Run

1 - Accessory Structure - \$100.00
Timberline Buildings, 8978 Brandon Ln.

4 permits issued for a total of \$575.00. All funds have been deposited.

Previous Hearings:

BZA- November 21st
Brett Wenzler, variance, 9664 Seminole Trace, approved

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Cleaning:

"Cleaner With Dean" will be cleaning the building on December 2nd. They are scheduled to come one time per month to maintain the building. Windows are also going to be cleaned on December 2nd. Carpets will be cleaned December 4th.

Violations:

I am continuing to work on several outstanding complaints/violations

ADMINISTRATOR REPORT:

Administrator, Donald Edwards was absent but provided the following report:

Fire Station: Status Update

PCI: Complete.

Cin.-Dayton Fire Protection: Complete.

Mid-Miami Roofing: Complete.

Applied Mech.: Complete.

Kenmarc Electric: Complete.

Miter Masonry: Complete except for monument sign cleaning brick and installing columns.

Overhead Doors: Complete. (final adjustment)

Painter: Complete.

Concrete: Complete.

Pinnacle Paving: Complete.

Loveland Excavating: Working on final grading and clean-up.

Owner: Signage to be installed. Fuel dispenser is on order. (Jan. 6th)

Furniture: Complete.

Wood Working Shop: Complete.

Safe Shed: Complete.

Landscaping: Plants and trees around building installed.

We received our **Certificate of Occupancy** on Nov. 25th and started membership orientation.

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Interior **punch list** has been compiled and is being worked on.

Carter Drive CDBG: All driveway culvert pipes and cross-over pipes have been installed. Shaping of ditches continues along with repairing drive cuts.

Copiers: The office copier has been installed and waiting on firehouse copier to be delivered.

IAP: This is a Government Services Group that provides project management services in the State of Ohio. Waiting on AAI, Inc. to send electronic file of construction drawings. (Still on hold)

Project LT-54: (signed proposal, waiting on signed contract)
American Gunitite for restoration process on this project in 2020.

Aflac Open Enrollment:

Meeting at noon on Tuesday, Nov. 26th. (was cancelled by agent do to family emergency) need to reschedule.

OLD BUSINESS:

Township Magazine Status: Mr. Patrick was not present so there was nothing new to report.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2019-64 RETRACTING RESOLUTION 2019-62 THAT REQUESTS THAT THE COUNTY AUDITOR CERTIFY TO WAYNE TOWNSHIP THE TOTAL CURRENT TAX VALUATION OF WAYNE TOWNSHIP; AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A 1.80 MILL RENEWAL TAX LEVY

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

RESOLUTION 2019-65 RESOLUTION TO ESTABLISH WAYNE TOWNSHIP BOARD OF TRUSTEE MEETING DATES FOR THE YEAR 2020

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

RESOLUTION 2019-66 RESOLUTION ELECTING TO USE OTARMA'S COVERAGE DOCUMENT FOR REQUIRED PUBLIC OFFICIAL BONDING IN LIEU OF SURETY BONDS

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

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RESOLUTION 2019-67 RESOLUTION TO APPROVE THE PURCHASE OF A PICKUP TRUCK FOR THE ROAD DEPARTMENT OFF OF STATE BID PRICING

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

RESOLUTION 2019-68 ELECTING TWO REPRESENTATIVES FOR WAYNE TOWNSHIP TO THE VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD FOR THE YEAR 2020

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

[Mr. Breeze asked who was appointed to serve on the V.F.D.F. Board. He was told that trustees Foley and Coffman had been appointed to serve on the Board.]

RESOLUTION 2019-69 APPROVE THE ACCEPTANCE AND HIRING OF BRYCE A. LINKOUS TO THE WAYNE TOWN FIRE DEPARTMENT AS A VOLUNTEER EMT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

RESOLUTION 2019-70 ACCEPTING THE RESIGNATION OF CHAD C. WHITE FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

RESOLUTION 2019-71 ACCEPTING THE RESIGNATION OF JOE BAILEY FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – absent. The resolution was therefore adopted the 3rd day of December 2019.

Other:

Mr. Edwards and Ms. Lowing plan to attend a Miami Valley Planning and Zoning Workshop on December 6th.

CORRESPONDENCE: None

WORK SESSION: None

EXECUTIVE SESSION: None

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ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:33 p.m. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

Vice- President, Board of Trustees

Fiscal Officer