

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD SEPTEMBER 17, 2019

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Foley - present; Mr. Coffman - present; Mr. Patrick - present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests/residents were present: Tim Lee, Tom Duerr, M. J. Walling, Rick & Judy Durrenberg, John Federle, Diane Colvin and Pat Davidson.

Mr. Patrick led all present in the **pledge of allegiance to the flag.**

Mr. Coffman made a motion to **approve the minutes of the September 3rd meeting.** Mr. Foley seconded the motion and the vote thereon resulted as follows: Mr. Coffman - yea, Mr. Patrick - yea, Mr. Foley - yea.

CITIZENS' COMMENTS:

Mr. Tim Lee said he was a disabled veteran and at times during the meetings it was hard for him to hear what was being said. He said he would like the meetings to be amplified and recorded if necessary so he could understand what was being said. He said the American Disabilities Act provides assurance for him to be able to understand what is being conveyed to him. He asked that the Board make the proper changes and if not he could assist to help move forward.

Mr. Lee went on to say that it appears the Board feels a threat to the township from the village. He said small lots are not the answer but two acre lots would provide that edge. He said the real threat is from outside of the township, as Clearcreek and Washington Townships have smaller lots and the building construction is exploding. He said to keep Wayne Township at the two- acre minimum lot size. He asked the Board to listen to the voter's plea as the voters elect the trustees to provide their vision and direction.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

With the exception of striping, this year's chip-seal project is complete. I expect the striping to take place either this week or next.

The **Middletown Road** hill project is complete.

The **3rd round of mowing** along the roadways is complete.

We still have a good bit of **bushwhacking** to do.

I have several **basket projects** that I want to get done before winter.

I have ordered our winter **road salt** for delivery.

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I have a couple of “ditching” projects to get to, before I start prepping trucks for winter operation.

I received very few complaints concerning the **chip sealing** of the roadways.

All road **department equipment** is available.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

The **LOEB Grant** application has been submitted for replacement the 2011 battalion vehicle.

I’m working with **Ohio Pharmacy Board** to try to license the new fire station.

Deputy Chief, Steve Cox has organized several **work details** to pull DATA, phone, cable, and door control wires in the new fire station. Started moving Server Racks in for the computers.

Thanks to Scott and his guys at the road garage for repairing of the Squad’s On-Spot chains.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

A **zoning variance hearing** is scheduled for September 19th at 7:00 pm, for an accessory structure size (9673 Kenrick Rd.)

A **site plan review hearing** is scheduled for October 1st at 7:30 pm, for a used car lot (3119 E. St. Rt. 73)

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

PCI: All drywall and insulation is about 98% installed. Drywall finishing almost complete. Front entrance is framed and working on Training room ceiling framing.

Cin.-Dayton Fire Protection: all complete except for sprinkler heads in ceiling grids.

Mid-Miami Roofing: is working on finishing flat roofs with trim and flashing. Fascia and soffits 90% complete. Gutters and down spouts completed and front trim started. Roof vents to install.

Applied Mech.: Ducts in office area are complete. Interior rough plumbing and mechanical complete. A/C units set.

Kenmarc Electric: Parking lot lights on. Panel boxes been wired. Lights hung in bays. Starting on fixtures and equipment.

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Miter Masonry: Complete except for monument sign cleaning of brick.

Overhead Doors: Finished and operational.

Painter: Bay walls, ceiling, second floor 90% completed. Painting in office area with the first coat completed.

Concrete: Front walk poured, parking lot graveled and rolled. Six separate pours scheduled two days apart. Three full days of prepping. All of September. Has committed to make everything right with owner.

Pinnacle Paving: will do asphalt after front sidewalk is poured.

Loveland Excavating: back-filling curbs with top soil complete.

Owner supplied items being worked on. Wiring is being pulled. Equipment racks are ready to set after painting.

Owners are working on **signage**.

Carter Drive CDBG: Bids were received on September 3, 2019 and the low bid was more than 10% over engineer estimate. All bids were rejected and project is being re-bid with opening date of October 1, 2019.

Chip-Seal: All roads were sealed on Sept. 5, 6 and 9th. Some sweeping has been completed and striping will follow after all roads have been swept. This project has been posted on the Website, and we will try to keep information updated.

Copier: Modern Office Methods will be here on Friday to start discussions on renewal of lease for copier/fax machine and maintenance agreement.

Misc: 50th Ohio Sauerkraut Festival is in need of Street Ambassadors.

{Mr. Edwards said he had attended the **Bus Barn Dedication and Ground Breaking** for the new Elementary School.]

OLD BUSINESS:

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: None

Other: The Board approved of putting Barbara Burkard on the October 15th meeting agenda. Ms. Burkard would like to speak concerning a Convention of the States.

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Mr. Patrick said he had spoken to Stacey Castle concerning the fall publication of the Wayne Township community magazine and had also contacted the department heads concerning articles for the publication. He said the magazine should be out on time.

Mr. Foley and Mr. Coffman offered to assist Mr. Patrick in contacting potential advertisers if he would forward them a list the past advertisers.

Mr. Edwards told Mr. Patrick that had a spreadsheet with a list of past advertisers that he could forward to him if he wanted it.

CORRESPONDENCE:

Star Ohio – A copy of their 2019 Annual Report.

Ohio Dept. of Jobs and Family Services – Notification of a new unemployment insurance system: The SOURCE (State of Ohio Unemployment Resource for Claimants and Employers) which will be implemented in 2020.

Vectern Energy Delivery – A copy of “Customer Rights and Responsibilities” for the account on the new fire station.

Board of County Commissioners – Legal Notice of a public hearing to consider proposed amendments to the Warren County Subdivision Regulations.

WORK SESSION: Firefighter & EMT Pay Rates

Chief Scherer presented the Board with information he had collected concerning pay rates from various Warren Co. Departments and a few others with comparable run volumes as Wayne Township. He spoke of the rates other entities pay and how Wayne Township's rates compare to them.

There was a brief discussion concerning pay rates and the need of maintaining adequate personnel. After the discussion the Board agreed to review the information they were given and make a decision on pay rate increases in the near future.

EXECUTIVE SESSION:

Mr. Foley motioned to enter into executive session at 7:32 p.m. per ORC 121.22(G)(1) to discuss personnel matters with the Trustees, Mr. Edwards and Mr. Camery. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley –yea, Mr. Patrick – yea, Mr. Coffman –yea.

At 7:54 Mr. Foley motioned to come out of executive session and return to regular meeting. Mr. Patrick seconded the motion and the vote thereon resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman - yea.

ADJOURNMENT: Being no further business the Board stood adjourned at 7:54 p.m.



President, Board of Trustees



Fiscal Officer