

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 2, 2019

Mr. Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Foley - present; Mr. Coffman - present; Mr. Patrick - absent.

The following staff were present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following residents were present: Diane Colvin, Gary Breeze, Jeni Vinson, Doug Vinson, Tom Duerr, John Federle, and Pat Davidson.

Mr. Foley led all present in the **pledge of allegiance to the flag**.

Mr. Foley tabled the **approval of the Minutes of the June 18th** meeting as Mr. Patrick was absent and Mr. Coffman could not vote on the Minutes as he was not present for that meeting.

CITIZENS' COMMENTS:

Mr. Gary Breeze spoke concerning a lake a neighboring property owner had recently built. He said the dam for the lake was 10-12 foot high and was leaking. He further stated that he did not think the dam was compacted when it was built and it did not have an overflow built into it. He also spoke concerning the topography of the property where the lake is located. He said Warren County Soil & Water Conservation District said anyone can build a lake without a permit. He asked if the township could do anything about it.

Mr. Coffman spoke concerning past experiences the board had dealt with concerning water flow issues.

Mr. Foley asked if the Warren County Soil & Water Conservation District had been to the property to view the situation.

Mr. Breeze said Warren County Soil & Water Conservation has scheduled an on-site view of the lake for Tuesday, July 9th.

Mr. Duerr said if a permit is required for a swimming pool surely the Board could require a permit for a pond or lake.

Mr. Foley said the Board could request a legal opinion concerning the possibility of requiring permits for ponds and lakes.

Mr. Duerr asked about the Warren County Planning Commission meeting scheduled for Tuesday, July 9th concerning **the Wayne Township Future Land Use Map (FLUM)**.

Mr. Edwards said the Planning Commission had it on their agenda to review and consider for recommendations. He said once that was completed it would come back to the township for final approval.

Mr. Duerr also asked if the **next Board meeting would be held on July 15th**, rather than the July 16th, as posted on the township's website?

Mr. Edwards said that was correct, the next meeting has been rescheduled and moved up to July 15th.

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DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

Pre-construction meeting for chip-seal is July 11th @ 9:00 a.m.

Still working on **2nd round of mowing**.

Mt. Holly Road Bridge is set to start the week of July 22nd. I will be closing the road on the 17th to get the prep work done. I hope to have it re-opened on the 30th if not before.

We have been pushing on **Gard Road hill**. I hope to start the wedging of asphalt on Wednesday.

Drainage/ditching requests/complaints have been coming in fast and furious, I am going to start working them in after I get Gard Road hill completed.

Chenoweth Road resurfacing should begin at the end of next week or the following week, weather permitting.

The county's **New Burlington Road bridge replacement** project is progressing and currently ahead of schedule.

I also have two **culvert installations** on the schedule.

All equipment is available for use.

[**Mr. Camery thanked Chief Scherer** for allowing his department use of the fire department's brush and tanker trucks today.]

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Activity Reports

EMS runs for June	52
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Fire runs for June	<u>39</u>
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Total runs for June	91
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Ems runs for 2019	396
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Fire runs for 2019	<u>184</u>
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Total runs for 2019	580
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2018 had 131 Fire & 448 EMS runs, for a total of 579. We are up 1 from last year.

Emailed out **June Reports**.

We have received our **new Department Patch**.

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Working with Fast Signs for **Sign Logo**. (Department Patch)

The new squad has about another week of the engineering phase then after a review will go to production Hope to have it here for Ribbon Cutting Dedication / Open House.

The department was awarded a **grant of \$4,547.00** from the Ohio Department of Public Safety.

ZONING DEPARTMENT REPORT:

Administrator, Donald Edwards reported as follows:

Permit Activity:

(1) Additions (res.) @ \$100

7465 N. U.S. Rt. 42, Joseph Otten

(2) Accessory Structures over 200 sq. ft. (residential) @ \$100

2084 Corwin Rd., Jeff McGrady, (Garage)

2084 Corwin Rd., Jeff McGrady, (Pole Barn)

(3) Single Family Dwelling @ \$225

2084 Corwin Rd., Jeff McGrady

8071 Carter Dr., Ellis Custom Homes

5664 S. Cin.-Col. Rd., William Stayner

(1) Deck/Porch @ \$50

7465 N. U.S. Rt. 42, Joseph Otten

(1) Above Ground Swimming Pool @ \$50

6415 Oregonia Rd., Michael Welch

(1) Change of Use @ \$100

5275 Lytle Rd. (Church to SFR)

(1) GSA – Directors Cabin (2,200 s.f.) \$520.80

4491 E. St. Rt. 73, PCA Architecture

(1) Rezoning Application processed @ \$600

5615 Lytle Rd., VT PUD Stage I,

John Federle

(9) Permits issued (1) Change of Use application processed and (1) rezoning application processed for a total of \$2,295.80. All money has been deposited.

Variance Hearing: 3072 St. Rt. 73, non-conforming lot split (6.20.2019) BZA – Denied.

Rezoning Hearing: 5615 Lytle Rd., “R-1” TO “VT-PUD” (RPC-July; ZC 8-1-2019; BOT- TBD)

Other: Glass for office windows has been ordered.

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ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

1. PCI: All **trusses** have now been installed. Starting insulation in ceilings. Framing for sheet metal.
2. **Waterline meter pit**: Line won't hold pressure since pit installation. Trying to find leak. then flush and purities test.
3. **Cincinnati-Dayton Fire Protection** 90% complete.
4. **Mid-Miami Roofing** is still working on completing shingles this week.
5. **Applied Mech.** Ducts in office area finished being insulated. Running HVAC piping.
6. **Kenmarc Electric** is staying with all trades with doing electric runs. Setting boxes in office interior walls. Starting on pole light bases. Working on mechanical room boxes.
7. **Miter Masonry**: brick complete except for washing and doing patio wall and monument sign.
8. **Overhead doors**: Finished except for operators after electric.
9. **Detention pond** is being cleaned by the Village.

Zoning Inspector:

Doing some **phone interviews**.

Chip Seal:

Waiting on **pre-construction meeting** to be held July 11th at 9:00 a.m.

Carter Drive CDBG:

Jones-Warner Engineering received the bid to do the **engineering for construction drawings**. Working on this process now.

Independence Day:

Great turn-out for the **parade, concert and events** in the park and firework.

OLD BUSINESS:

Discussion on costs and legal requirements for **recording meetings**: Mr. Patrick is continuing to work on details.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2019-40 A RESOLUTION APPROVING THE ACCEPTANCE AND HIRING OF JOHN M. BYERS TO WAYNE TOWNSHIP ROAD DEPARTMENT AS SEASONAL HELP

Mr. Foley motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – absent; Mr. Foley – yea; Mr. Coffman - yea. The resolution was therefore adopted the 2nd of July 2019.

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Other:

Mr. Coffman made a motion to approve the **purchase of 2000 gallons of propane** from Collett Propone Inc. at the negotiated price of \$1.55.9 per gallon. Mr. Foley seconded the motion and all were in favor.

CORRESPONDENCE:

Warren County Health Department: Quarterly report.

ePanel Plus Ltd: Information concerning portable bulk water vending stations.

WORK SESSION: Road funding. [on hold]

EXECUTIVE SESSION:

Mr. Foley motioned to go into executive session at 7:26 p.m. per ORC 121.22(G)(1) **to discuss personnel matters**, with the trustee and Mr. Edwards. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman - yea.

At 8:15 p.m., Mr. Coffman made a motion to come out of executive session and return to regular meeting. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman - yea.

ADJOURNMENT: Being no further business the board stood adjourned at 8:16 p.m.

Vice-President, Board of Trustees

Fiscal Officer