

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 19, 2019

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – absent; Mr. Foley- present; Mr. Patrick – present.

The following staff were present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer, Zoning Inspector, Erin Hartsock; and Fiscal Officer, Darrell Coffman

The following residents were present: Tom Duerr, George Cherryholmes, Gary Breeze, John Federle, Diane Colvin and Pat Davidson.

Mr. Patrick led those present in the Pledge of Allegiance.

Mr. Patrick motioned to **approve the Minutes of the February 19th** meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea. Approval of the March 5th Minutes was tabled until Mr. Brad Coffman is present along with Mr. Patrick to approve them.

CITIZENS' COMMENTS:

Mr. Gary Breeze stated that he did not comment on any fire hydrants near the new fire house at the February 5th meeting as reflected in the posted minutes. He further commented that the delay in posting minutes from previous meetings was not satisfactory to him. He further stated he wished the Trustees to consider moving the Citizens' Comments period to later in the meeting. He went on to inquire about inmate litter collections along the O'Neall Rd. hill.

Mr. Patrick responded that the Minutes must be approved in open meeting by at least two Trustees who were present at the meeting. He anticipates being able to approve all past minutes at the April 2nd meeting and will add the discussion of moving the Citizens' Comments period to the agenda of this meeting.

Mr. Camery will contact the County regarding getting on the schedule for inmate crews to pick up litter along O'Neall Rd.

Mr. Tom Duerr stated that he wishes for the Trustees' Meetings to be video recorded.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

His crew has completed another **round of filling potholes**.

They are caught up for the moment with pre-spring rain **ditching**.

He is currently working on **clearing sticks and logs** from the right-of-way around the township.

Additionally, he is working on finishing-up **post winter operations maintenance**.

He participated in an appropriations meeting with the Fiscal Officer and Administrator. He has got a **big/busy year planned**.

The **culvert pipe for Old Stage Road** has been ordered with a 2-3 week lead time. He will schedule the installation once he gets a better idea of how wet/rainy the spring will be.

All equipment is operational and available for use.

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He requested authorization to pursue the **purchase of a "UTV"** (Gator) to use for spraying and cemetery maintenance. The purchase was planned budgeted for, however the \$5,000 requested price ceiling exceeded the administrative staff purchase maximums without Trustees' approval.

Mr. Patrick inquired if he had looked at Govdeals.com. Mr. Camery responded that he had not as he believes this sort of equipment would be too heavily used if it were listed at auction there. He went on to discuss other equipment needs and how he was stretching other equipment items.

Mr. Foley inquired if the budget allowed for the purchase of the item. Mr. Camery and Mr. Edwards indicated that it was.

Mr. Foley motioned to authorize Mr. Camery to proceed with the purchase of a UTV not to exceed \$5,000. Mr. Patrick seconded the motion. The motion passed by unanimous vote.

Mr. Foley requested that Mr. Camery take a look at an area near Mt. Holly that lies wet frequently. After discussing the site's particular details, Mr. Camery agreed to take a fresh look at it.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

The Yearly protocol written exam is about 95% completed as of last evening.

The **1994 Seagrave** is having pressure relief problems. Vogelwohl rebuilt it today.

The **2011 Ford Expedition** at Ford with rear strut problems. He hoped to get back today and noted that the repairs were less than quoted.

He continues to work on **specifications and pricing** for a **new squad**. He has a demo unit coming next week from PL Customs. He will have Horton and Wheel Coach bring a demo unit after that with the hopes of finding a unit with all our needs at a lower price point.

WTFD's current squad is the oldest squad it has ever had with over 90,000 miles.

Working to update **Equipment Replacement Plan** with updated pricing. Equipment replacement plan, operating cost of new station, and personnel cost will drive an evaluation of next levy that comes up for renewal.

Discussions occurred regarding the challenges and strategies of attracting and retaining part-time help for Wayne Township as well as other jurisdictions.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported as follows:

She anticipates having **PUD stage II** final review on April 2 for **Wayne Mobile Park**.

She had two **legal updates** to provide:

Regarding the **Marcum case**, the trial has been pushed back at least a month. Date TBD

The Defendants filed a motion for summary judgement with the magistrate at the pre-trial on the 7th. The Magistrate rejected their motion. Defendants are now appealing the Magistrate's decision to a judge. After a judge rules on the motion for summary judgement, then the trial will be scheduled (if the judges does not rule in their favor).

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Regarding the **Federle Development**, the Supreme Court ruled that the issue is proper for general referendum vote on May 7th. As part of this ruling, the court found that the Township's VT-PUD provisions were also proper, however the Prosecutor's Office may soon advise minor changes to clarify that the area indicated as the "VT-PUD District" on the Township's Zoning Map is an area that is ELLIGIBLE for the VT-PUD application, but is not granted such zoning outright.

She shared that **amendments** to the **Future Land Use Map (FLUM)** are anticipated in April for Board review. Changes will be seen in the USB which has been contracted to mirror the reduced area in the sewer district as well as highly agricultural or remote areas slated for more rural, less dense rural-residential development.

An update regarding **Wayne Township Community News**: she plans on sharing the final proof with the Trustees later this week or early next. She is still on track to distribute the final product on or around April 15. She concluded by saying that she was very pleased with ad revenue with multiple new smaller advertisers.

She submitted the revised **Records Retention Schedule** or RC-2 to the State. She has not heard back yet.

She concluded by sharing that the Federal government still has not released dollars for the **CDBG grant** and are not sure when this will happen. In meantime, an environmental review is being finished on Wayne Meadows and an RFP is being developed for engineering so that the project can keep moving as much as possible with this unanticipated delay.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported on the following:

Regarding **Fire Station No. 2**: The weather has been decent the last two weeks we have gotten a few good days of work in.

- Miter Masonry has finished the brick on training tower, finished the South side bay doors and now working on North side of bay doors.
- Evers steel erectors are finishing up the structural steel and will be off site by the end of the week.
- PCI: Light gage framing studs have been started. All walls have been laid out for assembly. Light gauge truss have been ordered now with delivery early April.
- Storm shelter design and drawings have been Approved by WC Building Dept. and now sent to the Village of Waynesville for approval.
- DP&L has delivered poles for new line construction and easement has been submitted.
- Waterline meter pit Public Utility Easement has been drafted, notarized and sent to the Village for approval. Meter and Pit drawings have been put out for quotes.

Regarding **DTE No. AE 3351**: Final Determination from the Tax Commissioner on parcel 10-36-400-12 is that the property is exempt from taxation under R.C. 5709.08, public purpose.

However, Wayne Township did not acquire title to the property until April 5, 2018. Therefore, the exemption cannot be considered for tax year 2018.

The Tax Commissioner ordered that this real property be entered upon the list of property in the county which is exempt from taxation for tax year 2019.

Regarding the **Road Department**:

- Clearcreek Township inquired about efficiencies of our snow and ice removal routes.
- 2019 will be a big year for projects

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- Mr. Edwards asked that the Trustees drive the Lytle Trails subdivision and pay special attention to the condition of the asphalt. It has held up very well and wishes to emulate the products and rotation schedule provided to that neighborhood.

Regarding **health insurance**: premiums are going up about 7% in May. A single plan was \$500.14 going to \$538 per month.

The Anthem Chamber Plan is scheduled for renewal on May 1, 2019. The plan, while increasing, is still lower than average for Ohio. SERB Report has average single plan at \$636.00 in Ohio.

He concluded with the following **miscellaneous updates**:

- BWC Claims: he shared correspondence with a Care Works Comp stating that they believed it would not be beneficial to consider picking up regular employer wages for the injured employee.
- American Legion Aux. Easter Egg hunt: April 14th 2:00 PM
- Fire Dept. Fish Fry: April 6, 7

Mr. Foley inquired about a new timeline for the completion of Fire Station No. 2. **Mr. Edwards** said September or October.

Mr. Foley requested to confirm that additional costs were not being incurred by the Township as a result of the delays. **Mr. Edwards** responded no, but the township was working with the construction management team so as to not sacrifice quality for speed.

Mr. Foley stated he understood this desire, but needed to see more progress. He inquired about attending construction meetings.

Mr. Tom Duerr asked Mr. Edwards a series of very technical questions regarding roof installation.

Mr. Edwards responded that he did not have that technical knowledge as he is not a construction manager.

OLD BUSINESS:

Recording of meetings: discussion tabled until April 2.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

[Tabled] **RESOLUTION 2019-18 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO WITHHOLD AMOUNTS NEEDED TO PAY FOR THE "VFIS" PREMIUMS FROM EMPLOYEES' PAY ON ORDER TO RECEIVE MAXIMUM BENEFITS FROM THE POLICY**

RESOLUTION 2019-20 A RESOLUTION APPROVING PERMANENT APPROPRIATIONS FOR 2019

Mr. Darrell Coffman presented the resolution. Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 19th of March 2019.

[Mr. Coffman emphasized that appropriations are greater than actual expenditures so as to be prepared for emergencies, however full appropriations are rarely used.]

CORRESPONDENCE:

Warren County Health Department: monthly newsletter

Ohio Department of Commerce: notice of expiring liquor license for former Holly Hills clubhouse

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Oeder & Sons Gravel: request for updated information related to credit account

WORK SESSION: Brief discussion of the **State of Ohio proposed gas tax increase**. Mr. Edwards stated that updates included nearly 78 pages, but the actual amount was currently down from the initial 18¢/gallon. He will continue to provide updates as the bill progress through Senate Committee.

EXECUTIVE SESSION: None

Mr. Duerr asked if this point in the meeting would be a good place to insert the citizen’s comments period. The Trustees responded that the end of the legislation period would be best.

Mr. Duerr asked why, if the Trustees can approve a planned equipment purchase that exceeded staff purchasing policy amounts, then why they cannot discuss recording meetings with only two members present.

Mr. Patrick responded that the approval for a purchase is more administrative in nature whereas a discussion regarding whether or not to record meetings was more of a philosophical policy shift.

ADJOURNMENT: With no further business, Mr. Foley moved to adjourn at 8:17 p.m. Mr. Patrick second the motion. The motion passed with a unanimous vote.

President, Board of Trustees