

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD FEBRUARY 19, 2019**

Mr. Patrick called the meeting to order at 7:00 pm.

**Roll call:** Mr. Coffman – absent; Mr. Foley- present; Mr. Patrick – present.

**The following staff were present:** Administrator, Donald Edwards; Roads Supervisor, Scott Camery;; Zoning Inspector, Erin Hartsock; and Fiscal Officer, Darrell Coffman

**The following residents were present:** George Cherryholmes, Andy Jacobs, Tom Duerr, Lindsey and Scott Worthington, Diane Colvin, Tony Williams and John Federle.

Mr. Patrick asked Ms. Worthington to lead all present in the **pledge of allegiance to the flag**.

Mr. Foley motioned to **approve the Minutes of the February 5<sup>th</sup>** meeting. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea.

**CITIZENS' COMMENTS:**

**Mr. Andy Jacobs** stated his concerns regarding potential damages to trees along the bike trail sustained during the installation of a County waterline extension. And further shared that he believed that that the citizens' comment period of the Trustees' meetings should be built into the agenda just prior to the legislation portion of the meeting as opposed to at the beginning of the meeting.

**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

We have received the cost estimate from the Engineer's Office for the **2019 Road Resurfacing Program** (provided to the Trustees).

The department has been busy with **numerous winter weather events**.

In between weather events, they have been working on trying to keep up with **potholes**.

**Mt. Holly Road Bridge** is on the schedule (see legislation).

He is still waiting on quotes for the **Old Stage Road culvert** replacement.

He concluded by sharing that they have been conducting **PMCS** (preventative maintenance checks and services) **on all snow and ice equipment**. All equipment is operational and available for use.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer was not present. Mr. Edwards reported that a fire fighter had been injured in a structure fire the previous night. Chief Scherer had spent much of his time with the fire fighter in the hospital. Surgery will be needed in a couple of days.

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported as follows:

Discussions stalled in 2013/2014 between the Township and **Wayne Mobile Home Park**. Discussions have recently revitalized and she anticipates having business before the Board of Trustees in the coming months.

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She shared that the Zoning Commission met on Feb. 7 to discuss a recommendation to **appoint an alternate to regular board**. Zoning Commission unanimously voted to recommend postponing the recommendation of the appointment of a new regular member until each member can participate in at least two hearings and a training session.

They wish to make a recommendation in September at the latest and a training session is scheduled for May 2<sup>nd</sup> with a backup date of June 6<sup>th</sup>.

Regarding **Wayne Township Community News**, she shared the ad opportunities and final draft articles on stormwater management and rapid entry for input

Regarding recording meetings, the discussion was tabled until the full Board could be present.

She shared that the **Records Commission** had a planned work session later during the meeting.

She concluded by sharing that she received unofficial notice that Warren County has awarded a stormwater improvement project full **CDBG funding**. Official word is delayed due to federal funding of the program and the backlog of federal business as a result of the shutdown, but all indications is that the project will be funded 100% consisting of new culvert pipes for each home in **Wayne Meadows subdivision**, a comprehensively re-graded roadside ditch as well as a fresh layer of asphalt to the road.

### ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported on the following:

**Regarding Fire Station No. 2:** The weather has been decent the last two weeks we have gotten a few good days of work in.

- Miter masonry has started brick up training tower and halfway up east wall.
- Evers Steel Erectors is finishing up the structural steel on the west hip roof and training tower. They have also set columns and beams on the administration wing.
- PCI: Light gauge framing studs have been ordered and should begin shortly.
- Electrician has been keeping up with construction by running conduits as walls and roofing is being installed.

Mr. Edwards provided a snapshot of fund health as part of a regular annual evaluation.

<b>2018</b>	Total Expenses	3,343,016	Normal Expenses	1,633,016
	Total Receipts	<u>2,186,139</u>	Total Receipts	<u>2,186,139</u>
		(-1,156,877)		553,123

*\* Footnote: General Fund spent less than it took in as challenged by the Board. Thanks goes to Fiscal Officer who restructured our CD's and where they were being invested and was able to accrue over \$150,000 in investment interest, the 2<sup>nd</sup> highest amount of interest ever received by Wayne Township. This is especially impressive to achieve this return in a low interest environment. GF ending balance was \$5,000 above 2017's.*

2018 expenses include \$1,710,000.00 for "buildings", construction of the new fire station. These expenditures are being taken out of both Fire Fund accounts on a 50/50 apportionment.

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Mr. Edwards provided the following **legislative updates** on Ohio's 133<sup>rd</sup> General Assembly:

**HB 54 LGF TAX REVENUE INCREASE** (Cera, Rogers) - To increase the proportion of state tax revenue allocated to the Local Government Fund from 1.66 percent to 3.53 percent beginning July 1, 2019. This could increase LGF [est. 23k in 2018/ received 33k] to 58-65k on an annualized basis.

**HB 62 TRANSPORTATION BUDGET** (Oelslager, S) - To make appropriations for programs related to transportation and public safety for the biennium beginning July 1, 2019, and ending June 30, 2021, and to provide authorization and conditions for the operation of those programs.

*\*Call your legislators!* HB 62 must be passed by April 1. Now is the time to convey the needs of Ohio townships related to road funding.

**HB 48 LOCAL GOVT ROAD IMPROVEMENT FUND** (Greenspan) - To provide for a new Local Government Road Improvement Fund for local governments to fund road improvements.

Mr. Edwards ended with the following **miscellaneous updates**:

**Miami Valley Lighting District:** notice that all *new* street light installations must be metered.

**BWC Claims:** a new claim was filed for the injured firefighter in last night's structure fire; and presumption of cancer claim was denied as Wayne Township is not the last injurious exposure employer.

**Lower Springboro Road closure:** extended to Friday, February 22<sup>nd</sup> for waterline installation.

**Major Arrasmith** from Warren County Drug Task Force is scheduled to be at our meeting on March 5<sup>th</sup> for annual report.

**OLD BUSINESS:** No updates

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2019-11 A RESOLUTION AUTHORIZING CONTRACT WITH DDK CONSTRUCTION, INC. AS WARREN COUNTY ENGINEER'S OFFICE REQUEST DESIGN/BUILD QUOTES FOR REPLACEMENT OF THE MT. HOLLY ROAD BRIDGE**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 19<sup>th</sup> of February 2019.

**RESOLUTION 2019-12 A RESOLUTION AUTHORIZING CONTRACT WITH LAFORCE, INC. ELECTRONIC SECURITY SYSTEMS FOR ACCESS CONTROL ON DESIGNATED DOORS IN FIRE STATION NO. 2**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 19<sup>th</sup> of February 2019.

**Other:**

**Warren County Township Association Scholarship:**

Ms. Hartsock placed a link on the Wayne Township website and reminded all present that the deadline is Feb. 22.

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**Recording of Meetings:** Tabled until all Trustees are present

**CORRESPONDENCE:**

**ODOT:** Notice of bridge construction SR 73 (2023)

**WORK SESSION:** Records Commission

Ms. Hartsock shared a report of destroyed records in accordance with the retention schedule and recommended minor tweaks.

Mr. Patrick, Mr. Darrell Coffman and Mr. Foley all approved of the changes. Ms. Hartsock will begin the process of having the changes officially approved.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** With no further business, Mr. Patrick moved to adjourn at 7:42 p.m. Mr. Foley second the motion. The motion passed with a unanimous vote.

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President, Board of Trustees