

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 21, 2018

Mr. Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Tom Duerr, and John and Sherry Federle. Mr. Coffman led all present in the **pledge of allegiance to the flag**.

Mr. Coffman motioned to approve the **Minutes of the August 7th** meeting. Mr. Foley seconded the motion. Minutes were approved by unanimous vote.

CITIZENS' COMMENTS: None

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

We completed the **third round of mowing**, and are currently **bushwhacking** in the north end of the township.

Preparations continues in advance of **chip-sealing**.

Removal of the **dirt/spoil from the Fire Station No. 2** construction site is still in progress, however the rate of spoil accumulation has slowed.

Dead trees continue to be a nuisance due in large part to the Emerald Ash Bore and other pests. The crew is doing its best to get as many as possible as time permits.

Mr. Camery extended a **"Thank You"** to Sugarcreek Township Road Department for the loan of their 36" chainsaw, allowing our crew to remove a **large dead ash tree** at the Administration Building.

Mr. Camery concluded by stating that the department was currently at **100 % equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

A new **Special Events SOP** was shared with the Trustees for their approval and signatures. It was unanimously approved and signed.

He shared that a new **SCBA Bid packet** had been prepared and ready for advertisement. There was discussion of grants and the need to keep all SCBA units to be purchased at the same time and keep them all on the same rotation and inspection schedule.

He is working on a **LOEB Grant** for all new MDC and Docks for six vehicles. This is part of the new CAD system which will include AVL (automatic vehicle locations).

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Chief Scherer concluded by sharing that the **2014 Expedition** had the brakes replaced and new tires installed. It is also scheduled for repairs on August 27th at Waynesville Body Shop.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported as follows:

She gave a brief status update on several **violations** across the township.

She stated that the Administrator's report contained updates on the **VT-PUD** rezoning of Mr. Federle's Lytle Rd. property.

Regarding the fall **magazine**, she noted that advertisers are needed. She asked the Trustees to please be on the lookout. She also confirmed that content to date was approved and Mr. Patrick would copy edit in the near future as time permitted.

An update to the **flat roof replacement** was given. Mr. Duerr noted that "counterflashing over step flashing" was not addressed in the quote as previously provided. She was awaiting a response from Enterprise Roofing, which she anticipated receiving later in the week. Mr. Duerr brought up the need for re-caulking the exterior building. Ms. Hartsock stated she was aware and the project is in the queue.

Ms. Hartsock shared that no duplicate suggestions were received for **stream names**. She shared the list of names received with roughly corresponding street addresses as follows:

- Eagle Run (9522 Pence-Jones Rd.)
- South Fork Sandy Run (8542 Wilson Rd.)
- Mary's Run (7127 New Burlington Rd.)
- Scout's Run (9313 Bellbrook Rd.)
- Crosswick Creek (8720 Bellbrook Rd.)
- Raysville Run (3726 Lytle Rd.)
- Hedge Apple Run (4095 Lytle Rd.)
- Carol's Creek (5400 Corwin Rd.)
- Breezer's Creek (Corwin Rd. just west of O'Neall Rd.)

She will reach out to Kleem and have the names printed and the Road crew will place them accordingly. This will close out the project.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported on the following:

A status update was given regarding the construction of the new **Fire House No. 2** as follows:

- The foundation for the bays and administration section are complete.
- Water tap and underground 6-inch waterline has been installed.
- East bay wall has been laid up.
- Interior foundation walls are being laid.
- Plumbing and Electrical slab prep is being done this week.
- Wall mock-up of brick will be done on the east wall shortly for brick approval.
- Still working on excess dirt removal from site.

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He went on to say that Ray Hensley, Inc. of Springfield is under contract to perform the **2018 Chip-sealing** for Wayne Township and had stated that they hope to perform the work on or around the week of September 10th.

He shared the update on the **closure of Old 122 and Township Line**. The closure was extended to **September 7th** due to weather delays.

The Warren County Board of Commissioners held the public hearing for the **serviceable areas for the Waynesville Area Waste Water Treatment Plant** at 9:00 am on Aug. 14th and approved maps with minor modifications.

Ms. Hartsock noted that this mapping initiative lead to a contraction of the Township's Urban Service Area and would necessitate amendments to the Comprehensive Land Use Map and the Zoning Map accordingly.

An Industrial Commission hearing is scheduled for August 31st to adjudicate the Township's **appeal** of the **BWC case**. Once he has a signed contract with legal counsel, they will request an extension in order to get all the information they need before going in front of the hearing officer. It was noted that the Township was not attempting to shirk the case, but the case is complex and more information was needed before the assignment of the case to Wayne Township could be viewed as appropriate.

All subdivisions have been updated and street **lighting district assessments** are ready to be forwarded on to the Auditor's office.

The Wayne Township Fiscal Officer received **26 part-petitions for referendum** on August 16, 2018 at 3:00 p.m. regarding the decision to approve the Federle zoning change from R-1 to VT-PUD made on July 17, 2018 by Board action of a motion and memorialized by Resolution 2018-31. Darrell Coffman delivered this petition to the W.C. Board of Elections on Friday, August 17, 2018 for verification. The Board of Elections subsequently validated that the petitions meet the requirements for an ORC 519.12 referendum.

OLD BUSINESS:

Massie Twp.: An email was sent by Massie Township after the luncheon last month. Chief Scherer will share it with the Trustees as they did not receive the message.

Mr. Coffman stated that he received a contract from Collett Propane with a new rate of \$1.59/gallon for 2,000 gallons of Pre-Buy. The Trustees thanked Mr. Coffman for following up on this matter. Mr. Coffman motioned to accept the contract with Mr. Patrick seconding. The contract was approved by unanimous vote.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Haines Meadows lots 42 and 43 replat: RPC provided copy of proposed replatting of lots 42 and 43 of Haines Meadows subdivision.

Ms. Hartsock explained that the property owners seek to use the drainage/wooded area that traverses the two lots as the property line as opposed to the straight lines as originally platted. She saw no zoning conflicts with the proposed replat.

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Legislation:

RESOLUTION 2018-32 A RESOLUTION LEVYING A SPECIAL ASSESSMENT ON LANDS IN WAYNE TOWNSHIP FOR STREET LIGHTING DISTRICTS

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of August 2018.

RESOLUTION 2018-33 A RESOLUTION AUTHORIZING A CONTRACT WITH FISHEL DOWNEY ALBRECHT & RIEPENHOFF, LLC ATTORNEYS AT LAW, TO ASSIST AND REPRESENT WAYNE TOWNSHIP ON A BWC CLAIM

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of August 2018.

RESOLUTION 2018-34 A RESOLUTION ACCEPTING THE RESIGNATION OF KEVIN MOORE FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of August 2018.

RESOLUTION 2018-35 A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF SEALED BIDS FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUSES (SCBAS) AND RELATED EQUIPMENT FOR FIRE DEPARTMENT USE

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of August 2018.

RESOLUTION 2018-36 A RESOLUTION CERTIFYING THE PETITION FOR A TOWNSHIP ZONING REFERENDUM TO THE WARREN COUNTY BOARD OF ELECTIONS FOR THE VOTERS RESIDING IN THE UNINCORPORATED AREA OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO, TO APPROVE OR REJECT THE ZONING MAP AMENDMENT PROPOSED BY WAYNE TOWNSHIP BOARD OF TRUSTEES RESOLUTION 2018-31 ADOPTED JULY 17, 2018 AMENDING THE CURRENT ZONING DISTRICT FROM RESIDENCE SINGLE FAMILY ZONE R-1 ON PARCEL NUMBER 05-01-101-008 CONSISTING OF 40.7003 ACRES LOCATED AT 5615 LYTLE ROAD TO VILLAGE TRANSITION PUD (VT-PUD), AND TO SPLIT THE CURRENT ZONING DISTRICT FROM RESIDENCE SINGLE FAMILY ZONE (R-1) ON PART OF THE CONTIGUOUS PARCEL NUMBER 05-01-126-001 LOCATED AT 5621 LYTLE ROAD LIMITED TO 1.29 ACRES TO THE VILLAGE TRANSITION PUD (VT-PUD) CONTINGENT ON CERTAIN CONDITIONS

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of August 2018.

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CORRESPONDENCE:

OTARMA: Announcement that physical appraisals will be performed for all township buildings by CBIZ Valuation Group, a professional property appraisal company.

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, Mr. Coffman motioned to adjourn at 8:01 p.m. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees